



QUESTIONS & ANSWERS (Q & A)
– GENERAL QUESTIONS
RELATING TO CALLS FOR TENDER N° EAHC/2010/Health/09

Last update: 10/05/2010

Q & A No. 1 - posted on 27/04/2010

Q:

Dear Mrs Keller,

With regards to Tender EACH/2010/Health/09 concerning the impact of Structural Funds on health gains, we would like to ask the following question:

In the section entitled “Work Package 3”, it is written: “The contractor should organize one workshop in Brussels, including the logistics (invitation of participants, tutors/speakers, tutors fees, arrangements for hotel and travel etc. All this should be included in the price of the offer) for 50 participants.” In the same paragraph, it is explained that three more workshops will be organised in other countries/regions and that the costs related to these workshops should also be included in the offer.

Does “arrangements for hotel and travel” mean that the contractor:

- A. Negotiates a rate for hotel/flights for participants and each participant then books and covers the cost individually
- B. Negotiates a rate and books hotel and flights for participants and each participant then covers the cost individually
- C. Negotiates a rate, books hotel/flights and covers the cost on behalf of each participant, i.e. is the cost of participant travel and subsistence to be paid by the contractor? In this case, is the participant travel and subsistence cost a reimbursable cost to be separately identified in our pricing? Or is it part of the fixed fee?
- D. Does option A) B) or C) apply to just speakers? Or does it apply to all 50 participants? And does it apply for all four workshops?

A: What is meant in the tender specification is what you are describing as "option C". Cost needs to be included in the financial offer (Annex V) under "C" and is reimbursable (refer to Articles I.3.3 and II.7 of the draft grant agreement). This applies to all 50 participants and to all 4 workshops.

Q & A No. 2 - posted on 10/05/2010

Q: We are preparing a tender submission for EAHC/2010/Health/09. We would like to have clarification on the technical requirements for the website CMS environment. On page 6, under Work package 3: Capacity building and dissemination, the tender states that we should set up a dedicated website as an on line source of information. Further it states that: "The contractor has to take account of the fact that DG SANCO intends to migrate its existing web sites towards the CMS system (Content Software Management) standard used by the European Commission."

Does this mean that the CMS environment used to build our tender website must use the Europa.eu EMC Documentum CMS platform for the project website, or only that selected documents and static html content need to be exportable from our project website CMS?

Or, in other words, which of the following options are we expected to pursue?

1. Do we need to develop our project site specifically on the Documentum platform? If so, are we able to obtain a platform CMS license to host this on our own servers?
2. Does EAHC provide server space and the ability to use your Documentum installation as a site for developing the project content?
3. Are we able to develop the site on our own CMS platform and on our own servers and simply export specific documents and static html content over to the EAHC website on completion of the project?

A: Regarding point 1: You can obtain a remote access to develop a website in the EC-WCM, but the server will remain the one of the EC. For point 2 – this is not possible. So it is rather point 3. Please note that the EC-WCM only contains static pages. If necessary, you can develop the static part of your website in the EC-WCM (via remote access), but you'll have to develop the dynamic content outside of it and connect to it.

Updates/other clarifications: -