



EUROPEAN COMMISSION

EuropeAid Co-operation Office

General Operations Support

Director

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AIDCO Dir. F/FDA D(2005) 35360

NOTE TO ALL CONTRACTORS OF THE FWC BENEFICIARIES

Subject : Framework contract Beneficiaries / Reminder of implementation rules

As twelve out of the thirteen tendered lots are now operational, I consider as appropriate to stress the following aspects.

1. Regarding the selection of experts, it seems important to remind you that the users (contracting authority, beneficiary...) are not allowed to suggest you any name of expert(s) they wish to see proposed and contracted. I invite you to refuse to take part in this type of arrangements. I already informed the users accordingly.
2. Regardless of the degree of deconcentration or decentralisation, the Terms of the Framework contracts between the Commission and the Framework contractors may not be changed by any Contracting authority. Any action to be carried out through the FWC must fall under the scope and the terms fixed by the Global Terms of Reference, integral part of the Framework contract. Should you face a problem of interpretation of a rule, do not hesitate to contact the Help desk put in place for this Framework contract (EuropeAid-Fwc-Benef@cec.eu.int). To be considered, your query must be also copied to the Task manager in charge of the action.
3. The Unit AIDCO F3 reports that whilst the Consortia Project directors and the contact persons appear to be well aware of the rules governing the implementation of this FWC, some other staff members in a number of Consortia (frequently the financial services) do not yet seem fully aware of all the details. Please, ensure that all those within your Consortium who have to handle any part of the FWC implementation get well informed about the rules and respect them.
4. The role of the Unit AIDCO F3 is inter alia to ensure a uniform interpretation of the Framework contract terms and its implementation rules. To ensure this common approach, AIDCO F3 developed an information tool: "Important message", available to both the Framework contractors and to the users on the EuropeAid Internet site. This tool provides regularly clarifications and comments, in English and in French. I wish you a successful continuation.

(signed)

Francesco de Angelis

Copy : D. Salord