

SPECIFIC PROGRAMME "DAPHNE III" (2007-2013)
**TO PREVENT AND COMBAT VIOLENCE AGAINST CHILDREN,
YOUNG PEOPLE AND WOMEN AND TO PROTECT VICTIMS AND
GROUPS AT RISK**
CALL FOR PROPOSALS JUST/2011-2012/DAP/AG
Specific Transnational projects

1. INTRODUCTION

On 20 June 2007, the European Parliament and the Council adopted Decision N° 779/2007/EC¹ establishing the Specific Programme "Daphne III" for the period 2007-2013 as part of the General Programme 'Fundamental Rights and Justice', in order to contribute to the prevention and combating of violence against children young people and women and to protect victims and groups at risk.

2. ESSENCE OF THE CALL

This call for proposals for action grants aims to co-fund projects that fall under the objectives of the DAPHNE III Programme² and the priorities of this call. All proposals will be judged solely against the criteria set out in this call for proposals.

The selected projects must enable progress to be made in attaining one of the priorities outlined in this call.

Projects require a minimum partnership of 2 organisations from 2 different Member States and cannot have an initial duration exceeding 24 months. If the applicant/partner is from an EFTA/EEA Member State, the project must involve in addition at least two eligible organisations from two different EU Member States.

Projects should not be planned to start until after the notification of an award (an indicative estimate being at least 4 (four) months after the deadline of the call). Projects that have already started or are completed before the deadline for submission of the proposals will not be eligible for funding.

Only projects, which do not aim to generate a profit, will be eligible for funding.

EU funding cannot constitute more than of 80% of overall eligible project cost and requested amount under this call cannot be less than EUR 75.000.

Applicants must comply with the conditions set out in the call and follow the instructions stipulated in the Guide for Applicants published with this call constituting an integral part of the conditions of the call.

The deadline for submitting proposals via the PRIAMOS on-line application is

29 March 2012, 12:00 CET.

¹ <http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2007:173:0019:0026:EN:PDF>

² Art. 2 and Art. 3, Council Decision No 779/2007/EC

3. SPECIFICITIES OF THIS CALL

The call for proposals is based on the DAPHNE III annual work programmes for 2011 and 2012³ and combines the priorities as well as the resources available for both years. The available funding consist of an indicative amount of **EUR 25 831 000**.

4. CALL PRIORITIES

Overall priority will be given to large-scale projects built on a wide partnership involving organisations from a significant number of Member States and offering a true European scope and relevance. The projects under this call for proposals shall focus on the annual priorities described below:

- Rights of victims of violence
- Violence linked to harmful practices
- Children as victims and perpetrators of violence
- Perpetrator programmes and interventions
- Training programmes for professionals in contact with victims
- Empowerment work at grass-roots level
- Media violence, particularly violence linked to new technology and social networking tools

4.1.1 Rights of victims of violence (RoV)

Projects should focus on identification and analysis of the needs for specialised victim support services (e.g. shelters, helplines, counselling services, rape crisis and sexual assault referral centres, 116 000 hotlines and specialised child support), and development of best practices for establishing and running such specialised services with a national coverage (building on past Daphne projects on the subject) as well as their cooperation and networking across the EU.

4.1.2 Violence linked to harmful practices (VHP)

Projects dedicated to combating and preventing violence linked to so-called harmful practices (e.g. female genital mutilation, forced marriage or forced sexual relationships, honour killings) committed against women, young people and children, in particular activities with emphasis on direct participation of the communities, including targeted awareness raising, education, specialised training of key professionals as well as promotion of dialogue within practicing communities.

³ http://ec.europa.eu/justice/grants/programmes/daphne/index_en.htm

4.1.3 Children as victims and perpetrators of violence (CVP)

Projects should address the problems of the most vulnerable children such as unaccompanied minors, victims of sexual exploitation, disabled or Roma children, children as victims of violence within family (by siblings, parents, other relatives) and problems caused by children as perpetrators of violence (i.e. bullying, violence within family such as on siblings, on mothers, on elderly family members).

