



The Employment Committee

Employment Guidelines (2009) - indicators for monitoring and analysis – endorsed by EMCO 24/06/09

Guideline 17

Implement employment policies aiming at achieving full employment, improving quality and productivity at work, and strengthening social and territorial cohesion. Policies should contribute to achieving an average employment rate for the European Union (EU) of 70% overall, of at least 60% for women and of 50% for older workers (55 to 64) by 2010, and to reduce unemployment and inactivity. Member States should consider setting national employment rate targets.

Indicators for monitoring

Indicator and definition	Targets in capitals	Subgroup	Other use ¹
17.M1 Employment rate. <i>Source LFS annual average and spring data</i> Persons in employment in age groups 15 – 64, 15 – 24, 25 – 54, 55 – 59, 60 – 64, 65 – 69, 20 – 64 and 55-64 as a proportion of total population in the same age group.		TOTAL (15-64) WOMEN (15-64), OLDER (55-64) Age, sex	SI, SPC, Q18, Q19, Q26
17.M2 Employment growth. <i>Source ESA 95</i> Annual percentage change in employed population		Main sector	SI
17.M3 Unemployment rate. <i>Source Harm unempl series</i> Unemployed persons in age groups 15 – 74 , 15 – 24, 25 – 54, 55 – 59, 60 – 64, 20 – 64 and 55-64 as a share of the active population in the same age group.		Age, sex	SI
17.M4 Activity rate. <i>Source LFS annual average and spring data</i> Share of employed and unemployed in age groups 15 – 64, 15 – 24, 25 – 54, 55 – 59, 60 – 64, 65 – 69 20 – 64 and 55-64 as a % of total population in the same age group.		Age, sex	SPC
17.M5 Growth in labour productivity. <i>Source ESA95</i> Growth in GDP per person employed and per hour worked			Q29
17.M6 Regional disparities – underperforming regions. <i>Source LFS annual average.</i> 1. Share of underperforming regions in terms of employ and unemploy (in relation to all regions and to the working age population/labour force) (NUTS II and NUTS III). 2. Difference between average employment/unemployment of the underperforming regions and the national average in relation to the national average of employment/unemployment (NUTS II and NUTS III). <i>Thresholds to be applied: 90% and 150% of the national average rate for employment and unemployment, respectively.</i> <i>National employment and unemployment rates are included</i>		Sex	

Indicators for analysis

17.A1 Employment rate in full time equivalents. <i>Source LFS spring data.</i> Total hours worked divided by the average annual number of hours worked in full-time jobs, calculated as a proportion of total population in the 15-64 age group		Sex	
17.A2 Real GDP growth rate. <i>Source ESA 95</i> Growth rate of GDP volume – Percentage change on previous year			SI
17.A3 Labour supply growth. <i>Source LFS annual average</i> Annual change in labour supply (including employed and unemployed in working age 15-64).		Sex	
17.A4 Transitions by employment status. <i>Source SILC</i> Transitions between employment, unemployment and inactivity from year n to year n+1.		Sex	Q16
17.A5 Dispersion of regional employment and unemployment rates. <i>Source LFS</i> Standard deviation ² of employment (unemployment) divided by the weighted national average (age group 15-64 years). (NUTS II and NUTS III)		Sex	SI, SPC

¹ SI – Structural indicator, SPC – Indicator adopted by the Social Protection Committee, Qxx – Indicator adopted by the Council in 2001 for monitoring/analysis of Quality in Work

² Standard deviation measures how, on average, the situation in regions differs from the national average. As a complement to the indicator a graph showing max/min/average per country is presented.

Guideline 18

Promote a lifecycle approach to work through:

- a renewed endeavour to build employment pathways for young people and reduce youth unemployment as called for in the Youth Pact;
- resolute action to increase female participation and reduce gender gaps in employment, unemployment and pay;
- better reconciliation of work and private life and the provision of accessible and affordable childcare facilities and care for other dependants;
- support to active ageing, including appropriate working conditions, improved (occupational) health status and adequate incentives to work and discourage early retirement;
- modern social protection systems, including pensions and healthcare, ensuring their social adequacy, financial sustainability and responsiveness to changing needs, so as to support participation and better retention in employment and longer working lives.

