

## Business and Consumer Survey

*Metadata Overview*

### Contact data

<b>Country</b>	<b>LV</b>
<b>Survey</b>	<b>Industry</b>
<b>Organisation</b> CENTRAL STATISTICAL BUREAU OF LATVIA	
<b>Official address</b>	1, Lāčplēša Street LV-1301 RIGA
<b>Website</b>	www.csb.gov.lv
<b>Legal representative</b>	
<b>Name</b>	Aija ŽĪGURE President
<b>Contact person</b>	
<b>Name</b>	Ieva VANAGA Project Manager of Business Tendency Surveys; Head of Business tendency and territorial statistics section
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### Methodology

Population & frame list	<b>Population (universe)</b>	Enterprise (legal units); in separate cases – kind of activity units.
	<b>Survey sampling frame</b>	Statistical Business Register.
	<b>Size of frame list</b>	7012
	<b>Weighted frame coverage</b>	89.5
	<b>Characteristics</b>	Identification, address, NACE code, number of employees, turnover, Phone, Fax, E-mail.
	<b>Frame list update</b>	Once a year.
	<b>Sectors and/or categories currently covered</b>	NACE Rev.2: Divisions from 10 to 33 + 7 aggregates (CONS, INVE, INTM, TOTA, CDUR, FOBE, CNDU).
Sampling & accuracy	<b>Sampling method</b>	Stratified sampling
	<b>Sample size (number of contacts)</b>	970
	<b>Weighted sample coverage</b>	18.9
	<b>Sampling error</b>	- - -
	<b>Response rate</b>	93.4
	<b>Treatment of non-response</b>	Automatic reminding to e-survey respondents. Sending reminders with questionnaires by fax, reminding by phone.
	<b>Weighting scheme</b>	The weights 1, 2 and 3 for small, medium and large enterprises are used for weighting of individual answers within a kind of activity. The number of employees is used as a weighting variable in order to aggregate the results of industry survey from the level of kind of activity to the industry as a whole.
Data collection	<b>Periodicity</b>	Monthly (7 questions) and quarterly (19 questions).
	<b>Survey method</b>	E-survey (94% of respondents)
	<b>Fieldwork period</b>	Between 1st and 14th of the month; for respondents not answering, between 20th and 24th of the month.
	<b>Remarks methodology</b>	Quarterly questions: January, April, July and October.

<b>Last update</b>	17/06/2016
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