

ANNEX
CALL FOR APPLICATIONS
REGARDING COMMISSION DECISION OF
SETTING UP AN EXPERT GROUP ON ELECTRONIC INVOICING

By decision of 31 October 2007, the Commission has set up an Expert Group on electronic invoicing (e-Invoicing). The tasks of this Group will be to identify the business requirements, to allocate responsibilities for the execution of specific work and to propose the necessary steps for the creation of the European e-Invoicing Framework. This framework is to establish a common conceptual structure to support the provision of e-Invoicing services in an open and interoperable manner across Europe.

The Commission is therefore calling for applications with a view to listing candidates to make up the Expert Group.

The Expert Group shall consist of up to 30 members with recent experience or expertise in the issues covered by the attached terms of reference. The members shall be selected according to the procedure and criteria set out in the terms of reference.

The duly signed applications must be sent in writing, either by email or letter (date as postmarked), to:

MARKT-H3@ec.europa.eu

European Commission

DG Internal Market and Services

Unit H3 - Retail Issues, Consumer Policy and Payment Systems

Office SPA2 04/58

B-1049 Brussels

Or

entr-innov-ict-ebiz@ec.europa.eu

European Commission

DG Enterprise and Industry

Unit D4 – Technology for Innovation, ICT Industries and e-Business

Office BREY 06/052

B-1049 Brussels

The letter must state how the candidates proposed by industry associations, public sector bodies or individuals fulfil the criteria set out in the attached terms of reference. The professional experience and expertise of all candidates should be documented in full by means of curriculum vitae and material demonstrating that they meet the criteria.

The applications must be sent by 30 November 2007.

The list of the members of the Expert Group will be published on both internet websites of DG Internal Market and Services and DG Enterprise and Industry in accordance with the provisions of Regulation (EC) No 45/2001.