Business and Consumer Survey Metadata Overview				
metadata everness				
Contact data				
Country	BE			
Survey	Services			
Organisation	BNB			
	Banque Nationale de Belgique			
Official address	Bd. de Berlaimont 14			
	B-1000 BRUXELLES			
Website	www.nbb.be			
Legal representative				
Name	R. ACX			
	Chef du Département Statistique Général			
Contact person				
Name	Jean-Paul VONCK			
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Methodology				
Population & frame list	Population (universe)	28,674 firms		
	Survey sampling frame	Enterprises. Register: National register of enterprises + balance sheet office, completed with		
		information of business federations.		
	Size of frame list	28,674 firms		
	Weighted frame coverage			
	Characteristics	Identification, address, NACE code, number of employees and turnover.		
	Frame list update	Between 1-2 years		
	Sectors and/or categories currently covered	NACE2 sectors 49, 52, 55, 56, 61, 62, 63, 64, 66,68, 69, 70, 71, 72, 73, 74, 77, 78, 79, 80, 81, 82, 95		
Sampling & accuracy	Sampling method	Fixed panel. Random selection for small and medium firms and trying to be exhaustive for large firms. Criteria for selection are main activity and number of employees of the firm.		
	Sample size (number of contacts)	1,350 firms		
	Weighted sample coverage	19.8% of the total employment in the services		
	Sampling error			
	Response rate	0.927		
	Treatment of non-	No special correction for non-response but one copy of the answers of the previous month is		
	response	allowed.		
	Weighting scheme	First aggregation: individual weighting of the participants on the basis of the annual employment.		
		Second aggregation: aggregation by branch of activity on the basis of the added value.		
Data collection	Periodicity	Monthly (6 questions), quarterly (1 question).		
	Survey method	Questionnaires are mainly sent by e-mail, partially by ordinary mail		
	Fieldwork period	Questionnaires are sent the first working day of the month; answers are transmitted by a free fax number and e-mail; recalls are sent to the missing companies in the middle of the month; ultimate recalls by phone during the last two days of the fieldwork period.		
	Remarks methodology	-		

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