

EUROPEAN UNION Publication of Supplement to the Official Journal of the European Communities 2, rue Mercier, L-2985 Luxembourg Telefax: (+352) 29 29 44 619, (+352) 29 29 44 623, (+352) 29 29 42 670 E-mail: mp-ojs@opoce.cec.eu.int On-line notification: http://simap.eu.int

Identifier

CONTRACT NOTICE

Works

Reserved for the Publication Office

Supplies

Х Services

Date of receipt of the notice

Is this contract covered by the Government Procurement Agreement (GPA)? NO YES X

SECTION I: CONTRACTING AUTHORITY

I.1) OFFICIAL NAME AND ADDRESS OF THE CONTRACTING AUTHORITY

Organisation European Commission. DG Employment and	For the attention of
Social Affairs.	Unit E2: Call for Tenders VT/2002/66 - Info
Address	Postal code
J 27 1/33	B – 1049
Town	Country
Brussels	Belgium
Telephone	Fax
	00 32 2 295 65 61
Electronic mail (e-mail)	Internet address (URL)
Empl-e2@cec.eu.int	www.europa.eu.int/comm/employment_social

I.2) ADDRESS FROM WHICH FURTHER INFORMATION CAN BE OBTAINED:

As in L1 X If different, see Annex A

I.3) Address from which documentation may be obtained:

As in I.1 X If different, see Annex A

I.4) ADDRESS TO WHICH TENDERS/REQUESTS TO PARTICIPATE MUST BE SENT:

As in I.1

If different, see Annex A

I.5) TYPE OF CONTRACTING AUTHORITY*

Central level

X

Other

Regional/local level

EU Institution

Body governed by public law

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

Execution	Design	and execution		Execution, by whatever means of a work, corresponding to the requirements specified by the contracting authority							
II.1.2) Type of supplies contract (in case of supplies contract)											
Purchase	Rent	Lease	Hire-p	ourchase	A combination of these						
, . .	II.1.3) Type of service contract (in case of service contract) Service category 11										
II.1.4) Is it a framew	ork agreeme	nt?* N	0 X	YES							

II.1.5) Title attributed to the contract by the contracting authority *

Group of non-governmental experts in the fight against poverty and social exclusion

II.1.6) Description/object of the contract (use continuation sheet if necessary)

The purpose of the call for tender is to set up a group of 15 experts to assist the Commission in monitoring the implementation of the NAPs/incl in accordance with the Nice objectives and in preparing the Joint Report on Social Inclusion. This group may also assist the Commission in carrying out the activities of the Community Action Programme to combat social exclusion, in accordance with the Programme decision -No 50/2002/EC of the European Parliament and of Council of 7 December 2001 establishing a programme of Community action to encourage cooperation between Member States to combat social exclusion. The call for tender is composed of 15 lots, one for each Member State as there will only be one expert per Member State.

The following are the three general tasks to be performed by each expert:

- monitoring the implementation of the NAP/incl in the context of the Nice objectives and including through the use of appropriate indicators and reporting every 6 months to the Commission on the state of play in the Member State;

- remaining available for requests for information from the Commission on the situation and policies to combat poverty and social exclusion in the Member State;

- assessing the NAP/incl and preparing a detailed assessment report (every two years starting in 2003);

II.1.7) Site or location of works, place of delivery or performance

European Union

NUTS code *

II.1.8) Nomenclature

II.1.8.1) Common Procurement Vocabulary (CPV) *

Main vocabulary

Supplementary vocabulary (when applicable)

Main object 73.00.00-

Additional objects	•	•	•	-	-	-	-
5	•	•	•	-	-	-	-
	•	•	•	-	-	-	-
	•	•	•	-	-	-	

II.1.8.2) Other relevant nomenclature CPC: 85101 to 85109; 85201 to 85209; 85300; 86509

II.1.9) Division into lots (for details about lots use Annex B as many times as needed)

YES X NO several lots X Х all lots

Tenders may be submitted for: one lot **X**

II.1.10) Will variants be accepted (where applicable)

NO X YES

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.2.1) Total quantity or scope (including all lots and options, if applicable)

Total maximum value of services will be EUR 300,000 per year. There will be 15 different lots: 5 lots of EUR 24,000 per year each one for Germany, UK, France, Italy and Spain and 10 lots of EUR 18,000 per year each one for Netherlands, Belgium, Greece, Portugal, Austria, Sweden, Denmark, Finland, Ireland and Luxembourg

II.2.2) Options (if applicable). Description and time when they may be exercised (if possible)

II.3) DURATION OF THE CONTRACT OR TIME LIMIT FOR COMPLETION Period in month/s **12** and/or days (from the award of the contract)

Renewable four times.

