

ANNEX 1

2.3.1 Contracts for implementing the action

Reasons must be given for contracting out implementation work.

Contracts must be awarded to the tender offering best value for money, that is to say, to the tender offering the best price-quality ratio, care being taken to avoid any conflict of interest. Any special rules in this connection contained in the call for proposals or any other document governing the grants concerned must be complied with.

The information below must be given for each contract covering a heading or sub-heading of the costs of the action or work programme concerned:

(add further sheets if necessary)

- Tasks involved:

- Reasons for contracting out implementation work:

- Selection procedure:

- Contractor's official name (if known):

2.3.2 Financial support for third parties involved in carrying out the action for which a grant is being requested¹

- List and description of activities for which financial support for third parties can be granted:
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- Method followed in granting financial support to third parties (e.g. who may benefit from financial support, criteria for determining the exact amount):
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 - ...

- Form/s that the financial support will take (e.g. reimbursement of eligible costs / lump sums / flat-rate financing):

¹ The Financial Regulation (Article 120.2) provides for the possibility of the beneficiary of a Community grant giving financial support to third parties when implementation of the action so requires, if the following conditions are all met: (a) the financial support is not the primary aim of the action; (b) the conditions for giving support of this kind are strictly defined in the grant decision or agreement concluded between the beneficiary and the Commission, with no margin for discretion, and (c) the amounts involved are small.

The detailed rules for the implementation of the Financial Regulation (Article 184a) stipulate that the maximum amount of financial support that can be given to third parties by a beneficiary is EUR 100 000, with a maximum amount of EUR 10 000 for each third party.