



Action grants to support transnational projects to promote judicial cooperation in civil and criminal matters

Topic ref. JUST-JCOO-AG-2017

**Version 1.0
11 September 2017**



History of changes

Version	Date	Change	Page
1.0	11.09.2017	▪ Initial version	

Questions and answers

Nr	Question	Answer provided
1	Regarding the call <i>JUST-JCOO-AG-2017 Action grants to support transnational projects to promote judicial cooperation in civil and criminal matters</i> , and in relation to <i>Priority 1: Judicial cooperation in civil matters</i> , is it necessary to address in the proposal all the instruments described in sections A, B and C, or is it possible to address, for example, just some of the instruments described in section A?	You can address any of the a), b), c) sections individually, and also you can concentrate on an individual EU legal instrument.
2	About the activities of the list, is it possible to choose and cover only some of them?	Yes, you can also choose only one or more types of activities.
3	We would like to know whether the call regulation allows the applicants (an organisation in one of the participating countries) to establish a network with further associate organisations. Furthermore we would also ask you to clarify whether these organisations (unlike the applicant) may be established in non-participating countries, such as the UK.	<p>You can establish a network with associate organisations, as you suggest, although it is not clear what legal status it would have. However, the activities of your project shall not take place in the non-participating countries (UK, Denmark) and you cannot pay the cost of these associate organisations' employees, their training fees, or participation in any conference/workshop or cover their travel costs. You can only subcontract these staff.</p> <p>However, if they are directly employed by the network with a legal personality established under the law of a participating country and no longer work for the UK or Danish organisation, then of course, their costs are eligible.</p>
4	Can you please send me the manuals and guidelines of the following programmes:	<p>Please find all the documents published on the Participant Portal under each call notice: Topic conditions and documents, part 4 Provisions, proposal templates and evaluation forms for the type(s) of action(s) under this topic.</p> <p>or here: http://ec.europa.eu/research/participants/data/ref/other_eu_prog/common/just-rec-guide-applicants-17_en.pdf</p>
5	Is there any form for Partnership Declaration?	No, we don't require the partnership declarations anymore. By ticking a box in the submission form you declare that your partners have granted you their consent to work on the project.
6	Is there any obligation concerning the number of MS who need to co-finance the project?	No, there is no such obligation. The co-financing may be secured by one of the partners in the consortium.
7	I saw that from this year Albania an extra EU	Indeed, Albania is a participating country and we very

	<p>country is eligible as partner for the call is that correct? Our idea is to include Mediterranean countries (Spain-Albania-Portugal and Italy) and make a proposal for all EU. My team leader thinks that working just with Eu members gives us more chance to be eligible but i would like Albania too, so is priority the Eu members or even Albania in this case ?</p>	<p>much encourage the EU Member States to cooperate with Albania. However, during project selection, a project does not receive a preferential treatment based on a mere presence of a country in it, be it Spain, Portugal or Albania, but only after recognising that a project assessed the needs existing in a country and project's plan to meet them, the tasks to be performed by the partners from the respective countries, and the EU added value.</p>
8	<p>During preparation of project documents I've downloaded the Part B templates There are only two annexes: 1) Standard proposal template 2) annex 3 - indicators</p> <p>There are probably missing at least the following: 1) Project description and implementation 2) CV - but I know how to get form 3) budget form</p>	<p>The annexes are downloadable during the submission process. We don't put this information in the Guide, since it would be a duplication with the H2020 manual that explain the submission process already. Here is the link: http://ec.europa.eu/research/participants/docs/h2020-funding-guide/index_en.htm</p>
9	<p>Is the participation of one researcher in two proposals in one call allowed, and if he wins both proposals with different approaches and research topics, is he allowed to work on both projects if his time commitment is not more than 90% altogether.</p>	<p>There are no special rules concerning the workload of a researcher.</p>
10	<p>As there is a need for at least 20% cofunding for the eligible costs: Can the amount of the beneficiary's own contribution be expressed by the indirect costs – like e. g. office space, furniture, equipment, electricity?</p> <p>And if so: How detailed do we have to break down these costs for the project documentation/calculation? At our university we usually use a lump-sum calculation for these basic-facilities, as we are technically just not able to make a one-to-one calculation due to structure and size of our organization.</p>	<p>EU funding covers maximum 80% of all the expenses under cost categories A, B, C, E and F. Costs category F (indirect costs) represents maximum 7% of the total of cost categories A, B, C and E. The total of indirect costs is insufficient to co-finance 20% of the total costs.</p> <p>We suggest you check the template for budget published for information under section Provisions, proposal templates and evaluation forms for the type(s) of action(s) under this topic on the call webpage. Indirect costs are reimbursed on the basis of a flat-rate and do not need to be detailed.</p>
11	<p>1. In previous years, the call for proposals has stated that there is no upper limit to the budgets requested. Is this the case for 2017? 2. In previous years, projects funded could not extend beyond 24 months – is this the case for the 2017 call? 3. Within section (a) of priority 1, the researcher</p>	<p>1. This is correct. However, there is a limited call budget. 2. Yes. 3. Yes. 4. Yes, the UK organisations can be subcontracted. 5. They are uploaded here: https://ec.europa.eu/research/participants/portal/</p>

	<p>intends to focus on the correct implementation of one of the instruments listed. Is that permitted?</p> <p>4. I understand that organisations based in the UK cannot participate as partners in the call. Can the project avail of services subcontracted from organisations in the UK?</p> <p>5. I can find the outcomes of the 2014 JUST-JCOO-AG-2017 online here: http://ec.europa.eu/justice/grants1/calls/just_2014_jcoo_ag_en.htm Are the 2015 outcomes available online?</p>	<p>doc/call/just/just-2015-jcoo-ag-crim/1767609-just-2015-jcoo-ag-crim_summaries_of_selected_projects_en.pdf</p>
12	<p>One of our partners proposes to invite an (external) expert (from Germany) to give a lecture at a seminar within the project. Are there any fixed prices for such experts? Or do you pay them according to their rates and expertise?</p>	<p>No, there are no fixed prices for such experts. Please explain what the fee that will be paid exactly covers: How many hours are needed to prepare the lecture? Duration of the lecture? Expertise of the lecturer? Are the travel costs included in the fee or not? Etc.</p>