

Vacancy for an Executive Director function (Grade AD14)
of the Fuel Cells and Hydrogen Joint Undertaking (Brussels)
COM/2009/10178

We are:

The Fuel Cells and Hydrogen Joint Undertaking (FCH JU) is a public-private partnership between the **European Community** and the **European Fuel Cell and Hydrogen Joint Technology Initiative Industry Grouping (Industry Grouping)**. The FCH JU is established in Brussels under European law¹ for a period up to 31.12.2017.

The FCH JU will implement a Joint Technology Initiative aiming at placing Europe (EU Member States and States Associated to the Seventh Framework Programme), at the forefront of the fuel cells and hydrogen technologies worldwide, as well as enabling market breakthrough of these technologies, allowing commercial market forces to drive the potential for substantial public benefits.

The objective of the FCH JU is to implement a programme of research, technological development and demonstration activities in Europe in a coordinated manner, in the fields of fuel cells and hydrogen, by pooling resources from the public and private sector. This should be carried out with the cooperation and involvement of stakeholders from industry including SMEs, research centres, universities, and regions. **The FCH JU will organise** competitive calls for proposals in order to support these research activities.

The FCH JU activities will engage €940 millions for the period 2008 – 2017, including (i) a contribution from the European Community to the FCH Joint Undertaking not exceeding € 470 millions from the Seventh Framework Programme of the European Community for research, technological development and demonstration activities (2007-2013), and (ii) a contribution from the Industry Grouping of at least €470 millions.

For further information please consult the following web site:
<http://circa.europa.eu/Public/irc/rtd/fchjti/library>

We propose :

The Executive Director is the legal representative and public face of the FCH Joint Undertaking. He/she shall perform his/her tasks with independence and shall be accountable to the Governing Board.

The Executive Director will lead and manage the Joint Undertaking and take overall responsibility for its operations ensuring the achievement of the Joint Undertaking's objectives. As such, he/she will play a key role for the implementation of the FCH Joint Technology Initiative.

¹ Council Regulation (EC) No 521/2008 of 30.05.2008 setting up the Fuel Cells and Hydrogen Joint Undertaking , OJ L 153 of 12.06.2008

The Executive Director will be responsible for the day to day **management of the FCH JU, including in particular:**

- Appoint and supervise the FCH JU staff, fostering a good team spirit and working environment;
- Prepare and implement the annual implementation and budget plans, prepare and execute the budget ensuring its efficient management in conformity with the FCH JU Financial Rules, elaborate the necessary annual activity reports including the corresponding expenditure, as well as its annual accounts and balance sheets;
- Supervise the call for proposals and project management processes, in particular: the organisation and management of the calls for proposals and evaluation processes, the negotiation and conclusion of grant agreements for selected proposals, and the subsequent periodic monitoring and follow-up of funded projects;
- Manage the communication policy and activities of the FCH JU;
- Provide support to the FCH JU Governing Board and the Scientific Committee. Organise the FCH Stakeholders General Assembly, and participate in the FCH States Representatives Group meetings as appropriate;
- Monitor public and private financing and propose to the Governing Board any corrective action necessary to maintain the required balance between the two;
- Be responsible for risk assessment and risk management;
- Be responsible for the preparatory work aimed at securing the annual discharge from the European Parliament.

We look for:

He/she should have:

- Solid management experience, preferably in a start-up and/or multi-cultural context;
- Capacity to develop a strategic vision;
- Ability to lead and motivate a team including administrative and technical personnel, in a European, multicultural and multilingual context;
- Experience in project management and/or research funding processes at national, EU or international level;
- Professional experience in the energy or energy intensive industry would be an important asset;
- A good understanding of research and development in the fuel cells and hydrogen sector;
- Preferably, a good understanding of the EU Institutions and their functioning and interaction;
- A good understanding of public-private collaborations in the energy field;
- Strong sense of responsibility, initiative and self-motivation;
- Developed interpersonal skills and experience in liaising between different organisations;
- Capacity to communicate with the public and build good working relations with the stakeholders;
- Fluency in written and spoken English.

Applicants must:

Candidates will be considered for the selection phase on the basis of the following formal criteria to be fulfilled by the deadline for applications:

- **Nationality:** Be a national of a Member State of the European Union;
- **University Degree or Diploma:** Have:
 - o a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is four years or more, or
 - o a level of education which corresponds to completed university studies attested by a diploma and appropriate professional experience of at least one year when the normal period of university education is at least three years (this one year's professional experience cannot be included in the post-graduate professional experience required below).
- **Professional Experience:** Have at least 15 years' postgraduate experience at a level to which the qualifications referred to above give admission, of which 5 years must have been acquired in domains of relevance to the Joint Undertaking activities.
- **Management Experience:** Have at least 5 years of the professional experience gained in a high level management function²;
- **Languages:** Have a thorough knowledge of one of the official Community languages³ and a satisfactory knowledge of a second of these languages to the extent necessary for the performance of his/her duties;
- **Age limit:** Be able to complete the full three-year mandate before reaching retirement age. For temporary staff of the European Communities, retirement age is defined as being the end of the month in which the person reaches the age of 65.

