

Complementary information concerning call for proposals HOME/2010/CFP/EIF

Budget form

1. Description of the issue:

Subtotals in the 'Forecast Budget Calculation' sheet (and totals in Pivot table) result as a sum of costs and partners' income (co-financing quota). However, the calculation is correct in the 'Budget & Execution Summary' sheet.

→ Answer:

The Commission is aware that in the Budget Form (Forecast Budget Calculation sheet and Pivot table sheet) the table does a simple addition of all the figures, without taking into consideration that some items refer to 'expenditure' and some others to 'income'. The 'subtotals' that appear in these two sheets are irrelevant.

The relevant information, that will be taken into consideration for the evaluation of proposals is the data in the 'Budget and Execution summary' sheet. Applicants should make sure that the relevant figures appear in this sheet correctly.

2. Description of the issue:

An applicant has filled the 'Forecast Budget Calculation' sheet with data. However: a.) no data appears automatically in the 'Budget and Execution Summary' sheet; b.) no data appears in the 'Pivot Table'

→ Answer:

a.) When no data appears automatically in the 'Budget and Execution Summary' sheet, please verify that in the 'Forecast Budget Calculation' sheet 'Ref. Budget Heading' column you only put single-letter references, such as 'A', 'B', 'C'. Avoid putting anything else, such as 'item A', or 'A- Staff costs'.

b.) When no data appears in your 'Pivot Table', verify if you have actually generated the data. To do so you need to follow the instructions given in the Guide for Applicants p.17 – section 3.2.

Application form

3. Description of the issue:

In section 1.5 of the application form (related EU proposals) data entered in the last column of the last three lines of the table is not displayed in the 'Application Overview', despite the fact that it is visible on the computer while filling the form with data.

→ Answer:

We are aware of this error in the application form. Applicants are advised – for the last three entries of section 1.5 - to enter the amount of grants in the 3rd column of the table, directly after the project title and reference.

4. Description of the issue:

Application form, section 1.6 and 1.7: when entering data in the 2nd line of table 1.6, the same data appears automatically in table 1.7, and vice versa.

→ **Answer:**

We are aware of this error in the application form. Applicants are advised to leave the 2nd line blank in both tables in section 1.6 and 1.7.