



EUROPEAN COMMISSION
Directorate-General for Education and Culture
Youth and sport

The Director

Brussels, 24 October 2012
EAC/E1/LL/jw D(2012)

Subject: First meeting of the expert group on peer-learning on "how to promote the creativity and innovative capacity of young people by identifying competences and skills acquired through non-formal and informal learning relevant for employability"

Dear Madam, dear Sir,

We are pleased to invite you to take part in the first meeting of the expert group on peer-learning. This meeting will take place on **3 December 2012** from **10:00 – 17:30h** in the Commission building Madou (room 8 SDR), Place Madou 1, Brussels.

The Council Conclusions of 11 May 2012 on fostering the creative and innovative potential of young people invited the Member States and the Commission to establish a thematic expert group "to share best practice on how to promote the creativity and innovative capacity of young people by identifying competences and skills acquired through non-formal and informal learning relevant for employability". The expert group will bring together representatives of both Member States and relevant Commission services.

The first meeting will focus on appointing the group's chair and co-chairs and will set its own methods, work schedule and aims with a view to delivering concrete results on the subject requested. The working language will be English, and there will not be interpretation provided. Please find the agenda enclosed.

A draft list of Expert Group members is attached. We kindly ask you to check that your entry is correct and send a notification to Mrs Violeta BIRZNIECE (contact details below) in case updates are necessary. Governments and stakeholders that have not already nominated a member are invited to do so.

In order to allow the Commission to prepare the meeting we kindly request that participants confirm their attendance by **5 November 2012** at the latest. Please register your meeting attendance by email to Mrs Violeta BIRZNIECE (Violeta.Birzniece@ec.europa.eu, tel. +32 2 299 9191) who will also answer any questions that you might have about the reimbursement. She will handle issues related to updating the list of members of the expert group and other practical aspects

Please note that **only one country representative** can be reimbursed. Rules on reimbursement are attached.

You are kindly invited **to reserve the hotel on your own.**

We are looking forward to hearing from you soon. Thank you in advance for your cooperation.

Yours faithfully,


Chiara GARIAZZO

Enclosure: Agenda of the 1st meeting
 Mandate of the Group
 Draft list of expert group members
 Documents on reimbursement rules for governmental and non-
 governmental representatives to expert group meetings of the
 Commission

c.c.: Members of the Youth Working Party