

## Questions and Answers for Tender VT/2009/008

### 1. Will there be more than one applicant (are you expecting at least 22 applicants) or just one for all 22 countries?

As specified in sections 3 and 5 of the tender specifications, the study to be prepared by the Tenderer to whom the contract will be awarded shall notably provide an overview of the organisation of social services and an analysis of the types of services providers in 22 countries as well as an analysis of quality frameworks/tools in 15 countries. Each Tenderer submitting a bid for the present call shall organise a team of experts complying with the selection criteria defined in the tender specifications (see notably section 12). Methodology and work organisation shall be described in the bid and will be assessed in line with section 13 of the tender specifications.

### 2. Have you already prepared the methodology for the study?

Each Tenderer submitting a bid for the present call shall describe the proposed methodology and work organisation in the submitted bid, which will be assessed in line with section 13 of the tender specifications.

### 3. When is the deadline for the final study (report): 2011 or earlier?

The full duration of the contract should not exceed 15 months from the date of the signature of the Contract. In particular, within 12 months from the signature of the contract, the Contractor will deliver a final report that builds on the draft final report and the Commission's comments on the draft final report. The final report will be discussed in a meeting between the Commission services / the Steering Committee and the Contractor within five weeks after its submission. Following this meeting, the Contractor will have 30 days to integrate into the final report any comment raised by the Commission during the meeting and to re-submit the report. More ample information on the timing of the Study can be found in Section 7 - Time Schedule and Reporting of the Tender Specifications and in Article I.2 of the Model Contract entitled Duration.

### 4. Have you prepared an application form or do we prepare it by ourselves?

An application form is not foreseen for submission under Call for Tenders. You can find the instructions and conditions for submitting your bid in the following documents (invitation letter, tender specification) on the following website:

<http://ec.europa.eu/social/main.jsp?catId=625&langId=en&callId=201&furtherCalls=yes>

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