

**Call for tender**  
**N° 2010CE16BAT030**  
**Measuring the impact of changing regulatory requirements to administrative cost and administrative burden of managing EU Structural Funds**

**Questions – Part 3**

**1) What is the data format that the SWECO data will be delivered in?**

**Answer:** The data from the study "Administrative costs of EU Cohesion Policy" (carried out by SWECO) referred to in the specification, is available in excel format.

**2) To what level of detail will the contractor receive SWECO data, apart from the published report?**

- o Segment level?**
- o Task level?**
- o Country level?**

**Answer:** The data published within the report is additionally available at the level of each Member State broken down by task.

**3) As the SWECO study already contains a mapping and costing of the core tasks carried out by the national / regional authorities, what additional tasks should the contractor foresee in the workplan regarding this topic?**

**Answer:** The study "Administrative costs of EU Cohesion Policy" does contain information about the core tasks of national/regional authorities and the associated administrative costs in 2007-2013. However the tender has been launched to assess the administrative costs and burdens in the period post 2013. To carry out the required analysis, the consultant needs to gain a thorough understanding of how the core tasks are performed and which activities these entail both in 2007-2013 and in the period post 2013 on the basis of the scenarios provided.

**4) Is the quality of the SWECO study sufficient – no additional measurement to be foreseen?**

**When will the 2 scenarios be presented to the contractor?**

**Does the contractor need to foresee budget for expanding the scenarios in terms of content?**

**Does the contractor need to contribute to the scenarios?**

**What will be the level of detail of the scenario's?**

**Answer:** The scenarios shall be provided by the Commission upon signature of the contract and the launch of the study. Scenarios will be defined by the Commission, however the consultant is expected to attain an in depth understanding of the scenarios and may indicate instances where additional elaboration by the Commission is required for greater clarity for the consultant. The level of detail of the scenarios is not known at this point in time, but as indicated in the specification the methodology used for the analysis should be flexible enough to analyse a wide range of potential changes including the establishment of new tasks, abolishment of tasks, changes in the content of tasks and in the frequency of the tasks. The existing data from the study "Administrative costs of EU Cohesion Policy" is considered to be of sufficient quality. As stated above, in addition to the aggregate data published in the report, data for each Member State is also available. In other respects the level of detail of published data represents what is available.