



EUROPEAN COMMISSION

Information Society and Media Directorate-General

## **ADDITIONAL INFORMATION RELEVANT FOR POTENTIAL PROPOSERS TO CALL FP7-2011-ICT-FI**

The relevant call documents emphasize the overarching programme character of the FI-PPP with its links between the potential projects. In order to facilitate the implementation of this programme character, the grant agreement negotiations of all the selected proposals must be tightly synchronized. Accordingly, stakeholders interested in submitting a project proposal under Call 1 of the FI-PPP are informed about the roadmap for negotiations. It will be valid for all proposals retained for negotiation and must be respected.

Project proposers may tentatively mark these days in their agenda. In case their proposal is retained for negotiation, they will be obliged to attend the scheduled meetings. Any alterations to this timetable will be communicated immediately.

17h00 2 December 2010 Closure of the call

9-18 January 2011 Evaluation of the proposal

24-28 January 2011 Hearings of IP proposals above threshold held in Brussels. The precise date, time and location will be communicated to concerned proposers around 17 January 2011.

Early February 2011 Evaluation Summary Reports communicated to all proposers

10 February 2011 Invitation for negotiation sent to selected proposers; it includes a series of action items to be resolved prior to the negotiation workshop.

03-04 March 2011 Negotiation workshop in Brussels, during which a team representing each retained proposal will be required to attend full-time. In light of the programme character, the workshop format is a unique opportunity for the representatives to learn details about the concrete set of selected proposals. It further permits multi-lateral interactions between proposers and thus is crucial to finalize the required links between the individual work descriptions and common content. It also gives room to discuss a possible consortium agreement spanning all projects.

In general, the aim of the workshop is to resolve all open issues in technical, contractual and financial terms. Technical issues

may include: comments stemming from the evaluation, timing of deliverables and the above mentioned coordination of proposals among themselves.

14 March 2011	Additional negotiation day
31 March 2011	Closing date for all negotiations. All technical, contractual and financial issues <u>must be resolved</u> prior to this date.
1 April 2011	Fixed start date for all projects
May 2011	Contract signature ceremony in Brussels.

**Important:** In order to achieve this timetable, all participants in your proposal must have a Participant Identification Code (PIC) at the time of submission. The [Commission FP7 Participants Portal](#) provides a user-friendly self-registration facility – the Unique Registration Facility (URF) – where participants who do not have such a PIC yet can obtain one (see Section 2.5 "Register an organisation" of the [online user manual](#) for the Participant Portal). Please note that it can take up to 48 hours from submission of a registration request until the PIC is received, so start this process well before the Call closes.

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