Indicators for monitoring

Indicator and definition	Targets in capitals	Subgroup	Other use
17.M1 Employment rate <i>Source LFS annual average and spring data</i> Persons in employment in age groups 15 – 64, 15 – 24, 25 – 54, 55 – 59, 60- 64, 65-69 20 – 64 and 55-64 as a proportion of total population in the same age group.		TOTAL, WOMEN, OLDER (55-64) Age, sex	SI, SPC, Q18, Q19, Q26
17.M3 Unemployment rate. <i>Source Harm unempl series</i> Unemployed persons in age groups 15 – , 15 – 24, 25 – 54, 55 – 59, 60- 64, 20 – 64 and 55-64 as a share of the active population in the same age group		Age, sex	SI
17.M4 Activity rate. <i>Source LFS annual average and spring data</i> Share of employed and unemployed in age groups 15 – 64, 15 – 24, 25 – 54, 55 – 59, 60- 64, 65-69 20 – 64 and 55-64 as a proportion of total population in the same age group.		Age, sex	
18.M1 Youth unemployment ratio. <i>Source LFS annual average and spring data</i> Total unemployed young people (15-24 years) as a share of total population in the same age group		Total Sex	Q22
18.M2 Gender pay gap. <i>SES</i> Difference between men's and women's average gross hourly earnings as percentage of men's average gross hourly earnings (for paid employees)		Total,, Pub/priv sector, age, education	SI, Q8
18.M3 CHILD CARE³. <i>Source: SILC</i> Children cared for (by formal arrangements ⁴ other than by the family) less than 30h a usual week/30h or more a usual week as a prop. of all children of the same age group.		Age: 0-2 / 3–MAND SCHOOL AGE/ Mand. school age -12	Q24
18.M4 AVERAGE EXIT AGE FROM LABOUR FORCE. <i>Source LFS</i> The average age of withdrawal from the labour market, based on a probability model considering the relative changes of activity rates from one year to another at a specific age.		TOTAL Sex	SI, SPC

Indicators for analysis

18.A1 Employment gender gap. <i>Source LFS annual average and spring data</i> The difference in employment rates between men and women in percentage points, by age group (15-24, 25-54, 55-64) and by education level (less than upper secondary, upper secondary and tertiary education, according to the ISCED classification).		Total Age, education	Q10
18.A2 Employment gender gap rate in fte. <i>Source LFS spring data</i> The difference in employment rates measured in full-time equivalent between men and women in percentage points			
18.A3 Unemployment gender gap. <i>Source Harm unempl series</i> The difference in unemployment rates between men and women in percentage points.			Q11
18.A4 Gender segregation. <i>Source LFS spring data.</i> Gender segregation in occupations/sectors, calculated as the average national share of employment for women and men applied to each occupation/sector; differences are added up to produce a total amount of gender imbalance presented as a proportion of total employment (ISCO classification / NACE classification).		Occupations, Sectors	Q12, Q13
18.A5 Employment impact of parenthood. <i>Source LFS spring data</i> The difference in percentage points in employment rates (age group 20 - 49) without the presence of any children and with presence of a child aged 0-6		Sex	Q23

³ The indicator is complemented with information on national systems for maternity, paternity and parental leave (e.g. length, paid or unpaid) and admission age for compulsory education

⁴ Formal arrangements refer to the EU-SILC survey reply categories 1-4 (pre-school or equivalent, compulsory education, centre-based services outside school hours, a collective crèche or another day-care centre, including family day-care, professional certified childminders)