4.1.4 Perpetrator programmes and interventions (PpaI)

Under this priority, projects should relate to the evaluation of the existing perpetrator programmes and interventions to identify best practices and minimum standards (for primary, secondary and tertiary prevention). Furthermore, the Commission would fund projects aimed to conceive and implement new programmes and to design new interventions, including programmes designed for child abusers and consumers of child abuse images, as well as programmes aimed to reach persons who are at risk of committing violence including sexual violence.

4.1.5 Training programmes (Tpfp)

The Commission wishes to support projects involving the preparation and delivery of the programmes including the creation of manuals and protocols for professionals in contact with victims (police, judicial, social workers, health staff) or people working in the area of specialised victim support.

4.1.6 Empowerment work at grass-roots level (EW)

Projects should be aiming to empower children, young people and/or women to protect themselves and their peers against violence. Such programmes might specifically include training, counselling, formal and informal support group mechanisms and innovative ideas for developing a protective environment for children, young people and women.

4.1.7 Media violence, particularly violence linked to new technology and social networking tools (MV)

Targeted educational programmes and activities designed to increase children, young people and/or women's understanding of the potentially negative impacts of new technologies and to educate them on risks and solutions with the aim to ensure their well being and safety.

IMPORTANT NOTE

Applicants must indicate clearly which one of the above priorities their proposal addresses. Projects submitted outside these priorities will also be evaluated but their assessment will take into account that they are not in conformity with the priorities of this call.

5. CONDITIONS FOR PARTICIPATION

A project must be prepared by a partnership composed by at least two eligible organisations (applicant plus minimum one partner) from two different EU Member States. If the applicant/partner is from an EFTA/EEA Member State, the project must involve in addition at least two eligible organisations from two different EU Member States.

Applicants and partners cooperating in the conception and implementation of the project must all be eligible for funding under this Programme. They will share the financial responsibility for the project.

5.1 Who may apply?

Applicants and partners must comply with the following requirements:

Legal status: They must be legally constituted public or private organisations and institutions (non-governmental organisations, regional and local authorities at the relevant level, university departments and research centres). Public bodies at national/central level (i.e. ministries at central level, national equality bodies, etc.) are not eligible under this DAPHNE III call;

Origin: They are based in one of the 27 Member States of the European Union and/or the EFTA States that are parties to the EEA Agreement (Iceland, Liechtenstein and Norway- hereafter referred to as the "EEA Member States");

Non-profit: They are non-profit-making (bodies and organisations which are profit-oriented shall have access to grants under the Programme only as partners if justified by the nature of the action).

IMPORTANT NOTES

Applications from natural persons (private individuals) are not eligible.

The Programme is also open to organisations from acceding and candidate countries under certain conditions. However, for this call these conditions are still not met and organisations from these countries therefore can only participate as associate partners on a non-funded basis (see section 5.2).

If, before the deadline for submission of proposals, the required conditions are met by any one of these countries, a notification will be placed on the DAPHNE III website informing applicants that organisations from such countries can participate as applicants.

An applicant may apply for support for several separate projects under this call. In this case, an application is required for each project to be submitted separately in PRIAMOS. In case more than one project is selected for funding, the applicant must demonstrate its operational/professional and financial capacities to implement the selected projects.

Applicants may also participate as partners in projects submitted by other organisations.

5.2. Associate Partners

Organisations which either do not comply with the criteria for applicant or partner organisations or do not wish to receive funding to participate in the project may participate as associate partners. This may include, for example, organisations from any third country which are not eligible for EU funding.

6. EVALUATION CRITERIA

The submitted proposals will be evaluated solely against exclusion, eligibility, selection and award criteria.

6.1 Exclusion Criteria

Potential applicants and partners may not be awarded grants if they are in any of the situations referred to in Articles 93(1), 94 and 96(2)(a) of the Financial Regulation⁴. A full list of these circumstances is included at the end of the application form.

6.2 Eligibility Criteria

Proposals will be declared ineligible if they do not respect one or more of the following criteria. If a proposal is declared ineligible, it will not be considered for further evaluation and a rejection letter to that effect will be sent to the applicant.

