

External Evaluation of the Community Plant Variety Rights Regime

Updated Timetable

as agreed at the 3rd ISSG meeting on 4 May 2010

- Evaluation by contractor: May 2010 – May 2011
- Presentation of evaluation outcome to the Commission: End May 2011

| Date | Event/Stage | Action by |
|--------------------|---|----------------------------------|
| 08.06.2009 | Internal kick-off | SANCO DDG Advisor, E1, A2 and 01 |
| End July 2009 | First draft of terms of reference (ToR) circulated | Evaluation manager (EM) |
| End September 2009 | Availability of the Budget. | SANCO E1 |
| October 2009 | Communication strategic plan | SANCO 01 |
| October 2009 | Invitation letters to Steering Group (ISSG) members | EM |
| Mid November 2009 | Deadline reply to invitation letter by ISSG members | |
| 23 November 2009 | 1st mtg of the ISSG: Presentation of the evaluation: its aim and scope; discussion of Draft terms of reference and Dissemination Plan | ISSG members |
| 10 December 2009 | Revised ToR circulated | EM |
| 15 December 2009 | 2nd mtg of the ISSG: continued discussion of Draft terms of reference if needed | ISSG members |
| End December | Proposal for ToR | EM |

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| 2009 | finalised | |
| 20 January 2010 | ToR of the evaluation discussed in the Audit Committee | EM |
| 25 January 2010 | ToR sent to Evaluators | EM |
| 1 March 2010 | Evaluators submit their proposals | Evaluator |
| Until 15 March 2010 | Proposals analysed, selection of the evaluator and amendment of the selected proposal as necessary | EM |
| March 2010 | Relevant Council WP and SC updated on progress with the evaluation | EM |
| Mid March 2010 | Draft specific contract prepared | Financial cell |
| End March - May 2010 | Details of contract with the external evaluator discussed and contract signed | EM + evaluator |
| 4 May 2010 | 3rd mtg of ISSG: Kick-off mtg, External evaluator present | ISSG members |
| End June 2010 | Inception report submitted by Evaluator and circulated to ISSG for comments | |
| June 2010 | Inception report accepted by Commission service after ISSG consultation | ISSG members |
| Mid November 2010 | Interim Report circulated to ISSG members | External evaluator |
| End November 2010 | 4th mtg of ISSG: Discussion of Interim report | ISSG members + External evaluator |
| End December 2010 | Relevant Council WP and SC updated on progress with the evaluation | EM |
| January 2011 | Optional papers | External evaluator |

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| End February 2011 | Draft Final Report circulated to ISSG members | External evaluator |
| March 2011 | 5th meeting of ISSG: discussion of draft final report | ISSG members + External evaluators |
| End April 2011 | Adoption of the final evaluation report | ISSG members |
| End May 2011 | Presentation of results of the external evaluation | Commission/Stakeholders |