18.A6 Inactivity and part-time work due to lack of care services for children and other dependants. <i>Source LFS 2006-</i> Inactivity and part-time work due to lack of care services is defined as share of persons (age groups 15-64) who would like to work but are not searching for a job/who work part-time due to their care responsibilities AND lack of suitable care services (% of persons with care responsibilities). Persons with care responsibilities is defined as share of persons who would like to work but are not searching for a job/who work part-time due to their care responsibilities (% of the whole population 15-64).	All, sex	
18.A7 Care of dependent elderly. <i>National sources</i> Dependent elderly men and women over 75 as a proportion of all men and women over 75. Breakdown by : living in specialised institutions, help at home (other than by the family), and looked after by the family		
18.A8 Transitions by pay level. <i>Source SILC</i> Transitions between non-employment and employment and within employment by pay level (gross monthly earnings) from year n to year n+1 ⁵ .	Sex	Q1

Guideline 19

Ensure inclusive labour markets, enhance work attractiveness, and make work pay for job-seekers, including disadvantaged people, and the inactive through:

- active and preventive labour market measures including early identification of needs, job search assistance, guidance and training as part of personalised action plans, provision of necessary social services to support the inclusion of those furthest away from the labour market and contribute to the eradication of poverty;
- continual review of the incentives and disincentives resulting from the tax and benefit systems, including the management and conditionality of benefits and a significant reduction of high marginal effective tax rates, notably for those with low incomes, whilst ensuring adequate levels of social protection;
- development of new sources of jobs in services to individuals and businesses, notably at local level.

Indicators for monitoring

Indicator and definition Targets in capitals	Subgroup	Other use
19.M1 Long-term unemployment rate. <i>Source LFS annual average</i> Total long-term unemployed population (12 months or more) as a proportion of total active population	Sex	SI, SPC, Q20
19.M2 Activation/Support <i>Source LMP and LFS spring data</i> Number of participants in regular activation measures (LMP categories 2-7) ⁶ /in assisted activation programmes (LMP sub-category 1.1.2) ⁶ /number of recipients of supports (LMP categories 8-9) ⁶ divided by the number of persons wanting to work (ILO unemployed plus labour reserve).	Regular by category/assisted/ Supports by category, Sex	
19.M3 NEW START/Prevention. <i>National sources</i> Share of young/adult unemployed becoming unemployed in month X, still unemployed in month X+4/12, and not having started a job or participated in a regular activation measure (LMP categories 2-7) ⁶ / not having participated in an assisted activation programme (LMP sub-category 1.1.2) ⁶ [target value 0%=full compliance] Method: B/A. A = Persons becoming unemployed in month X (Inflow into unemployment in month X) B = Persons still unemployed in month X+ 4/12 and not having started a job or benefited from a regular activation measure/ assisted activation programme See conventions to be applied when calculating this indicator at the end of this list.	REGULAR/ assisted, X+4/12, sex	
19.M4 ACTIVATION OF LONG-TERM UNEMPLOYED. <i>Sources national and LMP</i> Stock of participants in regular activation measures (LMP categories 2 -7) ⁶ that were previously long-term registered unemployed divided by the stock of long-term registered unemployed plus the stock of participants in regular activation measures that were previously long-term registered unemployed and whose unemployment spell is broken by participation in a regular activation measure. Long-term unemployed = 12+ months for adults (25+) and 6+ months for youth (<25).	Category, sex	
19.M5 Labour market gaps for disadvantaged groups. <i>National sources and LFS</i> Gaps on the labour market, such as difference between the employment, unemployment and activity rates for a non-disadvantaged group in percentage points and the corresponding rates for the disadvantaged group (such as non-EU nationals, disabled people, ethnic minorities, immigrants, low skilled people, lone parents, etc. according to national definitions.)	Sex	Q27, Q28
19.M6 Tax rate on low wage earners: Low wage trap. <i>Source OECD – EC</i> The marginal effective tax rate on labour income taking account the combined effect of increased taxes on labour and in-work benefits withdrawal as one increases the work effort (increased working hours or moving to a better job). Calculated as the ratio of change in personal income tax and employee contributions plus change (reductions) in benefits, divided	Family types	SI, SPC

