



Concept note

Proposal VP/2016/015/_____

Title/Acronym: _____

*The concept note is a compulsory document part of your proposal. The concept note is a **concise and comprehensive** description of the **rationale, objectives and logic of intervention** of your project. **Key activities, key outcomes** and total **budget** must also be presented.*

*Your concept note **must follow the template**: the following items must be completed and the maximum length is 5 pages format A4 with a minimum font: 11.*

1. General overview of the proposal

a) Summary

b) Total budget

Headings	Amount
Total cost of the action	EUR
European Union grant	EUR
% EU co financing	%
Applicants' contribution	EUR
Co-applicants' contribution (a line per co applicant)	EUR

2. Relevance to purpose, objectives and priorities of the call

(award criteria nr 1 – see sections 9.1 and 10.II of the Call)

3. Overall design of the action

(award criteria nr 2 – see sections 9.2 and 10.II of the Call)