

Ex-ante publicity for low-value contracts between EUR 15 000 and EUR 60 000

This publication is made pursuant to Article 124.1 (b) of the Rules of Application of the Financial Regulation that provides for an ex-ante publication on the Institutions' websites of contracts with a value up to 60.000 EUR.

Only the candidates invited by the contracting authority to participate in the procedure for awarding this low value contract will be admissible.

Title: Call for tenders: Development Leader - Project Editor for guidelines/ inputs of the EC working group – Cloud Select Industry Group – Subgroup on service level agreements to International Standardization Organization (ISO)

Purpose of this call for tenders:

The European Commission will launch soon a call for tenders for a service contract of a maximum value of EUR 60 000.

The purpose of this call for tenders is to find Development Leader - Project Editor for guidelines/ inputs of the EC working group – Cloud Select Industry Group (C-SIG) – Subgroup on service level agreements to International Standardization Organization (ISO)

The tasks and deliverables of the Development Leader - Project Editor will be:

- Lead and Manage stakeholder development efforts within tight deadlines, in particular when consensus is challenging to achieve
- Develop guidelines/ inputs of the EC working group – C-SIG – Subgroup on service level agreements to ISO
- Develop and edit standards-type documents
- Write professional quality reports and guidance documentation
- Present the guidelines/ inputs of the EC working group – C-SIG – Subgroup on service level agreements to ISO
- Present the work during the meetings and conferences organised by the Commission or on the request of the Commission

- The aim is to deliver to ISO series of guidelines/ inputs of the EC working group – C-SIG – Subgroup on service level agreements to ISO and represent this Subgroup in ISO meetings during the period of 9 months

Interested economic operators can express their interest to participate in the call for tender until 13/06/2014 in writing to Agnieszka.Wodecka@ec.europa.eu

The pre-selection criteria applied for this call are:

1. Demonstrated track record of successfully
 - Leading and managing stakeholder development efforts
 - Developing and editing standards-type documents
 - Writing professional quality reports and guidance documentation

2. Demonstrated knowledge of
 - Service level agreements and contracts for cloud computing services
 - Personal data protection
 - International Standards ecosystem

The following **evidence** must be provided in respect of each of the selection criteria identified above and included in the email expressing the interest of the economic operator to participate in the call for tender.

- Lists of recent activities/reports (in the last 2 years) related to the legal or policy aspects of the service level agreements and contracts for cloud computing services, data protection and international standards ecosystem.

Processing your reply to the ex-ante advertisement will involve the recording and processing of personal data (such as your name and address). Such data will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. Unless indicated otherwise, any personal data requested are required to register your interest to participate in the call for tender and will be processed solely for that purpose by the Data Controller. You are entitled to obtain access to your personal data on request and to rectify any such data that is inaccurate or incomplete. If you have any queries concerning the processing of your personal data, you may address them to the Data Controller. You have the right of recourse at any time to the European Data Protection Supervisor for matters relating to the processing of your personal data.

For the purpose of this ex-ante advertisement, the Data Controller shall be the Head of the Unit in charge of this call for tender. Any queries concerning the processing of personal data of the Candidate can be addressed by e-mail to the following contact person: CNECT-DATA-PROTECTION-COORDINATOR@ec.europa.eu by indicating the reference of the ex-ante advertisement.