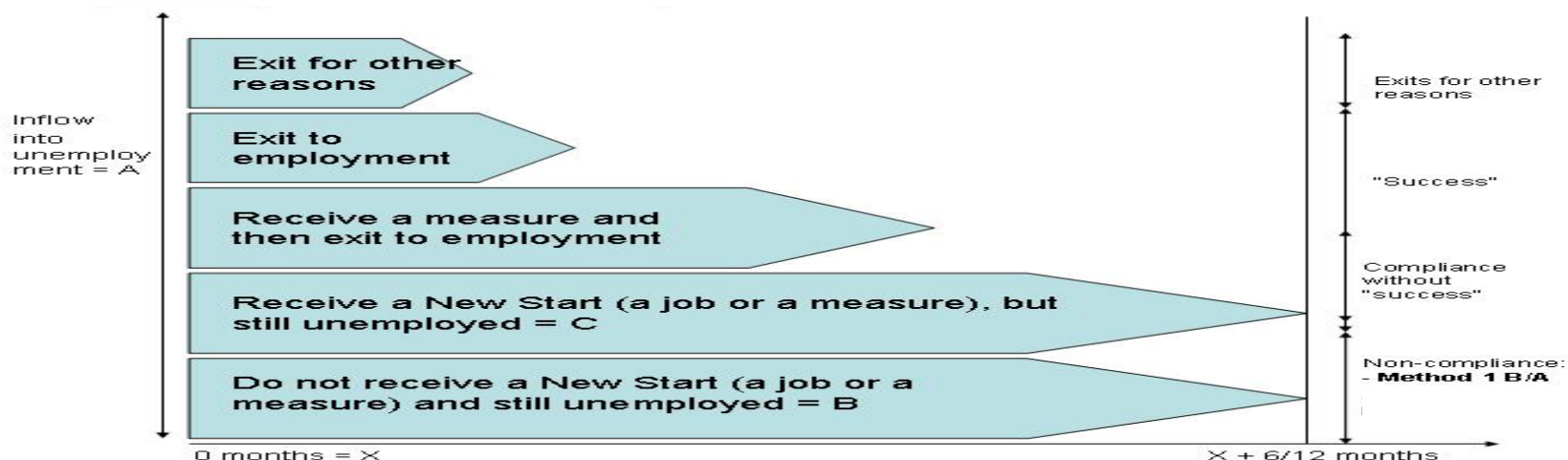
⁵ Pay levels shown are deciles 1, 2, 3 and 4-10. Employment status is self-defined

⁶ Regular activation measures are LMP categories Training (2), Job rotation and job sharing (3), Employment incentives (4), Supported employment and rehabilitation (5), Direct job creation (6) Start-up incentives (7)
Assisted activation programmes are covered by LMP sub-category Individualised case-management (1.1.2)
Supports are LMP categories Out-of-work income maintenance and support (8) and Early retirement (9)

