

**EUROPEAN COMMISSION**

Employment, Social Affairs and Equal Opportunities DG

Equality between Men and Women, Action against Discrimination, Civil Society  
**Action against Discrimination, Civil Society**

25.07.07\* **11533**

Brussels,

EMPL/G/4 - JO/kh - D(2007) 1598

**CALL FOR TENDERS VT/2007/037**  
**"Study on Positive Action Measures in the European Union"**

**Subject: Information request no. 1**

**Question**

Please can you confirm that at application stage the Declaration of Honour should be signed by the authorised signatory for each participating organisation, in addition to the Lead applicant?

**Answer**

Yes. The declaration of honour has to be signed by all members of a grouping of economic operators or of a consortium.

**Question**

If an application was successful, what would be the normal time limits allowed by the EC in order for the Lead Applicant to submit the witnessed Solemn Statement?

**Answer**

The Commission will generally invite the successful tenderer to provide the required documents within 14 calendar days.

**Question**

Please can you confirm that each "Expert" - (in addition to the Lead Applicant), included in the Tender Application also has to provide the following accompanying documents referred to on page 13 of the Tender Specification document ?

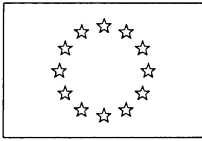
- Proof of turnover in the last financial year for which accounts have been closed;
- Balance Sheets for the last 2 financial years;
- Statement of the undertaking's turnover in respect of the services which the contract relates for the previous 2 financial years;
- Bank declaration providing evidence of good financial standing.

**Answer**

The lead applicant and each member of a grouping of economic operators or of a consortium have to provide those documents.



Stefan Olsson  
Head of Unit



## EUROPEAN COMMISSION

Employment, Social Affairs and Equal Opportunities DG

Equality between Men and Women, Action against Discrimination, Civil Society  
**Action against Discrimination, Civil Society**

Brussels, 31.07.07\* 11812  
EMPL/G/4 - VS/hl - D(2007) 16015

### **CALL FOR TENDERS VT/2007/037** **"Study on Positive Action Measures in the European Union"**

**Subject: Information request no. 2**

#### **Question**

The tender specifications, section 5 describes as part of Task 1: "To conduct a survey among a representative sample of public and private sector organisations in all EU Member States and EFTA-EEA states participating in PROGRESS (minimum number of organisations to be included in the survey is 4000; the contractor will have to ensure a good balance in terms of geographical spread, sectors and company sizes)".

We appreciate that Section 6 of the Tender specifications indicate that the contractor should work in close contact with the Commission and will receive further guidance. At that stage our present questions might be easily solved, however the answers have a bearing on the budget estimates for the survey to be prepared, hence they have to be addressed (at least provisionally) in the tender stage.

Please describe more precisely 'public and private sector organisations'.

The present text has some ambiguity, i.e.

**Question 1** "organisations in the public and private sector" or "sector organisations" ?

#### **Answer**

What is meant in the Tender specifications is "organisations in the public and private sector" and not "sector organisations".

#### **Question 2**

Organisations in their role as private as well as public employers, or also in various other roles such as regulators, representatives of the private sector, etc. ?

#### **Answer**

Further to the objectives mentioned above, the survey and the study should focus on what is done **in practice**. This means that public and private organizations have to be seen in their role as employers or service providers, but not in their role as regulators or representatives of interest groups etc.

**Question 3**

It is specified that the survey should have a good balance in terms of a.o. company sizes. This may suggest that "organisations" only refers to enterprises.

**Answer**

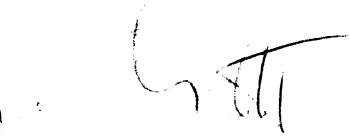
The word "organisation" does not refer to "enterprises" only but to other types of organisations as well.

**Question 4**

Do your answers to Question 1, Question 2 and Question 3 also refer to the sample of 100 organisations mentioned in Task 2?

**Answer**

Yes.



Stefan Olsson  
Head of Unit