Business and Consumer Survey
Metadata Overview

Contact data

Country	**CY**
Survey	**Industry**
Organisation	University of Cyprus (Economics Research Centre), in collaboration with RAI Consultants Limited
Official address	1 University Avenue, P. O. Box 20537, CY-1678 Nicosia, CYPRUS
Website	www.erc.ucy.ac.cy
Legal representative	
Name	Xenia CONSTANTINOU
Contact person	
Name	Nicoletta PASHOURTIDOU
Address	Economics Research Centre, University of Cyprus, P. O. Box 20537, CY-1678 Nicosia, CYPRUS
Phone number	+357 22893663
Fax number	+357 22895027
Email address	n.pashourtidou@ucy.ac.cy

Methodology

Population & frame list	**Population (universe)**	1) The population consists of enterprises. 2) There are 5372 enterprises (classified under NACE Rev. 2 code 10 (10.1-10.9), 11, 12, 13 (13.1-13.3, 13.9), 14, 15, 16, 17, 18, 19, 20 (20.1-20.6), 21, 22, 23, 24, 25 (25.1-25.7, 25.9), 26 (26.1-26.8), 27 (27.1-27.5, 27.9), 28, 29, 30 (30.1-30.4, 30.9), 31, 32 (32.1-32.5, 32.9), 33) in the population based on the latest Census of Establishments and Enterprises (Statistical Service of Cyprus, 2005) and yearly updates provided by the Department of the Registrar of Companies (national official register).
	Survey sampling frame	Census of Establishments and Enterprises (Statistical Service of Cyprus, 2005) which coincides with the population. Yearly updates of the sampling frame are provided by the Department of the Registrar of Companies (national official register).
	Size of frame list	5732 firms classified under NACE Rev. 2 code 10 (10.1-10.9), 11, 12, 13 (13.1-13.3, 13.9), 14, 15, 16, 17, 18, 19, 20 (20.1-20.6), 21, 22, 23, 24, 25 (25.1-25.7, 25.9), 26 (26.1-26.8), 27 (27.1-27.5, 27.9), 28, 29, 30 (30.1-30.4, 30.9), 31, 32 (32.1-32.5, 32.9), 33).
	Weighted frame coverage	100%
	Characteristics	NACE code, number of employees in brackets of 1-9, 10-49, 50-249, 250+, identification, address, district, telephone number.
	Frame list update	Every year
	Sectors and/or categories currently covered	NACE Rev.2: 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, CONS, INVE, INTM, FOBE, CNDU, CDUR, TOTAL.
Sampling & accuracy	**Sampling method**	Probabilistic, stratified sampling using a panel. The number of units (firms) selected from each stratum is computed by applying the weighted population proportion of units in each stratum (NACE Rev. 2 code: 10 (10.1-10.9), 11, 12, 13 (13.1-13.3, 13.9), 14, 15, 16, 17, 18, 19, 20 (20.1-20.6), 21, 22, 23, 24, 25 (25.1-25.7, 25.9), 26 (26.1-26.8), 27 (27.1-27.5, 27.9), 28, 29, 30 (30.1-30.4, 30.9), 31, 32 (32.1-32.5, 32.9), 33) to the sample size. The weights are based on firm size. Firms with 1-9, 10-49, 50-249 and 250+ employees are assigned a weight equal to 1, 10, 50 and 250 respectively. Within each stratum firms are selected with a probability proportionate to their size.
	Sample size (number of contacts)	Predetermined target: 120 (typical number of contacts to reach the target: 124).
	Weighted sample coverage	7.69%
	Sampling error	3 to 7 balance points
	Response rate	100%
	Treatment of non-response	Refusals are not included in the sample of 120 firms and they are immediately replaced by other similar firms (in terms of NACE code and firm size), who agree to participate in the survey. As far as the telephone interviews are concerned, the Call Centre System is programmed to arrange for 10 recalls and at least 5 interviews with the unavailable firm's representative are rescheduled in order to reduce the rate of non-response to a minimum. If participants choose to return completed questionnaires via fax or email, reminders via phone calls are used. Item non-responses are treated as missing values.
	Weighting scheme	The individual responses used to obtain the results for NACE two-digit codes (10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33) are unweighted. To obtain the results for aggregate categories CONS, INVE, INTM, FOBE, CDUR, CNDU and for the TOTAL, the responses are weighted by the turnover of the corresponding population economic activity (NACE two-digit code: 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33).
Data collection	**Periodicity**	Monthly (7 questions) and quarterly (9 questions)
	Survey method	Mixed mode: Telephone (CATI), Face-to-face. Also, some participants choose to return their completed questionnaires via email or fax.
	Fieldwork period	For monthly surveys: between the 1st and the 15th day of the month; fieldwork is carried out on a daily basis, 10:00-13:00 and 15:00-18:00 on weekdays (companies' working hours). For quarterly surveys: between the 1st and the 15th day of the first month of the quarter (i.e. January, April, July, October); fieldwork is carried out between on a daily basis, 10:00-13:00 and 15:00-18:00 on weekdays.
	Remarks methodology	

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