- 1) The grant application must have been submitted through PRIAMOS no later than the deadline of **12:00 CET on 29 March 2012**;
- 2) The grant application must be submitted through PRIAMOS on the standard form together with all duly completed annexes required for this call for proposals. Any alterations made to the form will disqualify the application;
- 3) Projects must be within the scope of the DAPHNE III Programme;
- 4) Projects cannot have already been completed nor started prior to the deadline of the call;
- 5) The project must involve at least two eligible organisations (an applicant plus minimum one partner) from two different EU Member States or the EEA Member States. The applicant organisation and the partners must be eligible to participate in accordance with heading 5 (Conditions for participation) of this call;
- 6) The amount of Union funding requested cannot exceed 80% of the total eligible costs of the project. The 20% complementary co-financing borne by the applicant and/or the partners and other donors should be indicated in the appropriate annexes but also in the budget which must be balanced;
- 7) The project must have a maximum initial duration of 24 months;
- 8) The EU grant applied for cannot be lower than EUR 75 000.

IMPORTANT NOTE

Once the eligibility verification procedure is completed, the Commission will inform applicants of the reasons for non eligibility of their proposals.

6.3 Selection criteria

In accordance with Article 116(1) of the Financial Regulation and Article 176 of the Implementing Rules, proposals will be evaluated according to the following selection criteria:

The applicant's **sufficient operational and professional capacity** to complete the proposed action:

- The applicant must have appropriate, proven competence, qualifications and experience in the specified area of the proposed action. In the case of government or law enforcement bodies, evidence may also be submitted that demonstrates that the project falls within their statutory area of responsibility.

⁴ Council Regulation (EC, Euratom) No 1605/2002

<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=CONSLEG:2002R1605:20071227:EN:PDF>

- The key staff must have the necessary skills, experience and capacity to carry out the project.

The applicant's **sufficient financial capacity** to complete the proposed action:

- The applicant must have a sound financial situation and sufficient sources of funding to maintain the activities of the action over the entire duration of the project.
- The applicant must provide co-financing of at least 20% of the total eligible costs of the project, evidenced through the budget, its own accounts, signed Partner Declaration(s) and/or Co-financing Declaration(s).

Only proposals which satisfy the selection criteria will be examined further

6.4 Award criteria

The award criteria aim to ensure the selection of actions with a high inherent quality, which contribute as much as possible to Programme's objectives and priorities of this call in a cost-effective manner. Synergies and complementarities with other Union instruments and programmes shall be sought and overlaps and duplications with existing activities avoided.

All projects will be assessed against the following criteria:

1) Relevance to the call priorities (30 points)

- a) The extent to which the proposal objectives match the priorities listed under this call (15 points)
- b) The relevance of the problem addressed by the project and of the expected results for and practical impact on target groups. (15 points)

2) Quality of the proposed action regarding its conception, presentation, organisation, methodology and expected results (30 points)

- a) The extent to which the approach, methodology and timeframe proposed is suitable to carry out the activities, to respond to the nature of the problem and to achieve the desired outcome? (10 points)
- b) Are the proposed activities suitably designed to achieve the objectives as stated in the proposal? Does the proposal include actions and mechanisms for project progress monitoring and for evaluating the project during its lifetime (internal or external/ formal or informal) (10 points)
- c) To what extent is the project organised with a balanced distribution of tasks and expertise within the partnership? (10 points)

3) European dimension: the geographical scope of the project in terms of partners, participants and target group and its added value at European level. (20 points)

- a) To what extent do the project activities present a European dimension (e.g. in terms of geographical coverage of target groups)? (5 points)
- b) To what extent do the organisations involved make up a broad European partnership? (5 points)
- c) Does the proposal deserve support at a European level (rather than at local, national level?) (5 points)
- d) How high is the added value of the project at European level? (5 points)

4) Dissemination and sustainability: measures planned for the dissemination of the results and to ensure adequate follow-up of project outputs (10 points)

- a) Are there effective plans put in place for appropriate and timely disseminations/sharing of results? (5 points)
- b) Are project results likely to have an impact and be sustainable? (5 points)

5) Value for money/Cost-effectiveness (10 points)

- a) To what extent provided budget of the project is reasonable given the expected results of the project? (5 points)
- b) Does the project present good value for money? (5 points)

Proposals that do not attain an overall score of 70 points shall not be considered for the award of a grant.

