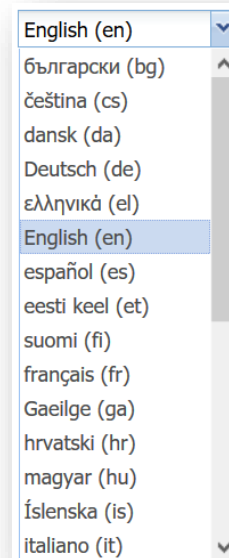# How to use machine translation

IMI can be used in all official European Union languages, and can perform machine translation on free text fields.

While machine translation only provides a rough translation of the text, the output may be adequate to obtain a quick overview of the content of a free text field.

Language translations of free text fields can be completed in 2 ways.

- **Translate All** button: this will translate **ALL** free text fields into the language selected by the current logged-on user. In order to choose the language for translation, there is a **Language** drop down field in the far top right hand corner of the screen.

To translate the text, simply click the **Translate All** button on the toolbar.

- **Field by field translation**: attached to all translatable fields in IMI is a speech bubbles icon ( ).

  If you select the speech bubble, a list of available languages will appear. Select the language you want the text to be translated into and the text in that field (and only that text) will be translated.