

Call for application for inclusion on lists of experts for working groups in connection with the Regulatory Committee on Electronic Fee Collection (EFC) created by the Directive on interoperability of EFC systems in Europe

1. Responsible entity :

European Commission

Directorate – General for Energy and Transport

Directorate E – Inland Transport

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2. Call for applications of experts in Electronic Fee Collection for roads

The Commission invites for applications with a view to draw up a list of experts to assist in working groups in connection with the Regulatory Committee on Electronic Fee Collection (EFC) created by the Directive on interoperability of EFC systems in Europe. Persons who are interested in having their names entered on this list of experts are invited to submit their application in accordance with the rules set out below. The list of experts will be used to put together working groups to assist the Commission in answering questions raised by the Regulatory Committee. These working groups will operate for a limited number of days (from 3 to 10).

This list of experts can be used by the Commission for other technical assistance related to the Regulatory Committee.

The Commission will draw up a list of candidates who meet the criteria set out at point 8 below.

Each time a working group is constituted, the Commission will select experts in the list on the basis of the question to answer or of the technical assistance required.

3. Domains of expertise

The list of experts will be divided into sub-lists, each of which will correspond to one of the fields listed below :

- 1. DSRC standards for EFC application
- 2. GNSS and GPRS for EFC applications
- 3. EFC software applications
- 4. integration of electronic components for onboard units used for EFC
- 5. integration in vehicles of onboard units used for EFC
- 6. classification of vehicles
- 7. procedures for EFC transactions
- 8. roadside equipments for EFC
- 10. legal questions related to EFC
- 11. cooperation agreements between operators for EFC
- 12. data file transmission between EFC operators

- 13. video systems for road monitoring and EFC
- 14. cross-border enforcement of road traffic offences : technical issues
- 15. cross-border enforcement of road traffic offences : legal issues
- 16. use of bankcards for EFC
- 17. EFC operator or operator association
- 18. EFC frequent international user or user association

Applicants should indicate clearly which are their domains of competence in the list here above. See below point 8 for the selection criteria.

Contracts in the field of this call will be standard task contracts concluded with a daily rate of 450 € (four hundred and fifty euros). Travel and subsistence costs will be reimbursed according to standard Commission rules. Contracts will, as a rule, not cumulatively exceed 30 days per year.

4. The list will remain valid until the 31 December 2006. It may be extended for another two years. The place of work for working groups is not fixed. However, meetings with the Regulatory Committee and the Commission will be held in Bruxelles – Belgium.

5. Applications may be continuously submitted. This call remains open until 30 June 2006. Applicants can withdraw their application at any moment by simple written notice to the responsible entity mentioned here above in point 1.

6. Applicants may come from any State inside or outside the European Union.

7. Applications should be sent to the address mentioned in point 1 by registered mail. Applications must be sent in two-sealed envelopes. The internal one must be sealed with adhesive tape and sender must sign across the tape. This inner envelope should carry the mention “TREN/E4 DM 28 1/88 - Call for applications for inclusion on lists of experts for working groups in connection with the Regulatory Committee on Electronic Fee Collection (EFC)”. One application can only concern one single expert. In case companies wish to present more than one expert, they need to send as many individual applications as experts in separate mails.

8. The applicant should clearly indicate on the first page of her/his application, to which sub-list she/he applies, according to point 3. above.

Applicants must provide a full list of information and documents concerning the candidate's own position, and the information and formalities necessary for the appraisal of her/his capacity. An application must contain :

- (a) full legal name, business address and in case of a registered company, its registered address (see Annex 1),
- (b) full name of the expert proposed, with explicit mention of the expertise domain. For each domain, the experience gained by the candidate will be described.
- (c) a full CV duly signed, indicating education with final results, working experience (including the name of all working companies or administrations)
- (d) further evidence of expertise in the proposed fields,
- (e) a list of service contracts with the Commission during the last three years for this particular person or for its company, with specification of the contracting services of the Commission, the tasks performed, and the total number of days worked,

- (f) linguistic skills of the proposed expert, indicating all three features (written, read, spoken) with the respective levels (elementary, average, good, fluent).
- (g) bank form of the applying entity (physical person or legal entity), under the standard frame included in this call (see Annex 2).

In order to be selected, the expert should have a university degree or the equivalent in a discipline relevant to the sub-lists, and an experience of at least five (5) years of professional experience in the sub-lists domain where the candidate applies. Half of this experience in terms of time spent should relate to activities concerning one or more countries of the European continent, including Turkey and Russia. Fluent knowledge of one of the three working languages of the Commission (Deutsch, English, Français) is required.

The Commission will not send back any document provided with the applications.

9. The inclusion of an expert in the list does not commit the Commission to contract at least once with this expert. The Commission will set the working groups on its own choice, and is not liable for any of its decision to use or not use any of the experts included in the list. On the same, the Commission will evaluate the candidatures received at least three times per year, and is not liable for its decision regarding any application received. Experts will be individually informed of their inclusion in the list.

The list of experts will be provided to the Regulatory Committee for information. It will not be published in another way.

- Annex I : Legal entity Form
Annex II : Financial Identification Form