Once the evaluation procedure is completed, including the opinion of the Programme Committee and the adoption of the Commission's decision, the Commission will inform each applicant of the final decision taken and of the next steps. The Commission will then set in motion the procedures necessary for preparation of the grant agreement for successful applications (including dialogue with the applicant concerning any necessary technical and financial adjustments).

IMPORTANT NOTE

This procedure is conditioned to the adoption of the Annual Work programme 2012. The Commission reserves the right to annul the procedure in case the adoption procedure is not completed before the decision to award the grant agreements is taken. Furthermore the amount of budget for 2012 dedicated to this call is also subject to the availability of the appropriations provided for in the draft budget for 2012 after the adoption of the budget for 2012 by the budgetary authority.

7. KICK-OFF MEETING

The budget for the proposal must include travel costs to and from Brussels and 1 overnight stay (if necessary) for 1 to 2 representatives of the coordinating organisation (including at least the project coordinator but ideally also the financial coordinator if not the same person).

These costs are to allow successful applicants to participate in the 1-day "kick-off" seminar dedicated to project management, administrative aspects and reporting obligations.

8. APPLICATION DOCUMENTS TO BE SUBMITTED

The applicant must upload in PRIAMOS the duly completed Grant Application Form, to which the following annexes must be attached:

Please use the templates provided by the Commission:

- Annex 1. Project description and Implementation Form;
- Annex 2. Budget form;
- Annex 3. Partner/Associate Partner Declaration Form (includes declaration on exclusion criteria and legal entity);
- Annex 4. Co-financing declaration Form by other donors (if relevant).

IMPORTANT NOTE

Please note that Partner/Associate Partner Declaration Forms and Co-financing declaration Forms need to be signed and scanned before they are attached to the Grant Application Form.

In addition, applicants must submit the following supporting documents using their own format:

- Annex 5. Curriculum vitae of key staff performing the work in connection with the project;
- Annex 6. Official annual financial statements (Balance sheet and/or Profit and loss account) for the past 2 years that demonstrate the applicant's financial capacity, and, in the case of grants exceeding EUR 500.000, an audit report certifying the accounts for the last financial year available, produced by a certified external auditor;
- Annex 7. Evidence of legal status: Applicant's article of association or statutes, proof of legal registration of the applicant, VAT registration;
- Annex 8. Annual technical/narrative report of the applicant organisation for the previous year.

IMPORTANT NOTES

Annexes 6, 7, 8 are not requested from public bodies and universities.

An application is considered complete only if the Grant Application Form – with all annexes attached to it – is uploaded on time in PRIAMOS under one single "registration number".

In the absence of any of the documents the application shall be considered ineligible.

9. DEADLINE FOR SUBMITTING APPLICATIONS

Applications must be completed and submitted via PRIAMOS by:

29 March 2012, 12:00 CET

Please note that although the PRIAMOS system is able to handle a high number of applications at the same time, it is advisable NOT to wait until the last moment to register on the system and submit your application.

10. GUIDE FOR APPLICANTS

Please read the Guide for applicants carefully, as it contains all details required for applying. It provides explanations and further details on the conditions to be met, the documents to fill out and submit, as well as instructions on how this must be done using PRIAMOS. It is considered as an integral part of the conditions of the call.

11. HELPDESK

Questions regarding the call for proposals may be sent by e-mail to the address below:

JUST-DAPHNE@ec.europa.eu

Questions regarding registration and application via PRIAMOS may be sent to:

HOME-JUST-PRIAMOS-USM@ec.europa.eu

The Commission shall reply according to the Code of good administrative behaviour within 15 working days from receipt of the question. In the interest of equal treatment of applicants, the Commission cannot give a prior opinion on the eligibility of an applicant, a partner or an action or on the outcome of the call before the official publication of results.

12. WHERE TO GET FURTHER INFORMATION

The Daphne III Programme website:

http://ec.europa.eu/justice/grants/programmes/daphne/index_en.htm

PRIAMOS self-learning materials:

http://ec.europa.eu/justice/grants/priamos/index_en.htm