



NOTICE OF VACANCY

SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Post identification: (DG-DIR-UNIT)	ESTAT-F-2
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Number of available posts: Category: Suggested taking up duty: Suggested initial duration: Place of secondment:	1 Administrator (AD) 2 quarter 2018¹ 2 year(s)¹ <input type="checkbox"/> Brussels ✳ <input checked="" type="checkbox"/> Luxembourg <input type="checkbox"/> Other:
Specificities	<input checked="" type="checkbox"/> With allowances <input type="checkbox"/> COST-FREE This vacancy notice is also open to <input type="checkbox"/> the following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> EFTA-EEA In-Kind agreement(Iceland, Liechtenstein, Norway) <input type="checkbox"/> the following third countries: <input type="checkbox"/> the following intergovernmental organisations:

1	Nature of the tasks:
<p>Under the supervision of the team leader, the Seconded National Expert will provide methodological and analytical expertise for demographic statistics and statistics on migration, contributing to Eurostat's wider activities on social statistics. The most of the work will focus on the following three areas:</p> <ul style="list-style-type: none"> • supporting and monitoring the preparation and provision by Member States of harmonised migration statistics supplied under Regulation 862/2007 and harmonised demographic statistics based on Regulation 1260/2013; • supporting and monitoring the processing of demographic and migration data provided and assuring quality of the process output; <p>participating in quality improvement of demographic and migration statistics; in particular, the Seconded National Expert will work closely with national data providers, reviewing data and metadata supplied, gathering information on good practices in the use of administrative sources, organising pilot studies and data collections, preparing publications and analytical reports, assessing data quality, and providing methodological advice and support.</p>	

2	Main qualifications:
<p>a) Eligibility criteria</p>	

¹ These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority : at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

b) Selection criteria

- diploma:

- Bachelor or higher in statistics, mathematics, demography or closely related area.

- professional experience:

- The candidate is required to have a good knowledge of methods and data and their sources used to produce demographic and migration statistics.
- The candidate must have consulting and communication skills and the ability to draft clear and concise technical documents (in English).
- Experience in related areas such as administrative data sources, statistical modelling and estimation, quality assessment, metadata, or statistical classifications and definitions is an advantage.
- The person appointed will need to be able to work effectively in an international environment, cooperating closely with national authorities responsible for provision demographic and migration statistics, international organisations and academic experts.

- language(s) necessary for the performance of duties:

- A proficient level of spoken and written English is mandatory. Knowledge of French will be an advantage.

3	Submission of applications and selection procedure
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Candidates should send their application according to the **Europass CV format** (<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application. Candidates are required not to add other documents** (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

4	Conditions of the secondment
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The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on http://ec.europa.eu/civil_service/job/sne/index_en.htm. The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security. Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision. During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision. If any document is inexact, incomplete or missing, the secondment may be cancelled.

5	Processing of personal data
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The selection, secondment and termination of the secondment of a national expert requires the

Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B4. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor edps@edps.europa.eu.

To the attention of candidates from third countries: your personal data can be used for necessary checks.

More information is available on http://ec.europa.eu/dgs/personnel_administration/security_en.htm.

Information on data protection for candidates to a JRC post is available on: <http://ec.europa.eu/dgs/jrc/index.cfm?id=6270>.