

## **WORKING GROUP SUSTAINABLE CONSTRUCTION METHODS AND TECHNIQUES**

### **AGENDA OF THE THIRD MEETING**

#### **ARCHITECTS' COUNCIL OF EUROPE OFFICES BRUSSELS 2003/06/05 from 10.30 until 17.30**

- 1.0 Welcome to all participants;
- 2.0 Brief introduction of the new participants;
- 3.0 Approval of the Minutes of the first and second meetings held on the 23<sup>rd</sup> January 2003 and on the 1<sup>st</sup> April 2003 in the ACE offices (short versions - circulated);
- 4.0 Revised, final Terms of Reference of this working group – To note (ToR - circulated);
- 5.0 Revised list of experts of the working group – To note (List of experts – circulated);
- 6.0 Review of the content document prepared for the presentation Livia Tirone made at the meeting of the Urban Environment Expert Group (circulated);
- 7.0 Results of co-ordination in Urban Environment Expert Group meeting, on 21 May (DG ENV);
- 8.0 Main focus of this meeting will be on the content issues of the Recommendations (What are the recommendations to overcome the barriers) to be made within the framework of the four questions raised by SCMT;
- 9.0 Discussion of all contributions aiming at reaching a consensus on the content to be covered under the heading of Recommendations – scope of the theme sustainable construction;
- 10.0 Discussion on the proposed structure for the report;
- 11.0 Discussion of necessary activities / tasks to cover all relevant areas of the report to the appropriate depth and confirmation of compliance with the present list of activities (Activities draft April - circulated); Distribution of tasks – who does what when – which will result in the further detailed work plan;
- 12.0 Confirm the date for the last meeting.
- 13.0 Any other business (to be submitted in writing before the meeting);

#### Content comments:

- All experts are asked to continue to contribute to the list of reference documents connected with the theme of the working group, which are necessary in the working group's database. The structure of the database should be carefully defined and the documents should have key words by which they can be called up.