



EUROPEAN COMMISSION  
ENTERPRISE AND INDUSTRY DIRECTORATE-GENERAL

Innovation policy  
Promotion of SMEs' competitiveness

**CALL FOR PROPOSALS - SERVICES IN SUPPORT OF BUSINESS AND  
INNOVATION  
INFORMATION DAY**

**12/01/2007, Charlemagne Building, Rue de la Loi 170, Brussels**

Time	
8:30	Start registration
10:10 -10:30	<b>Welcome and introduction</b> Maive Rute, Director, Promotion of SMEs' competitiveness
10:30 – 12:00	<b>How to apply for funding</b>  Chair: Jean-François Aguinaga, Renate Weissenhorn, Heads of Unit  <b>Structuring and planning your work: Services, applicants, geographical coverage</b> Hussein Sattaf, Alice Wu, Project Officers  <b>Financial aspects:, Framework partnership agreements and specific agreements</b> Alain Liberos, Deputy Head of Unit, Michel Bosco, Deputy Head of Unit, Sylvain Ylieff, Financial Officer, Volker Rokos, Financial Officer  <b>How are the proposals being evaluated?</b> <b>Eligibility / selection / award criteria / evaluation procedure</b> Yannis Tsilibaris, Deputy Head of Unit, Marshall Hsia, Martina Orsulova, Claire Tombeux, Project Officers, José Blaquez Yeste, Finance and Contracts Officer
12:00 -12:15	<b>Collection of written questions</b>
12:15 – 14:00	Lunch
14:00 – 16:00	<b>Q+A session</b>  Jean-François Aguinaga, Renate Weissenhorn, Heads of Unit
16:00	<b>Closing of the day</b>  Jean-Noël Durvy, Acting Director, Innovation Policy