



**QUESTIONS & ANSWERS (Q & A)
– GENERAL QUESTIONS
RELATING TO CALLS FOR TENDER N° EAHC/2010/Health/04**

Last update: 27/04/2010

Q & A No. 1 - posted on 27/04/2010

Q: Would you mind clarifying if there is a word or page limit on the technical part of the application for this tender? Are you happy to accept applications written in WORD? And is there a specific version of Word you prefer.

A: There is no word or page limit for the technical part of the application. Yes, WORD is acceptable. EAHC does not have any preference for a specific version.

Q&A Nr.2 – posted on 27/4/2010

Q: XXXXXXXXXXXX is currently preparing the call for tender regarding the topic on mental health systems. For this tender we are cooperating with a university as well as with 27 national mental health focus points. These national focus points are providing specific information for the tender in each of the 27 EU member states. In the Call for Tender documents it not becomes clear for me whether this setup constitutes a consortium or if I should enlist the 27 national focus points as subcontractors, as they only provide a small (although very relevant) part of the tender. Could you please specify what requirements are needed in order to enlist as a consortium or as a subcontractor?

A: Please refer to sections 4.1 on consortia and 4.2 on subcontractors of the tender specifications. Annex VIII, the checklist also helps to prepare all the documents needed for a consortium or in the case of subcontracting. Also note that the consortium members need to provide a letter of mandate to the main bidder, as the contract will be made with the consortium. Contrary to that, subcontractors do not need to provide mandate letters. Any consortium members or subcontractors need to be listed in Annex Ia. For subcontractors, the amount (%) to be subcontracted should be mentioned as well.

Q&A Nr.3 – posted on 05/05/2010

Q: We are writing with a question regarding a bid for the call for tenders No. 2010/S 63-092820 on “mental health systems in European Union Member States, status of mental health in populations and benefits to be expected from investments into mental health”.

We would be grateful to receive an Adonis number if this is necessary in order to submit a bid for tender.

We are planning to submit a bid as a consortium and have discovered that a professional in the same institution as one of our consortium members is joining bid from a competing consortium. Could you please advise us if this presents any problem for the submission of the bids?

As far as we are aware from the exclusion criteria and Annex IV (Declaration of Honour), there is no stipulation that competing consortia cannot involve the same institution.

A:

You do not need an ADONIS number from EAHC in order to submit a bid for this tender. the ADONIS number will be given once the package arrives here.

It is the responsibility of the tenderer and the consortium partners/subcontractors to agree on that in case of contract award they would be involved in the provision of the service. There is nothing that excludes that one entity is identified as consortium member/subcontractor in more offers, nevertheless, this must be agreed on by the involved parties and the relevant information on the consortium member/subcontractor – in line with point 4 of the tender specifications – must be provided in the offer.

Updates/other clarifications: -