

SPECIFIC PRIVACY STATEMENT
INTERNATIONAL PRODUCT SAFETY WEEK,
BRUSSELS, 14 – 18 NOVEMBER 2016

1. ONLINE REGISTRATION RELATING TO THE INTERNATIONAL PRODUCT SAFETY WEEK:

This webpage offers you an online electronic registration service for the above-mentioned event. While registering, your personal data will be collected and further processed for the purposes detailed under point 2.2. The relevant processing operations thereof are under the responsibility of the Head of the Product and Service Safety Unit, Justice and Consumers Directorate-General, European Commission.

As this online service collects and further processes personal data, Regulation (EC) 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data applies.

2. WHAT PERSONAL INFORMATION DO WE COLLECT, FOR WHAT PURPOSE AND THROUGH WHICH TECHNICAL MEANS?

2.1. Identification Data

The personal data collected and further processed are:

- data necessary for the organisation and management of the meetings and for the purpose of access control by the Commission's security office: name, surname, identity/passport n^o, date of birth, title, nationality, function, postal and e-mail addresses and phone number;
- photographs/pictures, presentations, live web-streaming and/or audio and video recording of speakers and participants¹;
- information on the form of transport and accommodation used, banking information (for the purpose of reimbursement of travel expenses/allowances where applicable);

2.2. Purpose of processing personal data

The purpose of the processing of personal data performed in the context of the event is the management/organisation of the meetings, including management of:

- lists for contacts, invitations, participant lists, distribution of documents, follow-up meetings and actions, news, publications;
- photographs/pictures, presentations, live web-streaming and/or audio and video recording of speakers and participants;
- publication of photographs and presentations on the internet.

The processing operations on personal data linked to the organisation of this meeting are necessary for the management and functioning of the Commission, as mandated by the Treaties, and more specifically Articles 11 and 13 TEU and Articles 244 - 250 TFEU.

¹ No web-streaming, audio or video recording of ICPHSO conference participants will take place during the ICPHSO conference on 14 and 15 November 2016.

2.3. Technical information

Cookies – storing information on your computer

What are cookies?

To make this site function properly, we sometimes place small data files on your computer, known as cookies. Most big websites or internet service providers do this too. Cookies help the site remember your settings – language, font size and other preferences for how you want to view the site on your computer - so you don't have to keep re-entering them whenever you come back to us.

Our cookies are not used to identify you personally. They are just there to make the site work better for you.

How you can control cookies

You can control and/or delete cookies as you wish – for details, see AboutCookies.org. You can delete all the cookies already on your computer and you can set most browsers to block them being placed. But if you do this, you may have to manually adjust some preferences every time you visit the site.

The Commission does not use cookies for any other purpose than those presented here and does not use them to collect any personal data for any other purpose.

3. WHO HAS ACCESS TO YOUR INFORMATION AND TO WHOM IS IT DISCLOSED?

Some personal data of some participants (photographs, names and organisations' names) may be published on the European Commission's webpages, social media and publications for reporting purposes of the event.

In order to keep the network of participants operational during and after the event, a contact list including participants first and last name, organisation, function, country represented and email address will be distributed to attendees of each meeting.

No personal data is transmitted to parties which are outside the recipients and the legal framework mentioned.

If you do not agree with the above, please inform the service responsible for the organisation of the event (contact details under point 7 below) explicitly specifying your request.

4. HOW DO WE PROTECT AND SAFEGUARD YOUR INFORMATION?

The collected personal data and all information relating to the above-mentioned event are stored on the European Commission's servers, the operations of which abide by the European Commission's security decisions and provisions established by the Directorate of Security for these kinds of servers and services. Audio and video recordings as well as information displayed on the internet/intranet might be stored on servers of external contractors abiding by the necessary security provisions.

Some personal data and information related to the above-mentioned event may be stored on a computer of the external contractor, acting as processor. The processor has to guarantee the security and confidentiality of the information, as required by Regulation (EC) 45/2001.

5. HOW CAN YOU VERIFY, MODIFY OR DELETE YOUR INFORMATION?

In case you want to verify which personal data is stored, have it modified, corrected or deleted, please contact us using the Contact Information below and explicitly specify your request. Special attention is drawn to the consequences of a request for deletion, in which case any possibility to contact you will be lost.

6. HOW LONG DO WE KEEP YOUR DATA?

Your personal data will be part of a list of contact details saved by the 'Product and Service Safety Unit of the European Commission's Directorate-General for Justice and Consumers for the purpose of contacting you in the future in the context of subsequent Commission's activities. If you do not agree with this, please contact us using the Contact Information below and explicitly specify your request.

Some recordings of webcasts could be used by the Interpretation Directorate-General (a limited number of persons) for communication and educational purposes of the Commission's interpreters.

7. CONTACT INFORMATION

In case you wish to verify which personal data is stored, modify, correct or delete it, or should you have any questions regarding the personal information processed in the context of this event, or on your rights, please contact the support team, at:

European Commission
Justice and Consumers Directorate-General
Product and Service safety Unit
Email : just-unit-e3@ec.europa.eu

8. RECOURSE

Remarks can be addressed to the Commission [Data Protection Officer](#).
Complaints can be addressed to the [European Data Protection Supervisor](#).