

MINUTES of the First Interim Board
Meeting of the European Technology Platform for Global Animal Health
Tuesday 17 May 2005, 10.00 – 16.30

ATTENDANCE

Present :

Members :

IFAH-Europe / Susanne ZÄNKER (Chairperson)
BBSRC / Paul-Pierre PASTORET
COPA COGECA / Paul DE WINTER
VMD-HMA / Steve DEAN
FVE / Jan VAARTEN
University of Madrid / J.M. SANCHEZ-VIZCAÍNO
OIE / Alejandro SCHUDEL

Invited :

IFAH-Europe / Jim SCUDAMORE (Adviser)
IFAH-Europe / Mireille CHATON-SCHAFFNER
(Secretariat support)
DG R / Isabel MINGUEZ-TUDELA
COPA COGECA / Roxane FELLER
OIE / Christianne BRUSCHKE

AGENDA

1. - Welcome and opening remarks
- Adoption of the Agenda and the Objectives of the meeting
2. Finalization of Vision Document of the ETPGAH
- Discussion and adoption
- Next steps for endorsement by all stakeholder
3. Organisation of the ETPGAH
- Discussion and agreement on the organisational and governance structure for the platform
- Code of practice
- Transparency issues
- Discussion and decision on the criteria for the inclusion of stakeholders
- Choice of website name: ETPGAH
4. Developing the Strategic Research Agenda (SRA)
- Confirming the main challenges and priorities
- Developing the content of the SRA
- Setting the objectives for the SRA
- Methodology
- Assignment to the working groups
5. Conclusions and date of the next meeting

DISCUSSION

Session 1:

- The chairperson, Susanne Zänker, opened the meeting by welcoming participants and asking each one to present himself shortly to the Executive Board.
- Papers for discussion were circulated and Agenda agreed.
- Objectives of the meeting: The chairperson remembered to the board that the 3 main objectives of this first meeting are:
 - 1) To finalize the vision paper which is the basis of the platform.
 - 2) To finalize the organization of the platform.
 - 3) To give clear objectives to each working group.

Session 2: Vision Paper

The version 3, which was circulated, included all comments from the stakeholders meeting of February 24, 2005 and the comments received from the Commission, mainly DG Enterprise.

• All the changes were presented by J. Scudamore and discussed for agreement:

- Page 1 will be updated.
- On page 5, “*minor use in minor species*” was introduced on request of EMEA. Steve Dean commented on the meaning of MUMS and it was agreed to change it in “*minor use or minor species*”.
- Page 7, 1st paragraph: primary focus is development of vaccines. Steve Dean requested that development of pharmaceutical medicines must be introduced. After discussion, it was agreed to add at the end of the sentence “*must not preclude the development of veterinary pharmaceuticals for control*”.
- Page 15, 3rd paragraph, 5th line: delivery of “*vaccines*” will be changed to delivery of “*veterinary medicines*”. This paragraph concerning MUMS was agreed to be maintained.
- Page 16, 4th paragraph, 3rd line: “*Costs*” to be replaced by “*Fees*”.
- Page 22, 1st paragraph: replace “*European regulatory framework (...)*” by “*Veterinary Medicine and Community Animal Health Policy*”.
- Pages 28-29: Platform organization has to be adjusted in line with what will be agreed during the board meeting of today.
- Page 31: High level group is not any longer existing. It was agreed to take this annex out as the document prepared by the high level group was already published.

• Actions:

- Affiliation of Paul-Pierre Pastoret has to be changed. He will send to Susanne Zänker his new reference.