Independence and Declaration of Interest

The Executive Director will be required to make a declaration of commitment to act independently in the public interest and to make a declaration in relation to interests which might be considered prejudicial to his/her independence. Candidates must confirm their willingness to do so in their application.

² "In their CVs applicants should indicate at least for these 5 years during which high level management experience has been acquired: (1) title and role of management positions held, (2) numbers of staff overseen in these positions, (3) the size of budgets managed, and (4) numbers of hierarchical layers above and below and number of peers.

³ http://ec.europa.eu/education/policies/lang/languages/index_en.html

Selection and Appointment Procedure

The implementation of the Joint Undertaking started in 2008. The Council Regulation (EC) No 521/2008 setting up the Fuel Cells and Hydrogen Joint Undertaking provides the legal basis for the Joint Undertaking⁴.

The present publication is organised under the responsibility of the European Commission's Research Directorate General, in accordance with article 16 of the Council Regulation establishing the FCH JU and with the involvement of its Governing Board.

The recruitment procedure to fill the post of the Executive Director is subject to the availability of the budget and the establishment plan of the Joint Undertaking.

The Governing Board will appoint as Executive Director a candidate who, beforehand, has been short listed during the selection procedure, following the rules and procedures in place for this type of recruitment (more detailed information on the selection procedure is available on request at the following address: RTD-selections-FCH@ec.europa.eu).

Equal opportunities

The FCH JU, as a Community body, applies a policy of equal opportunities and non discrimination in accordance with article 1d of the Staff Regulations⁵.

Conditions of Employment

The Executive Director will be appointed by the Governing Board of the FCH JU as a **temporary agent** at grade AD 14, pursuant to Article 2a of the Conditions of Employment of Other Servants of the European Communities⁶, for a period of three years.

After an evaluation of the Executive Director's performance, the Board may extend the term of office once for a further period of not more than four years.

The place of employment is **Brussels**, where the FCH JU premises are located.

Application procedure

For applications to be valid, candidates must submit:

1. a letter of motivation, and
2. a Curriculum-Vitae (CV) preferably drafted using the European CV format⁷.

The application will be rejected if the dossier is incomplete.

⁴ Council Regulation (EC) No 521/2008 of 30.05.2008 setting up the Fuel Cells and Hydrogen Joint Undertaking, OJ L 153, 12.06.2008

⁵ OJ L 124, 27.4.2004, p.1; http://ec.europa.eu/civil_service/docs/toc100_en.pdf

⁶ OJ L 124, 27.4.2004, p.1; http://ec.europa.eu/civil_service/docs/toc100_en.pdf

⁷ The European CV can be downloaded from the website <http://europass.cedefop.europa.eu/htm/index.htm>

Supporting documents (e.g. certified copies of degrees/diplomas, references, proof of experience etc.) should not be sent at this point but must be submitted at a later stage of the procedure if requested.

In order to facilitate the selection process, all communications to candidates concerning this vacancy will be in English language.

Applications, preferably in English, French or German should be sent by e-mail to:

RTD-selections-FCH@ec.europa.eu

Applicants who are not able to send their application by e-mail may send it by registered post or express courier service to:

European Commission
Directorate-General for Research
COM/2009/10178 - Post of Executive Director FCH
Unit RTD.R.1 "Human Resources"
Office SDME 4/27
B- 1049 BRUSSELS
BELGIUM

Candidates are asked to report any potential change of address in writing without delay to the address above.

Contact person

Mr Wiktor Raldow, Head of Unit Energy "Conversion and Distribution Systems"
Phone: + 32-(0)2-2993163
E-mail: Wiktor.Raldow@ec.europa.eu

Closing date

Applications must be sent either by e-mail or by registered post no later than 29 May 2009 (date of e-mail or date as postmark for registered mail).

Applications sent by express courier service must be delivered to the address above before 17.00 hrs (Brussels time) on the closing date mentioned above.

The Commission reserves the right to prolong the closing date of this vacancy by publication in the Official Journal of the European Union only.

Important Information for Candidates

Candidates are reminded that the different selection committee's works are confidential. It is forbidden for candidates to make direct or indirect contact with their members or to ask anybody else to do so on their behalf.

Protection of personal data

The Commission (during the preparatory phase) and later the FCH JU will ensure that candidates' personal data are processed as required by Regulation on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data⁸).

⁸(EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 - OJ L 008, 12/01./2001, p. 0001-0022