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Deposits and guarantees required (if applicable)

III.1.2) Main terms of financing and payment and/or reference to the relevant provisions (if applicable)

Terms of payment are as follows: -30% within 60 days after the signing of the contract; - 40% after the submission and acceptance of the half-yearly report; and the rest after the Commission's acceptance of both the final report and the final invoice.

III.1.3) Legal form to be taken by the grouping of suppliers, contractors or service providers to whom the **contract is awarded** *(if applicable)*

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Information concerning the personal situation of the contractor, supplier or service provider and information and formalities necessary for the evaluation of the minimum economic, financial and technical capacity required

Details of educational and professional qualifications of the persons providing the services: curriculum vitae of the experts; the experts should be senior consultants with a minimum of ten years professional experience of which at least five must be connected with the policy analysis and assessment and the type of tasks to be performed. Expert should have no conflict of interest and be completely independent.

Sound financial and economic position of the expert.

III.2.1.1) Legal position - means of proof required

The execution of the service is not reserved by law or regulation or administrative provision to a specific profession.

III.2.1.2) Economic and financial capacity – means of proof required

Sound financial position of the consultant. Provide bank references.

III.2.1.3) Technical capacity – means of proof required

A minimum experience and expertise of ten years in the professional sector of which at least five years must be connected with the fields of policy analysis and assessment, -demonstrate this by providing a list of main related projects.

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Is provision of the service reserved to a specific profession?

NO X YES

If yes, reference of the relevant law, regulation or administrative provision

III.3.2) Will legal entities be required to state the names and professional qualifications of the personnel responsible for execution of the contract?

NO YES X

SECTION IV: PROCEDURE

IV.1) Type of procedure

OpenXAccelerated restrictedRestrictedAccelerated negotiated

Negotiated

IV.1.1) Have candidates already been selected? (for negotiated procedure only and if applicable)

NO YES If yes, provide details under Other information (section VI)

IV.1.2) Justification for the choice of accelerated procedure (if applicable)

IV.1.3) Previous publication concerning the same contract *(if applicable)*

IV.1.3.1) Prior inform	mation notice co	oncerning the sa	me contract (if ap	plicable)		
Notice number in OJ content list	2002/S	002/S 116 of 18/06/2002 (dd/				mm/yyyy)
IV.1.3.2) Other prev	ious publication	18				
Notice number in OJ content list	/S	-	of	/	/	(dd/mm/yyyy)
IV.1.4) Envisaged nu	mber of suppli	ers which will be	e invited to tender	(when ap	plicable)	
Number	or:	Minimum	/ Maximu	ım		
IV.2) Award criter	RIA					
A) Lowest priceorB) The most econoB1) criteria as st	-	-	erms of: X of priority where po	ossible)		
In descending of	order of priority	NO Y	TES T	,		
or:						
B2) criteria as st	ated in contract	documents X				
IV.3) Administrati	VE INFORMATIC	N				
IV.3.1) Reference nu VT/2002/66	mber attribute	d to the file by th	he contracting aut	hority *		

IV.3.2) Conditions for obtaining contract document and additional documents

Obtainable until: The Commission will consider only the requests for the terms of reference received not later than 40 calendar days after the date of publication of the present notice.

Price (where applicable) free of charge

IV.3.3) Time-limit for receipt of tenders or requests to participate (depending whether it is an open, restricted or negotiated procedure)

/ / (*dd/mm/yyyy*) or **52** days from dispatch of notice

Time (when applicable):

IV.3.4) Dispatch of invitations to tender to selected candidates (In restricted and negotiated procedure)

Estimated date : / / (dd/mm/yyyy)

IV.3.5) Language or languages in which tenders or requests to participate can be drawn up

ES	DA	DE	EL	EN	FR	IT	NL	РТ	FI	SV	Other (s) – third country
х	х	х	х	х	х	х	х	х	х	х	

IV.3.6) Minimum time frame during which the tenderer must maintain its tender (in case of an open procedure)

or

Until

(dd/mm/yyyy)

6 months and/or days from the deadline stated for receipt of tenders

IV.3.7) Conditions for opening tenders

/ /

IV 3.7.1) Persons authorised to be present at the opening of tenders (*where applicable*) One representative of each tenderer, duly mandated in writing by the tenderer

IV.3.7.2) Date, time and place

Date: 10 calendar days after the date mentioned in IV.3.3 Time: 10:00 a.m. Place J 27 00/18 at rue Joseph II, 27 B-1040 Brussels

SECTION VI: OTHER INFORMATION

VI.1) IS THIS NOTICE A NON-MANDATORY ONE?

