

## DG Interpretation bursaries

### Do you want to become a conference interpreter?

**You may be eligible for a study bursary from the Directorate General for Interpretation.**

#### **IF**

- you are a national of an EU Member State or of one of the candidate countries (Albania, the Former Yugoslav Republic of Macedonia, Iceland, Montenegro, Serbia or Turkey);
- you already have a university degree or equivalent qualification, or are in the final year of a course leading to a university degree or equivalent qualification;
- you have one of the following language combinations:
  1. excellent command of your active language, **and** a very good passive knowledge of
    - a. at least one of the following languages: Dutch, English, French, German, Italian, Portuguese, Spanish, **and**
    - b. of one or more of the following languages: Bulgarian, Croatian, Czech, Danish, Estonian, Finnish, Greek, Hungarian, Irish, Latvian, Lithuanian, Maltese, Polish, Romanian, Slovak, Slovene, Swedish or of the languages of a candidate country (Albanian, Icelandic, Macedonian, Montenegrin, Serbian or Turkish)

**or**

2. excellent command of two languages (to mother-tongue level) of which one is a language mentioned under 1.a above and the other one of the languages mentioned under 1.b;

**or**

3. excellent command of your active language and a perfect understanding of at least two of the languages mentioned under 1.a;

#### **AND IF**

You have applied or intend to apply for a full Master/postgraduate course in conference interpreting offered for the year 2014-2015 by a recognised university or university-level institution,

**then you may apply for a study bursary from the Directorate General for Interpretation.**

In granting study bursaries, preference will be given to applicants offering [a language combination which is most suited to DG Interpretation's current and foreseeable needs](#). **Selection will be based on the applicant's language combination and on the assessment of the potential of the candidate.**

**Please, note that**

- Candidates who have received a bursary and pass their final examinations must undertake to sit an inter-institutional accreditation test and, if successful, to give the EU Institutions first call upon their services for a period of three years;
- DG Interpretation bursary is intended as a contribution towards study expenses, but not necessarily covering all costs. It can be combined with additional funds provided by the university, by the Member State or by other public or private bodies;
- DG Interpretation bursary holders can only benefit once from this scheme and may not benefit at the same time from other bursaries or allowances offered by the European Union.
- Abandoning the course voluntarily during the postgraduate year may make you liable to repay all or part of the bursary;
- Subsequent recruitment as a freelance interpreter by DG Interpretation depends on the applicant's passing their final examinations and the relevant inter-institutional accreditation test;
- Where the Master/postgraduate course is of more than one-year duration, **only final year students will be eligible.**

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**Selection procedure**

Eligible application files will be considered by a Selection Committee, which will meet around the end of October 2014. The Committee will submit a list of possible beneficiaries to the authorising officer for award decision.

The award decision is final, however questions can be sent to: [scic-bursaries@ec.europa.eu](mailto:scic-bursaries@ec.europa.eu)

All applicants will be informed of the outcome of the selection before the end of November 2014 and short-listed applicants will receive a bursary offer.

The amount of the bursary will be:

- 2.400 € for those studying in a member state;
- 1.600 € for those studying in a candidate country / non Member State

The bursary will consist of one single payment.

The amount and terms of payment will be notified to successful applicants at the address stated in the application file. No payment will be made without prior proof of admission to an appropriate course.

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## **How to apply for a bursary?**

A [privacy statement](#) applies to the collection of personal information via this form. By clicking on the link to the application form you consent to the processing of your personal data as described.

**Deadline for submissions: 16 September 2014**

[Complete here the inter-active application form 2014/2015 \(compulsory!\) and upload all the documents listed below:](#)

- a copy of your passport or identity card (front and back);
- a detailed CV, in French, German or English, listing all your qualifications. The use of the [‘europass’ template](#) is compulsory;
- a short motivation letter (between 250 and 500 words), written in your mother tongue;
- the [university admission certificate](#);
- the form related to your [bank details](#) , duly signed and dated (together with a copy of a bank account statement if the bank form is not signed and stamped by the bank);
- the [legal entity](#) paper, duly signed and dated (*VAT number is **not** required for bursaries*)
- a copy of your last university degree.

**The originals** of the university admission certificate, the bank details form and the legal entity paper should be kept by the applicant and sent to DG Interpretation upon first request.

**Please observe the deadline indicated. No dossier will be considered after this date.**

**Please note that if the information you provide is incorrect or misleading, or if you fail to complete the course, you may be required to refund all or part of the bursary.**

The full work programme giving details of the study bursary programme may be consulted [here](#).

Questions and all correspondence relating to the bursaries scheme should be sent to:

DG Interpretation Bursaries co-ordinator

e-mail: [scic-bursaries@ec.europa.eu](mailto:scic-bursaries@ec.europa.eu)

Please *mention* in every e-mail *your full name*.

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## **Information about Higher Education Institutes (HEIs)**

A [list of HEIs](#) with which DG Interpretation has regular contacts is available on our website. This is not an exhaustive list of institutions offering postgraduate training in interpreting.

You may also wish to learn about the [European Master in Conference Interpreting](#) (EMCI), an intensive postgraduate course offered by a number of HEIs.

If the HEI which has accepted you does not appear on the list, if requested, you must be able to submit a detailed description of the institution, the course structure and the nature of the training offered. If, in the light of this information, DG Interpretation considers the training provided by the course inadequate, your application may be refused. DG Interpretation's decision on this matter is final. The definition of the Master's programme, which appears on the EMCI website (see above), is a useful guide for judging whether the training is suitable.

## **Working for DG Interpretation**

In order to work as an interpreter for DG Interpretation, you will be required to pass a test. Further information about these tests may be found on the following website: [http://europa.eu/interpretation/accreditation\\_en.htm](http://europa.eu/interpretation/accreditation_en.htm)

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