

Format of topic papers

20 pages maximum

1. Introduction

- Scope of topic
- Mandate of WG
- Main sources of evidence and information used

2. Problem

- The problem in social and economic terms
- Trends, motive forces and main constituencies involved
- The risks if nothing is done

3. Objective

- The goal in policy terms
- Success criteria and indicators

4. Options for reaching the objective

- Options
- Likely social and economic impacts of each option
- Likely effects on particular constituencies, economic sectors or regions

5. Recommendations

- Recommended approach
- Assumptions, risks and risk management measures

Milestones

Outline paper for presentation to Sherpa Group and overall rapporteur: 19 September

Version to send to overall rapporteur: 18 October