NO X YES

VI.2) IF APPLICABLE, INDICATE WHETHER THIS PROCUREMENT IS A RECURRENT ONE AND THE ESTIMATED TIMING FOR FURTHER NOTICES TO BE PUBLISHED

VI.3) DOES THE CONTRACT RELATE TO A PROJECT / PROGRAMME FINANCED BY EU-FUNDS?*

NO YES X

If yes, indicate the project/programme and any useful reference

Community Action Programme to Combat Social Exclusion 2002-2006

Decision 50/2002/EC of the European Parliament and of the Council of 7 December 2001

VI.4) ADDITIONAL INFORMATION (if applicable)

The Group of non-governmental experts in the fight against poverty and social exclusion correspond to the strand 2 of the programme: policy co-operation and exchange of information and best practices.

VI.5) DATE OF DISPATCH OF THIS NOTICE: / / (dd/mm/yyyy)

1.2) Address from which further information can be obtained

Organisation	For the attention of
Address	Postal code
Town	Country
Telephone	Fax
Electronic mail (e-mail)	Internet address (URL)

1.3) Address from which documentation may be obtained

Organisation	For the attention of
Address	Postal code
Town	Country
Telephone	Fax
Electronic mail (e-mail)	Internet address (URL)

1.4) Address to which tenders/requests to participate must be sent

Organisation	For the attention of
European Commission. DG Employment and Social	Unit E2: Call for Tenders VT/2002/66
Affairs	
Address	Postal code
Archives DG Employment and Social Affairs	B – 1049
J 37 00/26	
Town	Country
Brussels	Belgium
Telephone	Fax
Electronic mail (e-mail)	Internet address (URL)
Empl-e2@cec.eu.int	www.europa.eu.int/comm/employment_social

ANNEX B – INFORMATION ABOUT LOTS

LOT n° 01 France

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1) Nomenclature

11)0

1.1) Commo	n Procur	ement Vo	cabulai	ry (CPV) *	ç					
		Main vo	ocabula	ry	Supplementar	Supplementary vocabulary (when applicable)				
Main object	73.0	00.00	0.00	-	-	-	-			
Additional objects	•	•	•	-	-	-	-			
5	•	•	•	-	-	-	-			
	•	•	•	-	-	-	-			
	•	•	•	-	-	-	-			

1.2) Other relevant nomenclature (CPC): 85101 to 85109; 85201 to 85209; 85300; 86509

2) Short description As in II.1.6

3) Scope or quantity Cost of this lot (excluding VAT) will be EUR 24,000 per year

4) Indication about different starting/delivery date (if applicable)

see II.3

LOT n° 02 Germany

1) Nomenclature

1.1) Common Procurement Vocabulary (CPV) *

Main vocabulary Supplementary vocabulary (when applicable)
Main object
Additional
objects

1.2) Other relevant nomenclature (CPA/NACE/CPC) 85101 to 85109; 85201 to 85209; 85300; 86509

2) Short description As in II.1.6

3) Scope or quantity Cost of this lot (excluding VAT) will be EUR 24,000 per year

4) Indication about different starting/delivery date (if applicable)

LOT n° 03 Italy

1) Nomenclature

1.1) Common Procurement Vocabulary (CPV) *

		Ν	1ain vo	ocabular	у	Supplementary vocabulary (when applicable)				
Main object	73.	00	.00	0.00-	-	-	-	-		
Additional		•	•	•	-	-	-	-		
objects		•	•	•	-	-	-	-		
		•	•	•	-	-	-	-		
		•	•	•	-	-	-	-		

1.2) Other relevant nomenclature (CPC): 85101 to 85109; 85201 to 85209; 85300; 86509

- 2) Short description As in II.1.6
- 3) Scope or quantity Cost of this lot (excluding VAT) will be EUR 24,000 per year

4) Indication about different starting/delivery date (if applicable)

see II.3

LOT nº 04 Spain

1) Nomenclature

1.1) Common Procurement Vocabulary (CPV) *

		Μ	lain voo	cabulary		Supplementary vocabulary (when applicable)				
Main object	73.	00	.00	.00-		-		-		-
Additional objects		•	•	•	-	-		-		-
		•	•	•	-	-		-		-
		•	•	•	-	-		-		
		•	•	•	-	-				-

1.2) Other relevant nomenclature (CPA/NACE/CPC) 85101 to 85109; 85201 to 85209; 85300; 86509

2) Short description As in II.1.6

3) Scope or quantity Cost of this lot (excluding VAT) will be EUR 24,000 per year

