

The IMI network and the Services Directive: "Connecting administrations, building trust"

Brussels, 25 February 2009

PRACTICAL INFORMATION

Date

25 February 2009

Venue

Charlemagne Building
170, rue de la Loi
BE - 1049 Brussels
(closest metro/bus stop: Schuman)

Welcome Desk

It will be open on 25 February from 8h30 till the end of the conference.

Fees

There are no registration fees for this conference.

Registration

All participants **must** register **as soon as possible** via the following website:
<https://webgate.ec.europa.eu/fmi/scic/IMI09/start.php>

Deadline for registrations: 11 February 2009.

You will receive a computer-generated acknowledgement immediately after on-line registration and at a later date you will receive a confirmation of your registration by email.

Travel and hotel accommodation

You are expected to organise your own travel and your own accommodation, the European Commission will **not** reimburse these expenses.

Meals

A welcome coffee will be served from 9h00 to 10h00.

A buffet lunch will be offered to participants at the conference venue.

Contact for programme content

For further information about the content of the conference, please contact:

Ms Birgit HARDT
DG Internal Market and Services
Email : Markt-E3@ec.europa.eu
Phone : +32 2 29

Contact for logistics

Ms Giuliana Piccaluga
DG Interpretation
Fax: +32-2-296.41.15
E-mail: scic-conf-imi-services@ec.europa.eu

Interpretation

Simultaneous interpretation will be provided from and into English, French, German, Spanish, Italian.

Personal data protection

An application to participate in the conference will involve the treatment by DG Markt/DG Interpretation of personal data concerning the participant, in accordance with Regulation (EC) No 45/2001.

By filing an application, the applicant will be considered to have given his or her consent to the processing of these data in the context of this conference.

With a view to the provisions of the said regulation, furthermore, the following should be noted:

Identity of data controller: Mr. Henrik Morch, Head of Unit B3, DG Internal Market and Services, European Commission, B-1049 Brussels.

Purpose of the processing operation: all handling needed for the applicant's participation at the event and drafting a global list of participants which will be distributed at the conference.