Project proposals should meet the following administrative check requirements.

1. **Recommendation procedures and application forms**

   1) Recommendation letters should be issued by the recommending entities defined in the guidelines in due time as defined.

   2) The proposal of an application entity should be recommended by one recommending entity and should not be submitted through multiple or duplicate channels.

   3) The content in project proposals (including pre-applications and formal applications, same for the following) should be in compliance with the directions provided in the guidelines.

   4) Project proposals and annexes should be filled up in complete by following the template provided.

2. **Eligibility conditions of applicants**

   1) Principal investigators should be born after 1 January 1958 and should hold senior professional titles or PhD degrees.

   2) Scientists of foreign nationalities and scientists from Hong Kong, Macau and Taiwan recruited by Chinese mainland entities can be Principal Investigators. Employees under full recruitment conditions should provide effective certificates issued by Chinese mainland employers, while employees under non-full recruitment conditions should provide effective certificates issued by both the Chinese mainland employers and overseas entities, which should be submitted together with project proposals in hard copies.

   3) Principal Investigators can only submit for one project. Principal Investigators of ongoing projects (including tasks or topics) under the National Key Basic Research Programme (973 Programme, including Large Science Projects), National High Tech R&D Programme (863 Programme), National S&T Support Programme, National International S&T Cooperation Programme, National Large Science Facility Project, and sectorial non-profit research projects (all referred to as "Programmes prior to reform") as well as National Major S&T Projects and National Key R&D Programmes cannot lead project applications. Principal Investigators of ongoing projects (excluding leaders for tasks or topics) under the National Key R&D Programmes cannot participate in project applications either.

---

The total numbers of projects applied for and ongoing projects undertaken by core project participants under the Programmes prior to reform, National Major S&T Projects or National Key R&D Programmes should not exceed two. Principal Investigators of ongoing projects (including tasks or topics) under the Programmes prior to reform, National Major S&T Projects or National Key R&D Programmes should not withdraw from projects (including tasks or topics) currently undertaken due to applications for projects under the National Key R&D Programmes.

Ongoing projects (including tasks or topics) with implementation durations (including those renewed) until 30 December 2018 are not covered by the project number limit.

4) Members of Advisory Committee cannot apply for projects. Experts that participated in the formulation of key project implementation plans or application guidelines of the current year cannot apply for the specific key projects.

5) No serious negative credit record or filed in "black list" in national S&T projects undertaken (or applied for).

6) Civil service staff (including those undertaking S&T programme administration functions) in central and local governments cannot apply for projects.

3. Eligibility conditions of application entities

1) Legal person entities such as research institutes, universities and enterprises registered in Chinese mainland. Government agencies cannot apply as applicant entities.

2) The time of registration should be prior to 31 December 2016.

3) No serious negative credit record or filed in "black list" in national S&T projects undertaken (or applied for).

4. Other administrative check requirements defined by this Key Project should be referred to in the specific descriptions under the sections on relevant countries (regions, international organisations).