4) Indication about different starting/delivery date (if applicable)

LOT n° 05 United Kingdom

1) Nomenclature

1.1) Common Pro	curem	ent Voca	abulary	- (CPV) *			
	Ν	Main voc	abulary	7	Supplementary	vocabulary (when ap	plicable)
Main object 73	8.00	0.00.	.00-		-	-	-
Additional objects	•	•	•	-	-	-	-
0010013	•	•	•	-	-	-	-
	•	•	•	-	-	-	-
	•	•	•	-	-	-	-
1.2) Other relevan	nt nom	enclatur	e (CPC	C): 85101 t	to 85109; 85201 to 85209;	85300; 86509	
2) Short descripti	on As	in II.1.6					
2) Saana ay guan	:+ C	act of the	a lat (a	voludina V	(AT) will be EUD 24 000	1	
3) Scope or quant	ny C	ost of thi	is lot (e	xcluding v	/AT) will be EUR 24,000	per year	
4) Indication abor see II.3	ut diffe	rent sta	rting/do	elivery da	te (if applicable)		
LOT n° 06 Au	ıstria						
1) Nomenclature							
1.1) Common Pro	curem	ent Voca	abulary	r (CPV) *			
	Ν	Main voc	abulary	7	Supplementary	vocabulary (when ap	plicable)
Main object 73	8.00	0.00.	00-		-	-	-
Additional	•	•	•	-	-	-	-
objects	•	•	•	-	-	-	-
	•	•	•	-	-	-	-
	•	•	•	-	-	-	-
1.2) Other releva	nt nom	enclatur	e (CPA	/NACE/C	CPC) 85101 to 85109; 8520	01 to 85209; 85300; 8	6509
,			``		, , ,	, ,	
2) Short descripti	on As	in II.1.6					

3) Scope or quantity Cost of this lot (excluding VAT) will be EUR 18,000 per year

4) Indication about different starting/delivery date (if applicable)

LOT n° 07 Belgium

1) Nomenclature

1.1) Common Pr	ocurem	ent Voc	abulary	v (CPV) *							
Main vocabularySupplementary vocabulary (when applicable)											
Main object 7	3.00).00	.00-	-	-	-	-				
Additional	•	•	•	-	-	-	-				
objects	•	•	•	-	-	-	-				
	•	•	•	-	-	-	-				
	•	•	•	-	-	-	-				
1.2) Other releva	ant nom	enclatu	re (CPC	C): 85101 t	to 85109; 85201 to 85209; 8	5300; 86509					
2) Short descrip	t ion As	in II.1.6	5								
3) Scope or quar	ntity C	ost of th	is lot (e	xcluding V	/AT) will be EUR 18,000 J	ber year					
4) Indication abo see II.3	out diffe	erent sta	rting/d	elivery da	te (if applicable)						
LOT n° 08 D	enmar	k									
1) Nomenclature	•										
1.1) Common Pr	ocurem	ent Voc	abulary	(CPV) *							
	1	Main voo	cabulary	/	Supplementary	vocabulary (when ap	plicable)				
Main object 7 .	3.00).00	.00-	•	-	-	-				
Additional	•	•	•	-	-	-	-				
objects	•	•	•	-	-	-	-				
	•	•	•	-	-	-	-				
	•	•	•	-	-	-	-				
1.2) Other releva	ant nom	enclatuı	re (CPA	/NACE/C	CPC) 85101 to 85109; 8520	l to 85209; 85300; 8	6509				

2) Short description As in II.1.6

3) Scope or quantity Cost of this lot (excluding VAT) will be EUR 18,000 per year

4) Indication about different starting/delivery date (if applicable)

LOT n° 09 Finland

1) Nomenclature

1.1) Common Pro	cureme	ent Voca	abulary	v (CPV) *			
	Ν	Main voo	abulary	/	Supplementary v	ocabulary <i>(when ap</i>	oplicable)
Main object 73	8.00	.00.	.00-		-	-	-
Additional objects	•	•	•	-	-	-	-
00,000	•	•	•	-	-	-	-
	•	•	•	-	-	-	-
	•	•	•	-	-	-	-
1.2) Other releva	nt nome	enclatur	e (CPC	C): 85101 to	o 85109; 85201 to 85209; 85	300; 86509	
2) Short descripti	on As	in II.1.6	i i				
3) Scope or quant	t ity Co	ost of thi	is lot (e	xcluding V	AT) will be EUR 18,000 pe	r year	
4) Indication abo	ut diffo	ront sta	rting/d	olivory dot	o (if applicable)		
see II.3	ut unne	rent sta	rung/u	envery dat			
	reece						
1) Nomenclature							
1.1) Common Pro	cureme	ent Voca	abulary	(CPV) *			
		Main voo			Supplementary v	ocabulary (when ap	oplicable)
Main object 73	8.00	0.00.	.00-	•	-	-	-
Additional	•	•	•	-	-	-	-
objects	•	•	•	-	-	-	-
	•	•	•	-	-	-	-
	•	•	•	-	-	-	-
1.2) Other releva	nt nome	enclatur	e (CPA	NACE/C	PC) 85101 to 85109; 85201	to 85209: 85300 8	6509
			- (011)		,		
2) Short descripti	on As	in II.1.6	Ì				

