QUESTIONS & ANSWERS (Q & A)
QUESTIONS
RELATING TO CALLS FOR TENDER N° EAHC/2010/Health/08

Last update: 12/05/2010

Q & A No. 1 - posted on 30/04/2010

Q: Dear Helpdesk-Team, may we request some further informations regarding both the tenders as follows:

1. Are there specific regulations regarding material-expenses e.g. for print products, for training courses / exercises or for the production of video footage?
2. Lot 1: Are the detailed tasks within the activity fields assigned on the part of DG-Sanco or are they developed by the contractor in coordination with DG-Sanco?
3. Lot 2: Are the specific themes of the workshops and the topics of the technical documents assigned on the part of DG-Sanco or are they developed by the contractor in coordination with DG-Sanco?
4. In case of appointment of a sub-contractor by the tenderer: Is it necessary to tender the specific work packages which shall be covered by the sub-contractor?
5. What kind of procedure comes into effect if an appointed sub-contractor cannot fulfil his obligations or withdraws his commitment?
6. How are the regulations regarding the publication of scientific content within the achievement of the contractors / sub-contractors tasks?
7. Have the daily rates for members of personell to be calculated on the base of the rates forseen for members of the tendering agency? Or may they be calculated freely?

A:

1. There are no specific regulations regarding the expenses for the materials. They should be according to the real cost incurred for the printing or video footage.

2./3. The detailed tasks/specific themes will be identified in the specific requests for services that will be sent by EAHC to all contractors of this Framework Contract with re-opening of competition and then can be further developed in cooperation with DG SANCO, under the specific contracts made.

4. Subcontractors should be preferably identified within the offer and listed in Annex Ia (tender submission form). Please refer to point 4.2 of the tender specifications.
   If necessary, subcontractors can be identified during the provision of the service, but according to Article II.13.1. of the Framework Contract the Contractor shall not subcontract without prior written authorisation from EAHC nor cause the Contract to be performed in fact by third parties.
5. Neither EAHC nor the Commission will have a contractual relationship with the subcontractor of a Contractor. It is the responsibility of the Contractor to ensure that any subcontractor

delivers on-time and in the quality and quantity needed. Please refer to Article II.13 of the Framework Contract (Annex VI of the tender specifications).

6. Please refer to Articles II.8-II.10 of the draft Framework Contract (Annex VI of the tender specifications).
7. The daily rates can, but not necessarily must be based on the actual gross salaries of the staff that will be participating in the activities to be carried out under this call for tender.

Q & A No. 2 - posted on 30/04/2010

Q: I am writing to you regarding the call for tender EAHC/2010/Health/08 for concluding Multiple Framework Contracts with reopening of competition on external assistance concerning activities in the area of Heath Security. On page 11 of the tender specifications (Tasks for activity area 2 of lot 2) it is indicated that the tasks will include: "scanning existing databases and information tools for CBRN relevant events". Could you please explain what the Commission means by 'existing databases' and 'information tools'?

A: The Commission has own tools, which are scanning worldwide press releases on events, which might be of interest. As the potential Contractor will need to provide an analysis and risk assessment of the potential event, he/she will get access to the information tools. In addition, the Contractor will need to report on a regular base to the Commission, including the analysis of the potential impact of an event.

Q & A No. 2 - posted on 30/04/2010

Q: According to 4.2 of the "Specifications attached to the invitation to tender" subcontracting is allowed. The tenderer has to identify the subcontractor(s) and to submit supplementing information concerning the subcontractor(s). Is the tenderer in person obligated to award subcontracts according to national public procurement law or does the award procedure of EAHC specified within the document mentioned above includes the award of the subcontract(s)?

A: Contrary to calls for proposals, in case of a call for tender it is up to the tenderer to decide if the offered service that – in case of award – will be bought by EAHC will be provided by way of participation of subcontractors or not. Nevertheless, the tenderer in its offer needs to comply with the conditions indicated in point 4.2 and shall fill in Annex Ia (Tender submission form) indicating the percentage that may be subcontracted by it.

EAHC does not specify any procedures for procurement to be carried out under service contracts it awards. The contractor needs to ensure that he/she complies with the national public procurement law, if applicable, or any other rules the contractor may have for public procurement.

Q & A No. 3 - posted on 12/05/2010

Q: Can you confirm that in Lot 2 of the Multiple Framework on Health Security.

1. That you anticipate there being in total approximately 30 workshops/meetings per year?

2. Do you anticipate these largely being in Luxembourg and or Brussels or elsewhere?

3. All that you appear to be asking for in the Financial Offer is fee rate for personnel, and costs of two people for two days to attend a meeting in Luxembourg. Is this correct?

A:
1. There would be a maximum of 30 meetings per year.

2. Most of the meetings would be held in Luxemburg, exceptionally in Brussels or elsewhere.

3. Yes, this is correct.

Updates/other clarifications: -