



Rights, Equality and Citizenship Programme

Questions and answers

Action grants to support national information, Awareness-raising and education activities aimed at preventing and combating violence against women

Call ref. JUST/2016/RGEN/AG/VAWA

Version 1.0
13 October 2016



History of changes

Version	Date	Change	Page
1.0	13.10.2016	▪ Initial version	

Questions and answers

Nr	Question	Answer provided
1	<p>Would you be so kind and explain what do you mean by costs connected with horizontal services, such as administrative and financial management, human resources, training, documentation, IT,,, Does this mean that we can cover hours of a person who is full time employed in our institution for giving administrative and financial support in the project (additional hours) from overheads? If not, can you write an example than?</p>	<p>Horizontal tasks such as time spent on recruitment or on making payments and other tasks <u>that cannot be directly linked</u> to the project are covered by the project. This means that they do not have to be supported with documents but are calculated as a percentage of the total eligible costs of the project.</p> <p>Tasks which are directly linked with the project for example the preparation of reports etc. can be claimed as direct costs under staff costs. Please note that the condition for eligibility of civil servants has now changed and is reflected in section 2.1.2 of the guide for applicants which state " The salary cost of permanent staff of a public organisation may be funded only to the extent that they relate to the costs of <u>project activities</u> that the public organisation <u>would not have carried out had the project concerned not been undertaken.</u>" So as long as this condition is fulfilled the staff costs can be foreseen as direct costs.</p>
2	<p>I would like to refer to the Open Call for Proposals - Restricted Call JUST/2016/RGEN/AG/VAWA, and as a member of the Gender Equality Unit of the Ministry of Justice and Public Order, I would like to pose a question regarding the Legal Status of the Lead applicant:</p> <p>1. A consortium of relevant national actors in the field of prevention and combating violence against women has been formed, consisting of Private organizations and 3 relevant NGO's and are interested in applying for funding for national actions regarding campaigns, trainings etc. As Ministry of Justice and Public Order, we do not have the mechanism necessary to follow a European funded project but we could forward all related administration/financials and management of the project to be dealt with by the national Police. As you may already know, Police operates under the</p>	<p>The eligible applicant cannot delegate the management of the project.</p> <p>As stated in the call for proposals (point 4.2.1.a), another different authority could be potentially eligible only if no application is submitted by the two entities under (i) and (ii). If this is the case of the Police in your country, they could submit a proposal under this restricted call for proposals. Please note that we cannot assess eligibility at this stage. That will be done by the evaluation committee at a later stage.</p>

	<p>supervision of the Ministry of Justice and Public Order.</p> <p>2. We would like your guidance as to whether sign the project as Ministry and have all other administration be handled by Police <u>or</u> let the Police (which is a national authority) sign the contracts and handle the project as a Lead Partner. We will be able to confirm that no other application will be submitted by another national authority.</p>	
3	<p>The following Mandatory Templates are not on the Grant Application Form as attachments as mentioned in the guidance notes:</p> <ul style="list-style-type: none"> - Annex 1: Project Description and Implementation Form - Annex 2: Budget - Annex 3: Partner / Associate Partner Declaration Form 	<p>The compulsory annexes are in Priamos. Question 15 addresses how to find them for the applicant. Please also know that this call for proposals is restricted to national authorities from Member States. These are the only potential applicants.</p>  <p>Priamos_FAQ.pdf</p>
4	<p>At the meeting there was a question asked by the Italian colleague regarding the child protection policy and if the national policy can be applied in the context of our proposed projects. Would you be so kind and send us the official response by the EC so that we can correctly fill in 1.16 in the application form.</p>	<p>If you partner with an organisation that will receive part of the funds, they must provide their own child protection policy if they will be working directly with children (and not only a national or international one). In the case of funding which would go directly to schools, in a country where education policy is centralised and there is only a national policy rather than individual policies for each school, it is sufficient to only provide the national policy.</p>
5	<p>What does it mean "Restricted action grants"</p>	<p>As stated in the call for proposals (4.2.1.a) only national authorities are eligible to apply. That is why the JUST/2016/RGEN/AG/VAWA call for proposals is considered a restricted one. Other public and private organisations could only participate in partnership with the eligible applicant.</p>