- Steve Dean will come back to add a section on pharmaceutical products. It was agreed to review the content accordingly changing “*vaccines*” by “*veterinary medicines*” in sections 1 and 2 and adding 1.6 “*pharmaceuticals*”; 2.6 “*regulatory aspects pharmaceuticals*”. Conclusions becoming 1.7 and 2.7. And Steve Dean will prepare 2 paragraphs to be included at 1.6, 2.6 in the full text appropriately.
- To be sent to Susanne Zänker by next week for circulation to board members for agreement and inclusion in the vision paper.
- Check/add that veterinary medicines include vaccines and pharmaceuticals in the text from beginning.
- Isabel Minguez-Tudela mentioned that ‘fish people’ were asking to join the platform. The answer must be that “At the moment platform is limited to terrestrial” as it is mentioned on page 7, where “currently” make it clear.

• **Next steps:**

Signature by all stakeholder organisations before summer:

- The final text including all changes agreed today plus the 2 added 1.6 and 2.6 will be circulated by end of May by Jim Scudamore for agreement to the Board.
- When agreed it will be endorsed by the Steering Council and circulated for signature by all stakeholders.
- Stakeholders have to identified the appropriate person to sign of.
- When signed, DG Research kindly offered to take care of the printing of the vision paper.

Session 3: Organization of the ETPGAH

The document draft 28/04/05 was presented and discussed.

It will include :“objectives”, structure”, “terms of references”, “development steps”, “SRA”, “transparency”, “financing” and different annexes.

• **Discussion**

This document should refer to the vision paper as a top paragraph on the background.

• **Objectives:**

Must be more consistent with the wording of the vision paper.

The point 7 has to be in the background preamble.

Take the 8 objectives of the vision paper.

Add as specific outcome the points 4-7-11.

• **Terms of reference:**

This part will be redrafted. Adding as point 3 a “structure” section, with an organization chart explaining the structure, relationship and actions of each level of the structure: Executive Board, Steering Council, Working Groups, stakeholders and secretariat.

Terms of references are include in point 4. They will be written considering that the executive board run the platform and manage the budget. Things will be done by Executive Board and endorse by the Steering Council.

Each member of the Steering Council represent a European organization / networks.

The Working Groups report to the Executive Board.

- **Stakeholders:**

They are responsible to propose item, comment, agree and support.

They will meet once a year in Brussels.

Difficulties with European Research Community: how to identify the possible stakeholders:

- 3 European Associations (EAVPT, EAV, EAVD, ...) / Networks (EDEN, EPIZONE,...).
- Reference laboratories.
- University (are organized in a group of people, EAEVE).
- It is requested to J.M. Sanchez Viscaíno, Paul-Pierre Pastoret and Jan Vaarten to send references of these different associations to Susanne.

- **Role of secretariat:**

Location: IFAH Europe
1, rue de Facqz
Brussels

- **Stages :**

- Stage 1 : Ok (is done or on going)
- Stage 2: Don't use the term of "road map", use "deployment strategy and implementation plan for consistency.
- Stage 3: To be redrafted according to to-day discussion.

- **Strategic Research Agenda:**

Few changes and addition of criteria to guide the working groups will be included (zoonotic aspects, environmental impact, deficiencies and problems, ...)

- Annexes: To be updated.
- Time schedule: To be reviewed.

As the concept paper for SRA can be used to be submitted as framework document for the commission's FP7 in June/July it was decided to review the time schedule:

- Steering Council meeting: June 27
- Working Groups meetings: September and October

to have the SRA finalized for end of October and discussed by stakeholders in December.

- Transparency: The platform need a website.

For the moment use of the Commission website, but plan to create a specific platform website.

The vision paper has to be put on the website as well as the list of all participant stakeholders to the platform.

The guidance document will have also to be published, equally finalized minutes, agenda and SRA, so that they can be seen can be used by all stakeholders.

• **Financing:**

The budget for the settings of the TP in order to finalize the SRA within is amounting to about 500 000 €. The commission fund amounts to 300 000 €, is 200 000 short.

We are 200 000 € short

Commission can participate with support in organizing meetings (which is the biggest cost).

Cost of website is about 7500 € for 1 year.

Printing of documents (vision paper SRA) is done by the commission.

