

## **PRIVACY STATEMENT**

This privacy statement explains how the Europa Mailing List Service in general and the service “Energy in Europe News” (hereinafter called “the Newsletter”) in particular uses any information you give us, and the way we protect your privacy.

### **1. The Europa Mailing List Service**

The Europa Mailing List service as used by the Newsletter allows you to receive information to which you subscribe, i.e. on the activities of the Directorate-General for Mobility and Transport of the European Commission.

It is an opt-in service, allowing you to change your personal details, your subscriptions, or to completely unsubscribe from the system at any moment.

The information that you will receive will be sent to you by the Newsletter service only on the basis of your subscription.

This service is a service of the Europa web site. You can find more info on the Europa web site at the following locations [http://europa.eu/abouteuropa/index\\_en.htm](http://europa.eu/abouteuropa/index_en.htm)

General contact: [http://europa.eu/geninfo/mailbox/index\\_en.htm](http://europa.eu/geninfo/mailbox/index_en.htm)

### **2. What information do we collect and what for?**

In order to provide you with useful information, we collect only a minimal set of data.

#### **a. Personal information**

##### *Registration information*

We need to identify you, in order to prevent other persons to access your data. For this, we need a login (your e-mail address or your login to Commission services) and a password.

##### *Personal details and preferences*

Depending on the service you subscribe to, additional information can be required: your postal address for paper subscriptions, your preferred language, or other details such as your occupation or sector of activities.

##### *Subscriptions*

We collect data about your subscriptions to the Newsletter mailing list.

#### **b. Site usage information**

This is technical information that allows us to provide you with the service, monitor its usage and improve it.

##### *Session cookies*

We do not collect cookies for marketing purpose or site usage, and do not pass on cookies to third parties. We use cookies during your registration or subscription, to technically identify your requests during the session. These cookies do not contain personal information and can be disposed of at your will after your visit.

##### *Log files*

Log files allow us to record the usage of the site. They contain no personal information, nor information about which other sites you have visited. They allow us to improve the service by knowing its usage, and are processed anonymously.

##### *Technical comment*

We keep technical information associated to your personal information, containing for example the last technical problem encountered when sending mail, or any manual action we did on your request, in order to be able to answer your requests if any problem is encountered. This data is deleted when the problem is solved and has the same retention policy than your personal information.

### **3. Who can access your data?**

Only the services of Europa using the Mailing Service, among them the Newsletter service, have access to your data, for the purpose of sending you the requested information. Our systems administrators have access to the data for the purpose of keeping the service running. They are submitted to the same legal obligations, and must identify themselves (login/password) for these operations.

### **4. Safeguarding your data**

Your identification data (e-mail, password) is transmitted securely over the network (via Secure Sockets Layer – SSL) to our web server.

All the information you provided us with (personal data and subscriptions) are accessible to persons from the Europa Mailing Service and the Directorate-General's publishing services, for the purpose of sending you information for which you subscribed. Access to the data is protected and requires identification (login/password) from them. They are bound to the same Data Protection agreement.

### **5. How can you verify, modify or delete your data?**

You can modify your data at any time via our Web interface. You have the possibility of:

- changing your identification data (changing your e-mail or your password),
- changing your personal data,
- changing your subscriptions,
- or even completely unsubscribe from the system. In this case, your data will be erased from our database after one month.

### **6. How long do we keep your data?**

We keep your data as long as you are registered. We only destroy the information one month after you requested the termination of your subscription, in order to be able to restore it in case of mistake.

### **7. Contact information for the Newsletter**

In case you have questions or requests concerning the information submitted by you for subscribing to the Newsletter, please contact :

*European Commission*

*Energy DG*

*Unit 01*

*B-1049 Brussels*

*BELGIUM*

e-mail: [ener-mailmas@ec.europa.eu](mailto:ener-mailmas@ec.europa.eu)

The Controller as defined in Regulation (EC) 45/2001 of 18 December 2000 is Philip Lowe, Acting Head of Unit 'Communication and Interinstitutional Relations', Directorate-General for Energy of the European Commission.

### **8. Recourse**

Complaints, in case of conflict with the Controller, can be addressed to the European [Data Protection Supervisor](#).