

## **Ex-ante publicity for low-value contracts between EUR 15 000 and EUR 60 000**

This publication is made pursuant to Article 124.1 (b) of the Rules of Application of the Financial Regulation that provides for an ex ante publication on the Institutions' websites of contracts with a value up to 60.000 EUR.

Only the candidates invited by the contracting authority to participate in the procedure for awarding this low value contract will be admissible.

**Title: "Reducing energy consumption buildings with ICT – analysis of data from EU pilot projects – SMART 2013/0073"**

**Purpose of this call for tenders:**

The European Commission will launch soon a call for tenders for a service contract of a maximum value of EUR 60.000.

The purpose of this call for tenders is to provide a comparative overview of various Information and Communication Technology (ICT) solutions to achieve energy savings in buildings – public buildings and social housing – which were piloted under the Competitiveness and Innovation Framework Programme (CIP) - Information and Communication Technologies – Policy Support Programme (ICT-PSP). The analysis shall look into the finalised and on-going CIP projects in the area of ICT for energy efficiency and the Study "*Methodology for energy-efficiency measurements applicable to ICT in buildings*" SMART 2011/0072 (eeMeasure).

Interested economic operators can express their interest to participate in the call for tender until 02 July 2013 in writing to CNECT-SMART-2013-0073@ec.europa.eu.

The pre-selection criteria applied for this call are:

- The contractor must demonstrate knowledge and understanding of the European policies, activities, programmes towards achieving climate and energy goals for 2020 (20/20/20) and in the area of smart cities, in particular ICT.
- The contractor must have relevant expertise and experience in energy efficiency in buildings using ICT-based solutions, as well as knowledge and understanding of methodologies for energy efficiency measurement and of the International Performance Measurement & Verification Protocol (IPMVP).
- The contractor must have experience in: (i) undertaking in-depth analyses in the fields of energy usage data, ICT solutions in buildings, (ii) drawing meaningful findings (including in the form of graphs and maps explained by comments) and substantial conclusions, (iii) drafting short but relevant reports, (iv) preparing attractive presentations.
- The contractor must be able to analyse projects' results and data on energy savings, to interview key stakeholders in a remote way and on the field, undertaking site visits to the

relevant projects/pilots, and to contact relevant persons responsible for energy and buildings at the level of cities' authorities, in view of a wide dissemination of the study's results.

- The contractor must be able to provide not only reports, but also other types of deliverables, such as videos, publications, press releases, brochures, power-point presentations, information for web-pages.
- In order to be totally objective, in case of winning the contract, the contractor and its staff must ensure independence of the work performed by the CIP projects to be analysed, and the study "*Methodology for energy-efficiency measurements applicable to ICT in buildings*" - SMART 2011/0072 (eeMeasure).

The following **evidences** must be provided in respect of each of the selection criteria identified above and included in the email expressing the interest of the economic operator to participate in the call for tender.

- Concise but informative description of activities performed in the last 2 years, with emphasis on energy efficiency and ICT;
- List of CIP and/or FP7 projects in which participated in the last 4 years;
- List of contracts over EUR 50.000 in the last 2 years, in the subject area;
- Short but informative CVs of key staff to be involved in the study, demonstrating professional experience in respect to the subject area; this includes energy efficiency and ICT;

Processing your reply to the ex-ante advertisement will involve the recording and processing of personal data (such as your name, address and CV). Such data will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. Unless indicated otherwise, any personal data requested are required to assess your capacity to participate in the call for tender and will be processed solely for that purpose by the Data Controller. You are entitled to obtain access to your personal data on request and to rectify any such data that is inaccurate or incomplete. If you have any queries concerning the processing of your personal data, you may address them to the Data Controller. You have the right of recourse at any time to the European Data Protection Supervisor for matters relating to the processing of your personal data.

For the purpose of this ex-ante advertisement, the Data Controller shall be the Head of the Unit in charge of this call for tender. Any queries concerning the processing of personal data of the Candidate can be addressed by e-mail to the following contact person: CNECT-DATA-PROTECTION-COORDINATOR@ec.europa.eu by indicating the reference of the ex-ante advertisement.