

# "Support services to organize The European Web Entrepreneurs Competition – "Tech All Stars" 2014 and 2015"

## Call for tender - SMART 2013/N008

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### Answers to questions asked by potential tenderers

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#### 1) Question

I write to you concerning the call for tender SMART 2013/N008. In particular, I have tried to reach the documentation of the tender but I haven't found it in the web of the DG. I would appreciate very much if you could, either send me the documents or tell me when they will be available for downloading.

Thank you very much in advance for your help and quick reply Answer.

#### Answer

Thank you for your interest in our Call for tender SMART 2013/N008 " Support services to organise the European Web entrepreneurs competition — 'Tech All Stars' 2014 and 2015".

You can find the official documents for this call for tender (the invitation to negotiate, the tender specifications and the draft service contract) on: <https://ec.europa.eu/digital-agenda/en/news/support-services-organise-european-web-entrepreneurs-competition-%E2%80%93tech-all-stars-2014-and-2015>

#### 2) Question

We have requests for clarification concerning the above mentioned contract :

1) On page 5 of the specifications

“Prepare videos of the roadshow to be uploaded to Youtube (in coordination with European Commission services)”

Could you clarify ? Does this mean that the contractor will be responsible for the shooting of the videos on location or only for the uploading of the videos on Youtube?

2) On page 8 of the specifications

“Managing the travel and accommodation arrangements for speakers/participants (max 5)”

Our understanding is that the tenderers have to include only the cost for managing the arrangements in the budget proposal. Our understanding is that the costs for the actual buying of the tickets and bookings of accommodation will be borne by the Commission, and thus not included in the final budget proposed by tenderers.

3) Page 3 of the specifications “Setting up and maintaining the web site of the competition”

Is this website expected to replace the current website (<http://techallstars.eu/>) ?

Thank you in advance for your feedback

## **Answer**

Thank you for your inquiry regarding our call for tender SMART 2013/N008 - Support services to organise the European Web entrepreneurs competition - "Tech All Stars" 2014 and 2015.

Here are our answers to your questions:

1) The contractor will be responsible for the shooting of the videos and for the uploading of the videos on Youtube.

2) Each tenderer has to include costs of attendance of its own representative(s) at all the mentioned meetings and roadshow events in the financial section of the offer, but not only. As stated on page 9, the service contract will cover the costs of preparing and organising Tech All Stars 2014 and 2015 incurred by the contractor including professional fees, travel and subsistence costs of the personnel but also catering, info materials, speakers' fees, preparatory arrangements for advisory board and jury. The financial section of the offer should therefore include those elements as well as travel and accommodation expenses for speakers/participants (max 5) at the roadshow (see page 8). Note that Specific logistic elements linked to the organisation of the competition might be covered by sponsors.

3) The Tech All Stars website is and will remain <http://techallstars.eu>. The contractor will be in charge of updating it and maintaining it.

Best regards.