by increases in gross earnings, using the "discrete" income changes from 34-66% of AW. Breakdown by family types: one earner couple with two children and single person.		
19.M7 Tax rate on low wage earners: Unemployment trap <i>Source OECD – EC</i> The marginal effective tax rate on labour income taking account the combined effect of increased taxes and benefits withdrawal as one takes up a job. Calculated as one minus the ratio of change in net income (net in work income minus net out of work income) and change in gross income for a single person moving from unemployment to a job with a wage level of 67% of the AW.		SI, SPC
Indicators for analysis		
19.A1 Inflow into long-term unemployment. <i>National sources</i> Share of young/adult unemployed becoming unemployed in month X, still unemployed in month X+6/12 without any break of more than one month	Young/adults X+6/12, sex	
19.A2 Timely activation <i>Source LMP</i> The proportion of entrants in regular activation measures (LMP categories 2-7) ⁷ or assisted activation programmes (LMP sub-category 1.1.2) ⁷ taken up by persons not yet long-term unemployed (Target value 100% = full compliance) Method: (A-B)/A % A = Total entrants B = Long-term unemployed entrants (12+ months for adults 25+ and 6+ months for youth<25)	Regular/ assisted	
19.A3 Activation of registered unemployed <i>Source LMP</i> Stock of participants in regular activation measures (LMP categories 2-7) ⁷ that were previously registered unemployed divided by the stock of registered unemployed plus the stock of participants in regular activation measures that were previously registered unemployed and whose unemployment spell is broken by participation in a regular activation measure.	Category, Sex	
19.A4 Follow-up of participants in regular activation measures. <i>National sources</i> 1. Rate of inflow into employment 3 or 6 months after participation in a regular activation measure (LMP categories 2-7) ⁷ 2. Rate of return to unemployment 3 or 6 months after participation in a regular activation measure	Sex	
19.A5 LMP expenditure ⁷ . <i>Source LMP.</i> LMP expenditure as % of GDP	Services/ measures/ supports	
19.A6 LMP expenditure⁷ per person wanting to work <i>Source LMP and LFS spring data</i> Expenditure on LMP divided by the number of persons wanting to work (ILO unemployed plus labour reserve)	Services/ measures/ supports	
19.A7 Labour reserve. <i>Source LFS spring data</i> Inactive persons wanting to work as a proportion of working age population 15-64.	Main reason for inactivity, sex	
19.A8 In-work-poverty risk. <i>Source EU-SILC</i> Individuals who are classified as employed (distinguishing between "wage- and salary employment plus self-employment" and "wage and salary employment" only) and who are at risk of poverty (whose equivalised disposable income is below 60% of national median equivalised disposable income).	Sex	SPC
19.A9 Employment rate in services. <i>Source LFS annual average and spring data</i> Number of employed persons working in the services sector (in main job) aged 15-64 as proportion of the population of the same age group	Sex	

⁷ Services is LMP category 1, Measures are LMP categories 2-7 and Supports are LMP categories 8-9, see footnote 6

Process measured by indicators 19.M3, 19.M4, 19.A1, 19.A3 and 19.A4



Conventions to be applied when calculating the indicators 19.M3-4, 19.A1, 19.A3 and 19.A4

- The number of people registered as unemployed should be considered the reference population for the indicators 19.M3 – 4 and 19.A1 and 19.A3.
- 'The number of people registered as unemployed', should be defined as all persons who are registered as unemployed according to national definition; other groups may be added to those registered unemployed only if they meet the ILO unemployment criteria (i.e. not have work, be available for a job, and searching for a job).
- The ratio between 'the number of people registered as unemployed' (as calculated for the indicators; see points i. and ii.) and the ILO figure on unemployment should be presented as background information to the indicators 19.M3-4, 19.A3 and 19.A4.
- With a view of improving the comparability of these indicators, the Group proposes that it would be preferable to move towards a common approach as regards the treatment of breaks in the unemployment spell. It should be noted that this does not apply to the concept of a "New start". A New start is received immediately when receiving a measure or a job. Regarding the indicators 19.M.3, 19.A1 and 19.A4, the objective would be, where relevant for the respective indicators, to only consider breaks in the unemployment spell for participation in a measure or a job or for other circumstances (e.g. illness and parental leave) longer than 1 month (28 to 31 calendar days). Such breaks result in setting back the counter to zero. In particular, for the indicators 19.M3 and 19.A4, the agreed calculation method for population B (see point v) implies that only breaks for other circumstances than participation in a measure or a job should be considered if longer than one month. To determine the stock of LTU for indicator 19.M.4, breaks for participation in a measure or a job or for other circumstances should be considered if longer than one month. The Group acknowledges that, for the moment, it is difficult for several Member States to treat the breaks in the unemployment spells according to this approach. The Group therefore encourages the Public Employment Services Network to examine the feasibility of providing this data. In the meantime, the Group proposes that Members States should be invited to follow this approach as far as possible.
- The indicator 19.M3 should be calculated as: the number of persons still unemployed in month X+4/12 without having started a job or participated in a regular activation measure (LMP categories 2-7 / not having participated in an assisted activation programme (LMP subcategory 1.1.2) as a share of the inflow into unemployment in month X. (B/A according).
- The indicator 19.A1 should be calculated as: the number young/adult unemployed becoming unemployed in month X, still unemployed in month X+6/12 without any break of more than one month (28-31 calendar days), in relation to the number of young/adult unemployed becoming unemployed in month X.
- For practical reasons and in order to improve the comparability of these indicators, the Group proposes that the term 'being offered a job, apprenticeship etc.' should be interpreted as the 'actual start' of a job, the training, retraining, work practice or other employability measure. The Group argues that the 'actual start' is the best evidence of a commitment from both the employment services' and the unemployed person's side. The UK delegation entered a reservation in this respect.
- Again, with a view of improving the comparability of the indicators 19.M3-4 and 19.A3, the Group proposes that it would be preferable to move towards a common approach as regards the treatment of refusals. The Group proposes that, if an unemployed person refuses an offer of a measure or a suitable job, or if she/he fails to come for appointments at the PES, should be considered a break in the unemployment spell. The duration of the break should equal the duration of the sanctions imposed according to national rules (e.g. benefit reduction). The resulting break should be treated the same way as breaks for other reasons. The Group acknowledges that, for the moment, it is difficult for several Member States to treat the refusals in the unemployment spell according to this approach. The Group therefore encourages the Public Employment Services Network to examine the feasibility of providing this data. In the meantime, the Group proposes that Members States should be invited to follow this approach as far as possible.