The budget will be revised by Jim Scudamore for the end of May.

• **Additional remarks:**

- Executive Board:

As Susanne Zänker is leaving IFAH-Europe, another chairperson has to be nominated by IFAH-Europe shortly.

A deputy chair was elected: Jan Vaarten.

Paul de Winter will replace Roxane Feller at the executive board (keep e-mail for Roxane).

- Steering Council:

The high level advisory group is replaced by the Steering Council.

To represent academics, 3 names were proposed.

- Stakeholders criteria:

Must be from European organization.

Must be agreed by Steering Council.

The list of stakeholders will be circulated to everybody.

- Framework 7 programme:

Already on table of Council and Parliament.

Key words already elaborated by commission.

Now working on specific program.

Cabinet have already the draft.

The vision paper serves the commission to introduce the key words and to progress on the details.

The concept paper can be used for September.

Need some additional risk assessment.

Session 4: Strategic Research Agenda

The concept document on the Strategic Research Agenda (SRA) can be used as base of work for each working group. The concept document was widely discussed. General initial remarks are:

- For prioritisation, to be added: Identification of risk, where we are in a hurry in and of concern to Europe.

Tools available for that risk.
Tools to be developed.

- For each group: Review the sequences,
- ex: group Basic Research start with : Disease
 - Available products
 - Identify research deficiency
 - Immunology
 - Epidemiology
 - Technology

- Vertical issues: are good to list criteria to prioritise.
 - add also: Disease not present in EU but that can be.
 - Disease already creating problems in EU.
 - Gaps and opportunity.

- Transfer of technology, add 'interchange of technology.'
- Put 'Education and Training' in horizontal issues.
- For the 3 groups, add "suggestions".

Each participant was asked to send its comments for Friday 27 of May on the concept documents. So the document can be revised early June for adoption by the Steering Council on June 27.

The working groups must meet early September and early October to finalize their recommendation for the SRA.

Session 5: Conclusions

Next meeting of the Executive Board: to be confirmed at the Steering Council meeting on June 27.

European Technology Platform for Global Animal Health

1st Interim Executives Board Meeting

17 May 2005

List of Actions

1. Letter of invitation to membership of Steering Council on 27 June 2005:
J. Scudamore to send draft to S. Zänker to finalise and send (done).
2. Prepare papers for the Steering Council (meeting on 27 June 2005)
 - Draft agenda
 - Working group mandates
 - List of Board members for endorsement
 - Membership of WGs
 - Concept paper of SRA
 - Terms of references
 - Time schedule
 - List of stakeholders with proposal for criteria of a stakeholder.
3. Vision paper
 - To prepare section on veterinary pharmaceuticals (*S. Dean*) for comments (Executive Board) by next week.
 - To finalise vision paper (*J. Scudamore by end of May*).
 - To prepare cover note for SC for signature of vision paper. (*Check with EuropaBio procedure: J. Scudamore*).
4. Concept Paper (Strategic Research Agenda)
 - To send comments by 27 May 2005 (Executive Board).Reminder sent 02 June 2005 (dead line: 10 June 2005).
 - To integrate comments for circulation to SC by Mid June: *M. Chaton-Schaffner and P. van Aarle*.
5. Terms of references
 - To integrate comments of discussion at Executive Board Meeting by 25 May (*S. Zänker*) for approval by Executive Board by 10 June and circulation to SC.
6. Set up e-mail database and lists of Executive Board, Steering Council, WGs, Stakeholders:
S. Zänker with data from I. Minguéz Tudela.

7. Prepare minutes of 17 May meeting: *M. Chaton-Schaffner*.
8. Revise budget: *J. Scudamore and S. Zänker*.
And fill in contract with commission by 15 June 2005
9. To reply to ESFRI by suggesting contact to be established.
10. To circulate request of F. Tito for stakeholder: *S. Zänker*.
11. To clarify website location: *J. Sanchez-Vizcaino*.