

**Privacy Statement FP7 Energy Research Information Days
Brussels, 24-25 September 2008**

1. Online invitation/registration relating to the FP7 Energy Research Information Day

This web page offers you an online electronic registration for the above mentioned *meeting*. While registering your personal data will be collected and further processed for the purposes detailed hereafter under point 2. The relevant processing operations thereof and the *meeting* are under the responsibility of the Director of the Directorate for Energy of Directorate-General Research, acting as the Controller.

As this online service collects and further processes personal data, Regulation (EC) 45/2001, of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data, is applicable.

2. What personal information do we collect, for what purpose and through which technical means?

Identification Data

The personal data collected and further processed will be:

- Data necessary for the organisation and management of the *meeting*, such as Gender (*needed for the right title*) /name/surname /profession/postal and E-mail addresses/phone number/fax number/etc.
- Photographs/pictures/videos of groups of participants and organizers;
- Information about transport

The purpose of the processing of personal data performed in the context of the *meeting* is the management/organisation of the *meeting*, including management of: lists for contacts, invitations, participants, reports, distribution of reports, meeting follow-up, follow-up meetings, follow-up actions, information sharing and publication on EUROPA and/or INTRACOMM and/or CORDIS website and/or website dedicated to the meeting.

The processing operations on personal data linked to the organisation and management of this *meeting* is necessary for the management and functioning of the Commission, as mandated by the treaties, and more specifically articles 5, 7 and 211 - 219 of the EC Treaty.

3. Who has access to your information and to whom is it disclosed?

- Some of your personal data (Photographs/pictures and videos of groups of participants and organizers, name/surname/organisation); may be published on the web. If you do not agree with this publication of your personal data, please opt-out where required or inform the data controller by using the Contact Information below and **by explicitly specifying your request.**

In order to keep the network of the participants operational a contact list of participants is shared between attendees.

4. How do we protect and safeguard your information?

The collected personal data and all information related to the above mentioned meeting are stored on the servers of DG Interpretation and DG RTD, the operations of which abide by the Commission's security decisions and provisions established by the Directorate of Security for this kind of servers and services

5. How can you verify, modify or delete your information?

In case you want to verify which personal data is stored on your behalf by the responsible controller, have it modified respectively corrected or deleted, please contact the Controller by using the Contact Information below **and by explicitly specifying your request.**

Special attention is drawn to the consequences of a request for deletion, in which case any trace to be able to contact you will be lost.

6. How long do we keep your data?

Your personal data will be part of a list of contact details shared internally amongst the staff of Directorate-General Research and possibly other services of the European commission for the purpose of contacting you in the future in the context of the Directorate-General's activities. Such lists will be regularly checked and people will be asked at least every 5 years if they wish to remain on these lists.

If you do not agree with this, please contact the Controller by using the Contact Information below and by explicitly specifying your request.

7. Contact Information

In case you wish to verify which personal data is stored on your behalf by the responsible controller, have it modified, corrected, or deleted, or if you have questions regarding the organisation of the *meeting*, or concerning any information processed in the context of the *meeting*, or on your rights, feel free to contact the support team, operating under the responsibility of the Controller, using the following contact information:

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8. Recourse

Complaints, in case of conflict, can be addressed to the European Data Protection Supervisor.