Guideline 20

Improve matching of labour market needs through:

- the modernisation and strengthening of labour market institutions, notably employment services, also with a view to ensuring greater transparency of employment and training opportunities at national and European level;
- removing obstacles to mobility for workers across Europe within the framework of the EU Treaties;
- better anticipation of skill needs, labour market shortages and bottlenecks;
- appropriate management of economic migration.

Indicators for monitoring

Indicator and definition	Targets in capitals	Subgroup	Other use
20.M1 Vacancies per unemployed. <i>Source Job Vacancy Survey</i> Ratio between the total number of the stock of vacancies compared to the total number of unemployed (v/u ratio)			

Indicators for analysis

20.A1 Recent immigrants to and within the EU. <i>Source LFS annual average</i> Foreign born persons/ Persons with another nationality than the country of residence/ in the age group 15 – 64 who have been resident 5 years and less in the reporting country as a proportion of total population in the same age group.	Country of birth (in another EU-MS/ country outside the EU), Nationality (another EU nat/ nat outside the EU), level of education, sex	
20.A2 Employment / Activity of recent immigrants to and within the EU. <i>Source LFS annual average</i> Employed persons/Employed and unemployed persons/ in the age group 15 – 64 who have another nationality than the country of residence and who have been resident 5 years and less in the reporting country as a proportion of - total recent immigrants in the same age group - total employed/active population in the same age group	Nationality (another EU nat / nat outside the EU), sex	

Guideline 21

Promote flexibility combined with employment security and reduce labour market segmentation, having due regard to the role of the social partners, through:

- the adaptation of employment legislation, reviewing where necessary the different contractual and working time arrangements;
 - addressing the issue of undeclared work;
 - better anticipation and positive management of change, including economic restructuring, notably changes linked to trade opening, so as to minimise their social costs and facilitate adaptation;
 - the promotion and dissemination of innovative and adaptable forms of work organisation, with a view to improving quality and productivity at work, including health and safety;
 - support for transitions in occupational status, including training, self-employment, business creation and geographic mobility;
- See also integrated guideline “To promote greater coherence between macroeconomic, structural and employment policies” (No.5).

Indicators for monitoring

Indicator and definition	Targets in capitals	Subgroup	Other use
21.M1 Transitions by type of contract. <i>Source SILC</i> Transitions between non-employment and employment and within employment by type of contract from year n to year n+1. ⁸		Sex	Q2
21.M2 Diversity and reasons for contractual and working arrangements. <i>Source LFS annual average and spring data</i> Total employees in part-time and/or fixed-term contracts plus total self-employed as % of persons in employment. Employees in non-standard employment (part-time and/or fixed-term) as % of total employees. (Breakdown by part-time, fixed-term, part-time and fixed-term.) Total self-employed as % of total persons in employment.		Pt/ft, reason, of which "in-voluntary", sex	Q15
21.M3 Accidents at work. <i>Source ESAW</i> Index of the number of serious and fatal accidents at work per 100 000 persons in employment. (1998=100)		Fatal / serious Sex	SI, Q14

⁸ Type of contract refers to permanent, fixed-term, education and training (e.g. paid apprenticeship), and self-employed.

