

## **TWINNING FOR DEVELOPMENT**

### **Rules for the "call for proposals"**

- 1.** Initiators of projects aimed at setting up twinning between local authorities within the EU and local authorities in developing countries are invited to submit an application. No generally accepted definition of local authorities exists; therefore for the purpose of this exercise, local authorities are considered to be all sub-national territorial entities which are recognised by their own States as such.
- 2.** Developing countries for the purpose of this exercise are the ones listed in the attached OECD/DAC list of ODA recipients.
- 3.** Applicants can submit only one twinning project. The twinning should focus on establishing a solid development cooperation relationship between at least one territorial entity within the EU and at least one in a developing country. Applicants submitting more than one application will be disqualified.
- 4.** The twinning projects to be submitted should be no longer than 20 pages (spaces included) and specify the objectives of the twinning, the actions to be undertaken and the real or expected results.
- 5.** The twinning projects should be new or not older than one year.
- 6.** The documents must be submitted in one of the 23 official languages of the European Union, along with a compulsory summary in either English or French of maximum three pages. This summary should be carefully drafted since it will serve as a basis for pre-selection by the jury. The summary will provide information on partners (names and locations), objectives, actions and results.
- 7.** Applications should preferably be introduced by both twinning partners or in the case of a single applicant, at least with the consent of the other twinning partner(s).
- 8.** The applications should be sent by e-mail to the following mail box: [devtwinning@ec.europa.eu](mailto:devtwinning@ec.europa.eu).
- 9.** The names of the initiators of the projects and the precise status of implementation should be indicated in the documents to be submitted.
- 10.** Projects which have already received a grant from the European Commission will not be considered.
- 11.** The selected participants will be invited to sign their project/ twinning convention at the European Development Days (15-17 November 2008, Strasbourg, France)<sup>1</sup>.
- 12.** The decision of the jury will be final and irrevocable.
- 13.** Twinning projects submitted by staff of the European Community institutions will not be considered.
- 14.** The deadline for entries is 20 September 2008; the results of evaluation and the invitations will be communicated on 15 October 2008;
- 15.** The European Commission will pay the accommodation and travel costs of the twinning partners from the developing country to come to Strasbourg from 15 to 17 November 2008<sup>2</sup>.

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<sup>1</sup> The number of twinning projects selected will depend on the number of applications received and the evaluation by the Jury.

<sup>2</sup> The expenses of the participant representing the twinning partner from the developing country will be covered. This means:  
- Accommodation: two nights per participant in a hotel according to standards fixed by the Commission.

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- Travel: one return air ticket EU Member State-Strasbourg and one developing country-Strasbourg return air ticket in 2nd class or train tickets in first class.