

**CALL FOR APPLICATIONS FOR THE SELECTION OF
ORGANISATIONS FOR
THE EU JOINT TRANSFER PRICING FORUM (JTPF)**

By Decision of 26 January 2015, the Commission has set up a group of experts on transfer pricing - the "EU Joint Transfer Pricing Forum (JTPF)" expert group, hereinafter referred to as "the Forum". The Forum's task is to assist and advise the Commission in finding common, practical solutions in order to achieve a more uniform application of transfer pricing rules within the EU.

The Forum shall consist of representatives of Member States' tax administrations and 18 organisations, in accordance with Article 4 of the above Decision. It shall be chaired by a chairperson appointed by the Director-General of DG Taxation and Customs Union.

The Commission is calling for applications from organisations¹ with a view to selecting members of the Forum. Applying organisations must demonstrate their interest in participating in the Forum and indicate a suitably qualified expert, either to represent them or for the position of chairperson, or both. Applying organisations may also indicate an alternate representative who may attend the meetings when the appointed expert is unable to attend. The individuals designated for a chairperson shall be internationally renowned transfer pricing specialists with significant experience.

Nominated experts (and alternates, where applicable) should be prepared to attend meetings systematically, to contribute actively to discussions and to examine and provide comments on meeting documents. The group shall normally meet on Commission premises at least three times a year.

Application Procedure

The Commission invites interested organisations to apply.

Each application must include the following:

- Cover letter by the applying organisation describing its activities, purpose and interest in answering this call, as well as indicating whether the designated expert is proposed as its representative or for the position of chairperson, or both;
- Curriculum vitae of the designated expert (and alternate, where applicable) and
- Motivation letter by the designated expert (and alternate, where applicable) in support of his/her application.

The duly signed applications must be **sent by 25 February 2015 at the latest**. The date of sending will be established as follows:

¹ Organisations in the broad sense of the word including companies, associations, Non-Governmental-Organisations, trade unions, universities, research institutes, Union agencies, Union bodies and international organisations.

- Where applications are sent by e-mail to TAXUD-JOINT-TRANSFER-PRICING-FORUM@ec.europa.eu, the date of the e-mail will be considered the date of sending.
- Where applications are sent by post to the following address: European Commission, DG TAXUD, Unit D1 'Company Taxation Initiatives' secretariat, Rue de Spa 3, Office SPA3 08/16, B-1049 Brussels, the date of the postmark will be considered the date of sending.
- Where applications are hand-delivered to the following address: European Commission, DG TAXUD, Unit D1 'Company Taxation Initiatives', Rue de Spa 3, Office SPA3 08/16, B-1000 Brussels, the date on the receipt given upon delivery will be considered the date of sending.

Applications must be completed in one of the official languages of the European Union. However, applications in English would facilitate the evaluation procedure. If another language is used, it would be desirable to include a summary of the CV in English.

All designated experts (and alternates, where applicable) must document their professional experience and expertise in full in their curriculum vitae which should, as a minimum, include the following information:

- Full professional record of the designated expert (and alternate, where applicable) listing past and current employers, the length of time the candidate has worked there, and the position and level of responsibility held.
- Educational background and a list of his/her specific competences.
- An overview of the specific projects and/or tasks he/she has been involved in.
- A list of any works that he/she has published on transfer pricing and on other areas of relevance for his/her appointment.
- Any relevant experience he/she has acquired at EU and international level.
- Nationality of the designated expert (and alternate, where applicable).

Selection Criteria

The Commission will take the following criteria into account when assessing applications:

- Demonstrated interest and/or expertise of the applying organisation (or part of the organisation) in the area of transfer pricing.
- Proven competence and experience of the designated expert (and alternate, where applicable) including at European and/or international level, in the field of transfer pricing, and in other relevant areas, such as corporate taxation.
- The need to strike a balance within the Forum in terms of representation of relevant areas of expertise and areas of interest, gender and geographical origin.

All designated experts (and alternates, where applicable) must be nationals of a Member State of the European Union or a European Economic Area country. They should be fluent in English to a level that would allow them to participate in discussions, understand working documents and draft written contributions.

Appointment and operation

The Director-General of DG Taxation and Customs Union shall appoint the organisations and the chairperson for a two-year mandate.

Organisations deemed suitable for membership, but not appointed may be placed on a reserve list, which the Commission may use for the appointment of replacements.

Travel, and where appropriate, subsistence expenses incurred by participants in the activities of the group shall be reimbursed by the Commission in accordance with the provisions in force at the Commission within the limits of the available budgetary appropriations. Participants do not receive remuneration for their duties.

The names of the appointed organisations shall be published on the Internet site of DG Taxation and Customs Union and on the Register of Commission expert groups and other similar entities.

Personal data will be collected, processed and published in accordance with the provisions of Regulation (EC) No 45/2001².

Further information on the work of the JTPF may be found on the following website http://ec.europa.eu/taxation_customs/taxation/company_tax/transfer_pricing/forum/index_en.htm.

For any further information please contact Ms Julia Topalova,
e-mail: TAXUD-JOINT-TRANSFER-PRICING-FORUM@ec.europa.eu.

² Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data (OJ L 8 of 12.1.2001, p. 1).