Indicators for analysis		
21.A1 Undeclared work. <i>National sources</i> Size of undeclared work in national economy (e.g. as share of GDP or persons employed)		
21.A2 Working time. <i>Source LFS and NA</i> 1. Average weekly number of hours usually worked per week defined as the sum of hours worked by full-time employees divided by the number of full-time employees 2. Average effective annual working time per employed person.	Weekly/ annual, sex	
21.A3 Overtime work and hours of overtime <i>Source LFS annual average and spring data</i> Employees for whom overtime is given as the main reason for actual hours worked during the reference week being different from the person's usual hour worked as % of total employees. Average hours of overtime	Sex, Type of contract	
21.A4 Access to flexitime <i>Source LFS ad hoc modules</i> Total employees who have other working time arrangements than fixed start and end of a working day as a % of total employees	Age (Total, 20-49), sex, Type of contract	
18.A8 Transitions by pay level. <i>Source SILC</i> Transitions between non-employment and employment and within employment by pay level (gross monthly earnings) from year n to year n+1 ⁹ .	Sex	Q1
17.M5 Growth in labour productivity. <i>Source ESA95</i> Growth in GDP per person employed and per hour worked		
21.A5 Occupational diseases. <i>Source EODS giving data only at EU-level</i>	Sex	
21.A6 Employment in newly established enterprises. <i>Source SBS</i> Number of persons employed in newly born enterprises (in year n) and in surviving enterprises (set ups in years n-3, n-2 and n-1) in relation to the number of persons employed in all active enterprises (in year n).	Sex	

Guideline 22

Ensure employment-friendly labour cost developments and wage-setting mechanisms by:

- encouraging social partners within their own responsibilities to set the right framework for wage bargaining in order to reflect productivity and labour market challenges at all relevant levels and to avoid gender pay gaps;
 - reviewing the impact on employment of non-wage labour costs and where appropriate adjust their structure and level, especially to reduce the tax burden on the lowpaid
- See also integrated guideline “To ensure that wage developments contribute to macroeconomic stability and growth” (No.4).

Indicators for monitoring

Indicator and definition Targets in capitals	Subgroup	Other use
22.M1 Unit labour cost growth. <i>Source ESA 95</i> Growth rate of the ratio: compensation per employee in current prices divided by GDP (in current prices) per total employment		SI
22.M2 Tax rate on low wage earners: Tax wedge on labour cost. <i>Source OECD – EC</i> Tax wedge on labour cost: ratio of income tax plus employee and employer social contributions including payroll taxes less cash benefits divided by the labour costs for a single earner earning 67% of the AW.		SI
Indicators for analysis		
22.A1 Labour productivity. <i>Source ESA 95</i> Gross domestic product (GDP) divided by number of persons employed and hours worked (GDP in PPS per person employed/per hour worked relative to EU25 average/EU-15 average)	Person employed, hour worked	SI, Q30
17.M5 Growth in labour productivity. <i>Source ESA95</i> Growth in GDP per person employed and per hour worked		Q29
22.A2 Implicit tax rate on employed labour. <i>Source EC</i> Ratio of total taxes on employed labour (personal income taxes plus employees' and employers' social security contributions plus payroll taxes) divided by the total compensation of employees plus payroll taxes		

⁹ Pay levels shown are deciles 1, 2, 3 and 4-10. Non-employment refers to ILO activity status 'unemployed', 'inactive' and 'discouraged worker'.

