Privacy Statement: *European Consumer Summit 2016*

1. Online registration relating to *European Consumer Summit 2016*

Your personal data as contained in **online registration system** will be collected and further processed for the purposes detailed hereafter under point 2. The relevant processing operations thereof and the Summit are under the responsibility of the Head of the Unit, DG JUST.01, acting as the Controller.

The Summit is organised by **Directorate E, Unit E6** of DG JUST.

As this online service collects and further processes personal data, Regulation (EC) 45/2001, of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data, is applicable.

2. What personal information do we collect, for what purpose and through which technical means?

Identification Data

The personal data collected and further processed are:

- data necessary for the organisation and management of the Summit: gender (needed for the right title)/name/surname/job title/ organization/ postal & email addresses/ phone number.
- identity/passport n°/date of birth (for access control purpose by security guards to the Commission's premises – see DPO-508[1])
- photographs/pictures, presentations, live webstreaming and/or audio and video recording of speakers and participants. They will be published in the context of the meeting and in the framework of European Commission activities.

Purposes

The purpose of the processing of personal data performed in the context of the *Summit* is the management/organisation of the *Summit*, including management of: lists for contacts, invitations, participants, reports, distribution of reports, feedback on reports, meeting follow-up, follow-up meetings, follow-up actions, news, publications , photographs/pictures, presentations, live webstreaming and/or audio and video recording of speakers and participants.

An opt-out is provided to participants who prefer their images are neither recorded nor published on any support.

[1] http://ec.europa.eu/dpo-register/details.htm?id=25341

Publication on the internet/intranet.

Technical information

For more technical details regarding data privacy, the information storage, processing and the use of cookies please consult the following links:

https://ec.europa.eu/eusurvey/home/privacystatement;JSESSIONIDEUSURVEY=3D29ACECA2B8BFDD6E76150CA722D72C

http://ec.europa.eu/info/legal-notice_en

3. Who has access to your information and to whom is it disclosed?

Some of your personal data *(name, organisation, function/ job title, country represented)* will be published on the web. If you do not agree with this publication of your personal data, please opt-out where required or inform the data controller by using the Contact Information below and explicitly specifying your request.

For speakers only, in the conferences webcast portal, name, profile, picture, short CV and presentation(s) if provided by the speaker, will be indicated in the portal and associated to the video recording of the speech. No personal data is added for interventions not in agenda (e.g. questions from the public).

- The access to all personal data as well as all information collected in the context of the Summit, and the organisation thereof, is only granted through UserID/Password to a defined population of users, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Community legislation. These users typically are: a team in the operational services within DG JUST *and its subcontractor (ProPager).*

  In order to keep the network of the participants operational a contact list of participants is shared between attendees.

  The report including the presence list is shared between participants and distributed to all organisations represented in the *Summit*.

  As these official meetings reports are Commission documents, they fall under the scope of the Regulation (EC) 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding public access to European Parliament, Council and Commission documents.

  No personal data is transmitted to parties, which are outside the recipients and the legal framework mentioned.

4. How do we protect and safeguard your information?

The collected personal data and all information related to the above mentioned meeting are stored on the servers of the DG, the operations of which abide by the Commission's security decisions and provisions established by the Directorate of Security for this kind of servers and services. Audio and videorecordings as well as information displayed on the internet/intranet will be stored on servers of external contractors (ProPager) abiding by the necessary security provisions.

The collected personal data and all information related to the above mentioned meeting is stored on a computer of the external contractor, acting as processor, who has to guarantee the data protection and confidentiality required by the Regulation (EC) 45/2001.

Access to all collected personal data and all information related to the above mentioned meeting is only possible to the above described populations with a UserID/Password.

5. How can you verify, modify or delete your information?

In case you want to verify which personal data is stored on your behalf by the responsible controller, have it modified respectively corrected or deleted, please contact Unit E 6 by using the Contact Information below.

Special attention is drawn to the consequences of a request for deletion, in which case any trace to be able to contact you will be lost.

6. How long do we keep your data?

Personal data is kept as long as follow-up actions to the *Summit* are necessary with regard to the purpose(s) of the processing of personal data as well as for the Summit and its related management. All personal data will generally be deleted from databases 5 years after the last action in relation to the Summit. Reports containing personal data will be archived according to the relevant Commission's legal framework.

Your contact details:
Unless you have objected to this, your contact details will be part of a list of contact details shared internally amongst the staff of DG JUST, for the purpose of contacting you in the future in the context of the Commission's activities. They will be kept for a maximum of 5 years.

7. Contact Information

In case you wish to verify which personal data is stored on your behalf by the responsible controller, have it modified, corrected, or deleted, or if you have questions regarding the organisation of the *Summit*, or concerning any information processed in the context of the *Summit*, or on your rights, feel free

to contact the support team, operating under the responsibility of the Controller, using the following contact information:

Unit in charge of the organisation/processing operations on personal data in the framework of the meeting ": DG JUST, Unit E6
Phone number of support team desk : +32 229-20751
Functional Mailbox Address of support team: Europeanconsumersummit@ec.europa.eu

8. Recourse

Remarks or complaints can be addressed to the Commission Data Protection Officer[2] or to the European Data Protection Supervisor[3].

[2] data-protection-officer@ec.europa.eu

[3] http://www.edps.europa.eu/EDPSWEB/