3) Scope or quantity Cost of this lot (excluding VAT) will be EUR 18,000 per year

4) Indication about different starting/delivery date (if applicable)

LOT n° 11 Ireland

1) Nomenclature

1.1) Common	Procurem	ent Voc	abular	y (CPV) *								
		Main vo	cabular	у	Supplementary vocabulary (when applicable)							
Main object	73.00	0.00	.00-	-	-	-	-					
Additional	•	•	•	-	-	-	-					
objects	•	•	•	-	-	-	-					
	•	•	•	-	-	-	-					
	•	•	•	-	-	-	-					
1.2) Other rel	1.2) Other relevant nomenclature (CPC): 85101 to 85109; 85201 to 85209; 85300; 86509											
2) Short desc	ription As	s in II.1.	6									

3) Scope or quantity Cost of this lot (excluding VAT) will be EUR 18,000 per year

4) Indication about different starting/delivery date *(if applicable)* see II.3

LOT n° 12 Luxembourg

1) Nomenclature

1.1) Common Procurement Vocabulary (CPV) *

		Main v	ocabular	у	Supplementary vocabulary (when applicable)				
Main object	73.0	0.00	0.00	-	-	-	-		
Additional objects	•	•	•	-	-	-	-		
00]0010	•	•	•	-	-	-	-		
	•	•	•	-	-	-	-		
	•	•	•	-	-	-	-		

1.2) Other relevant nomenclature (CPA/NACE/CPC) 85101 to 85109; 85201 to 85209; 85300; 86509

2) Short description As in II.1.6

3) Scope or quantity Cost of this lot (excluding VAT) will be EUR 18,000 per year

4) Indication about different starting/delivery date (if applicable)

LOT n° 13 Netherlands

1) Nomenclature

1.1) Commo	n Proc	ureme	nt Voc	abular	y (CPV) *	r					
		Ν	1ain vo	cabular	у	Su	Supplementary vocabulary (when applicable)				
Main object	73	.00	.00	.00	-		-	-	-		
Additional objects		•	•	•	-		-	-	-		
J. J		•	•	•	-		-	-	-		
		•	•	•	-		-	-	-		
		•	•	•	-		-	-	-		

1.2) Other relevant nomenclature (CPC): 85101 to 85109; 85201 to 85209; 85300; 86509

- 2) Short description As in II.1.6
- 3) Scope or quantity Cost of this lot (excluding VAT) will be EUR 18,000 per year

4) Indication about different starting/delivery date (if applicable)

see II.3

LOT nº 14 Portugal

1) Nomenclature

1.1) Common Procurement Vocabulary (CPV) *

		Μ	ain vo	cabulary	y	Supplementary vocabulary (when applicable)				
Main object	73.	00.	.00	.00-	-	-	-	-		
Additional	•		•	•	-	-	-	_		
objects	•		•	•	-	-	-	-		
	•		•	•	-	-	-	-		
			•	•	-	-	-	-		

1.2) Other relevant nomenclature (CPA/NACE/CPC) 85101 to 85109; 85201 to 85209; 85300; 86509

2) Short description As in II.1.6

3) Scope or quantity Cost of this lot (excluding VAT) will be EUR 18,000 per year

4) Indication about different starting/delivery date (if applicable)

LOT n° 15 Sweden

1) Nomenclature

1.1) Common Procurement Vocabulary ((CPV)	*
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		М	lain voc	abulary		Supplementary vocabulary (when applicable				
Main object	73.	00	.00.	00-			-	-		-
Additional objects		•	•	•	-		-	-		-
5		•	•	•	-		-	-	•	-
		•	•	•	-		-	-	•	-
		•	•	•	-		-	-	•	-

1.2) Other relevant nomenclature (CPC): 85101 to 85109; 85201 to 85209; 85300; 86509

2) Short description As in II.1.6

3) Scope or quantity Cost of this lot (excluding VAT) will be EUR 18,000 per year

4) Indication about different starting/delivery date (if applicable)