Guideline 23

Expand and improve investment in human capital through:

- inclusive education and training policies and action to facilitate significantly access to initial vocational, secondary and higher education, including apprenticeships and entrepreneurship training;
- reducing significantly the number of early school leavers;
- efficient lifelong learning strategies open to all in schools, businesses, public authorities and households according to European agreements, including appropriate incentives and cost-sharing mechanisms, with a view to enhancing participation in continuous and workplace training throughout the life-cycle, especially for the low-skilled and older workers.

See also integrated guideline "To increase and improve investment in R&D in particular by private business" (No.7).

Indicators for monitoring

Indicator and definition Targets in capitals	Subgroup	Other use
23.M1 Spending on Human Resources (public expenditure on education) <i>Source UOE</i> Total public expenditure on education as a percentage of GDP ¹⁰ .		SI
23.M2 YOUTH EDUCATION ATTAINMENT LEVEL. <i>Source LFS</i> Percentage of the population aged 20 - 24 having attained at least upper secondary education (ISCED level 3 long). Annual average	TOTAL Sex	Q31
23.M3 EARLY SCHOOL-LEAVERS. <i>Source LFS</i> Percentage of the population aged 18-24 with at most lower secondary education (ISCED level 2 or 3c short) and not in further education or training	TOTAL Sex	SI, SPC, Q21
23.M4 LIFE-LONG LEARNING. <i>Source LFS</i> Percentage of the adult population aged 25-64 participating in education or training (over the four weeks prior to the survey). Annual average	TOTAL , Age, working status, educ attainm, type of contract – all by sex	SI, Q4, Q5

Indicators for analysis

23.A1 Investment by enterprises in training of adults. <i>Source CVTS</i> Investment by enterprises in continuous vocational training (CVT) in relation to labour costs.		
23.A2 Participation in continuing vocational training. <i>Source CVTS</i> Share of employees participating in continuing vocational training (CVT)	Sex	Q6
23.A3 Educational attainment level of adults <i>Source LFS</i> Percentage of the population aged 25 - 64 having attained low – at most lower secondary, medium - at least upper secondary, high- tertiary education. Annual average	Total, activity status, sex	Q31

¹⁰ The demographic structure should be taken into account in the analysis

Guideline 24

Adapt education and training systems in response to new competence requirements through:

- raising and ensuring the attractiveness, openness and quality standards of education and training, broadening the supply of education and training opportunities and ensuring flexible learning pathways and enlarging possibilities for mobility for students and trainees;
- easing and diversifying access for all to education and training and to knowledge by means of working time organisation, family support services, vocational guidance and, if appropriate, new forms of cost-sharing;
- responding to new occupational needs, key competences and future skill requirements by improving the definition and transparency of qualifications, their effective recognition and the validation of non-formal and informal learning.

Indicators for monitoring

Indicator and definition	Targets in capitals	Subgroup	Other use
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No indicators for monitoring

Indicators for analysis

24.A1 Future skills needs (expansion, replacement and total demand) <i>Source CEDEFOP</i> Projected change in the number of jobs between the base year (tb) and specific year in the future (tf) as a percentage of total number of jobs in the base year (tb)	Total, sector (NACE), occup (ISCO) and qualify / level of educ (ISCED)	
24.A2 E-skills of adults <i>ICT household survey, Eurostat</i> Persons in the age group 25-64, 25-34, 35-44, 45-54, 55-64 having no, low, medium and high computer/internet skills according to the self assessment of their skills and classification of 1-2 (low), 3-4 (medium), 5-6 (high) of activities ¹¹ as a proportion of the total population in the same age group	Total, age, working status, educ attainment (ISCED) all by sex	

¹¹ *Computer actions:* Copying or moving a file or a folder; Using copy and paste tools to duplicate or move information within a document; Using basic arithmetic formulas in a spreadsheet; Compressing (or zipping) files; Connecting or installing new devices, e.g. a printer or a modem; Writing a computer program using a specialised programming language. *Internet actions:* Using a search engine to find information; Sending e-mails with attached files (documents, pictures, etc.); Posting messages to chat rooms, newsgroups or online discussion fora; Using the Internet to make telephone calls; Using peer-to-peer file sharing for exchanging movies, music, etc. ; Creating a web page