Disclaimer:

This document is aimed at informing applicants for Horizon 2020 funding. It serves only as an example.

The actual Web forms and templates, provided in the online grant management service under the Participant Portal, might differ from this example. Completion and submission of the actual Web forms is only possible via the online grant management service under the Participant Portal.

<To be used for low-value grants ONLY (i.e. grants of < EUR 60 000)>

DECLARATION OF HONOUR

(To be filled out by the applicant and signed by its legal representative)

I, the undersigned:

☐ for natural persons: in my own name

or

☐ for legal persons or ‘legal entities without legal personality’¹: representing the following legal person/entity without legal personality:

- [insert full official name]
- [insert official legal form]
- [insert full official address]
- [insert VAT registration number]

hereby certify

that (subject to the additional declarations below):

1 — the information provided in the Participant Portal for the grant agreement preparation is correct and complete;

2 — the information concerning the legal status given in the Beneficiary Register is correct;

3 — my organisation commits to comply² with all the eligibility criteria, as defined in the work programme and the call for proposals;

4 — my organisation:


² 'Commits to comply' means that I comply now and will comply for the duration of the grant agreement concluded with the European Commission should a grant be awarded.
Proposal number: [insert number] [insert acronym] [insert call identifier of the call]

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− is committed to participate in the action;
− has stable and sufficient sources of funding to maintain its activity throughout its participation in the action and to provide any counterpart funding necessary, and
− has or will have the necessary resources as and when needed to carry out its involvement in the abovementioned action;
− [OPTION for coordinators only: is committed to act as the coordinator of this action;]

5 — I will inform the [Commission][Agency] of any other grant applications or grants from the EU or Euratom budget related to this action.

6 — my organisation is aware that the [Commission][Agency] may impose administrative or financial penalties3 on legal entities which:

− are guilty of misrepresentation in supplying the information required by the Commission as a condition of participation in the grant award procedure or fail to supply this information;
− have been declared to be in serious breach of their obligations under any contract/grant agreement covered by the budget of the Commission.

Such penalties will be proportionate to the importance of the contract/grant agreement and the seriousness of the misconduct, and may consist in their exclusion from contracts/grants financed by the EU or Euratom budget and payment of financial penalties.

and acknowledge

that:

1 — Grants will be signed and managed electronically, through the Commission’s electronic exchange system in the ‘My Area’ section of the Participant Portal.

2 — Access and use of the electronic exchange system is subject to the Terms and conditions of use5 published on the Participant Portal.

3 — Personal data submitted or otherwise collected by the [Commission][Agency] will be subject to the privacy statement6.

4 — Any sensitive information or material that qualifies as ‘EU classified information’ under Decision 2001/844/EC7 must comply with specific rules (i.e. it must be indicated in the

3 See Article 131(5) of Regulation (EU, Euratom) No 966/2012.
4 Available at http://ec.europa.eu/research/participants/portal/
6 Available at http://ec.europa.eu/geninfo/legal_notices_en.htm
Proposal number: [insert number] [insert acronym] [insert call identifier of the call]

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technical annex of the proposal; a Security Aspect Letter (SAL) will be annexed to the grant agreement; an amendment is necessary if (more or new) sensitive information or material becomes relevant only later on).

SIGNATURE

For the applicant
[function/forename/surname]
[electronic signature]

Done in [English] on [electronic time stamp]