

GLOBAL FINANCIAL OFFER		
FWC BENEf 2009 - LOT 5: Conferences		
EUROPEAID/127054/C/SER/multi		
		Maximum Unit Flat rates per participant
		Group 1 < 51 participants
		Group 2 > 50 participants
A	Individual assistance	
A1	Travel tickets	
	15 % reserve for international travels	
A2	Visas	
A3	Invitations	
A4	Daily allowance	
A5	Badges and conference kits	
		Maximum Flat Rates not depending on number of participants
B	Support staff	
C	Services	
D	Supplies	
E	Direct costs	Maximum Fees per working day
	Additional event coordinator	
	Management team member	

Comments:

1. The Framework contractor's prices are composed by:
 - the Flat rates corresponding to the costs to carry out the assignment (administrative costs, personnel costs, audit, commercial margin etc.). The Flat rates given in the Global financial offer are maximum amounts not to be exceeded at the level of an offer for an individual assignment.
 - the Reimbursable.
 - the Direct costs.
2. The prices given in Euro in the table above cannot be modified during the initial duration of the framework contract. The prices constitute the tenderer's final offer in response to this invitation to tender.
3. In order to proceed with the payments related to each specific contract arising from this FWC, the successful tenderer will be required at a later stage to mention a bank established in the country of his head office (in the case of a consortium, the team leader's head office).
4. The Flat rates, Reimbursable & Direct costs are described in the Global ToR's. Except the 15% contingency for the flights, no other contingency can be included in an offer for an individual assignment.

