

**Question: We would like to know the DG's definition of a "day", in reference to certain price schedule items as listed on page 9 of the tender specifications. In other words, how many hours does the Commission consider a working day to be?**

**Answer:** Given the constraints and unpredictability in the humanitarian and civil protection sectors, the Contractor must be able to show his flexibility and ability to adapt to unforeseen events. Taking this context into account, the DG cannot provide a concrete definition of a working day. It is up to the tenderer to clearly indicate what a day of his work would or would not include. If a tenderer intends invoicing extra hours worked, the system for calculating and invoicing extra hours worked must be clearly defined in the tender, in order to ensure comparability with other tenders.

**Question: We would like to know the unit for monitoring, in reference to the "Monitoring Europe" and "Monitoring Worldwide" price schedule items as listed on page 9 of the tender specifications. In other words, should the price for this monitoring be per day or per unit? If it is per unit, what is the definition of this unit?**

**Answer:** The Contractor will be requested to regularly produce Video News Releases and distribute them amongst his international broadcasters' network. At a later stage (usually a week after at the latest) he will have to submit a report on the actual use made of the product. Therefore, the price for monitoring should be calculated on a 'per unit' rather than on a 'per day' basis. By unit we imply a lump sum for providing our DG with a report on the use of the images (broadcast or archived) by televisions which are members of the tenderer's distribution network. One unit includes the tracking and the monitoring of a given product regardless of the number of days worked. We leave it up to tenderers to propose a valid system for calculating and invoicing.