



Financial Statements & Budgetary Reports

# Final **Accounts**

# 2013

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## **CERTIFICATION OF THE ACCOUNTS & STATEMENT OF THE DIRECTOR**

### **Certification of the accounts**

The annual accounts of the Executive Agency for Health and Consumers (EAHC) for the year 2013 have been prepared in accordance with the Title IX of the Financial Regulation applicable to the general budget of the European Union, the accounting rules adopted by the Commission's Accounting Officer and the accounting principles and methods adopted by myself.

I acknowledge my responsibility for the preparation and presentation of the annual accounts of EAHC in accordance with Article 68 of the Financial Regulation.

I have obtained from the Authorising Officer, who certified its reliability, all the information necessary for the production of the accounts that show EAHC's assets and liabilities and the budgetary implementation.

I hereby certify that based on this information, and on such checks as I deemed necessary to sign off the accounts, I have a reasonable assurance that the accounts present fairly, in all material aspects, the financial position, the results of the operations and the cash-flow of EAHC.

### **Statement of the Director**

I, the undersigned, Director of the Executive Agency for Health and Consumers, in my capacity as Authorising Officer:

- Declare that the information contained in this report gives a true and fair view.
- State that I have reasonable assurance that the resources assigned to the activities described in the Annual Activity Report have been used for their intended purpose and in accordance with the principles of sound management, and that the control procedures put in place give the necessary guarantees concerning the legality and regularity of the underlying transactions.

This reasonable assurance is based on my own judgment and on the information at my disposal, such as the results of the self-assessment, ex-ante controls, the work of the internal audit capability, the observations of the Internal Audit Service and the lessons learnt from the reports of the Court of Auditors for years prior to the year of this declaration.

- Confirm that I am not aware of anything not reported here which could harm the interests of the institution.

Luxembourg, 16/06/2014

**Mr Anatole TOKOFAI**  
Accounting Officer

**Mr Luc BRIOL**  
Director

## **PART I**

### **1. Introduction**

The Executive Agency for Health and Consumers (EAHC) is the result of the transformation of the Public Health Executive Agency, following Commission Decision (2008/544/EC) of 20<sup>th</sup> June 2008<sup>1</sup>, amending Decision (2004/858/EC) of 15<sup>th</sup> December 2004<sup>2</sup>.

By its decision the Commission extended the scope of the programmes managed by the Agency to the field of Consumers and Food Safety Measures under the following Community Programmes:

- **Public Health Programme 2003-2008** – Decision N° 1786/2002/EC,
- **Public Health Programme 2008-2013** – Decision No 1350/2007/EC,
- **Consumers Programme 2007-2013** – Decision No 1926/2006/EC,
- **Food Safety Training Measures** – Regulation (EC) No 882/2004 and Directive 2000/29/EC.

Under the Community programmes mentioned above, EAHC is responsible for implementing the following tasks as defined in the delegation act adopted on 9<sup>th</sup> September 2008<sup>3</sup> :

(a) Managing all the phases of the cycle of projects (for monitoring and dissemination purposes, the Agency shall take the necessary steps to create a database of projects or to continue an existing one, incorporating project descriptions and final results);

(b) Monitoring projects implemented under these programmes and measures, including the necessary checks;

(c) Collecting, processing and distributing data and in particular, compiling, analysing and transmitting to the Commission all information required to guide the implementation of Community programmes and measures, promote coordination and synergy with other programmes of the Communities, the Member States or international organisations;

(d) Organising meetings, seminars, talks and training measures;

(e) Helping to evaluate the programme's impacts in particular the annual and/or mid-term evaluation of the implementation of the programmes, and implementing follow-up actions on evaluations decided by the Commission;

(f) Disseminating the results of the information operations planned and implemented by the Commission;

(g) Producing overall control and supervision data;

(h) Participating in preparatory work on financing decisions.

The lifetime of the Agency was extended to 31/12/2015.

Furthermore, the Commission decided in 2012 to extend the mandate of the Agency and to increase the volume of appropriations entrusted to it through a new amendment:

as a consequence, the Agency is responsible for the management of the part of the actions provided for in the Commission Decision C(2012) 1548, adopting a work programme for the funding of projects

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<sup>1</sup> Commission Decision( 2008/544/EC) - transform the Executive Agency for the Public Health Programme into the Executive Agency for Health and Consumers

<sup>2</sup> Commission Decision (2004/858/EC) - setting up an executive agency, the Executive Agency for the Public Health Programme, for the management of Community action in the field of public health

<sup>3</sup> Commission Decision of 9/09/2008- delegating powers to the EAHC

in the area of external trade relations, including access to the markets for non-European Union countries and initiatives in the field of trade-related assistance<sup>4</sup>. This extension also covers the delegation of actions pertaining to the *Food Security* Thematic Programme as provided for in Regulation EC/1905/2006 of the European Parliament and the Council establishing a Financing Instrument for Development Cooperation.

*By its implementing Decision of 17 December 2013 (Ref. 2013/770/EU) the European Commission established the Consumers, Health and Food Executive Agency – Chafea - which replaced and succeeded the Executive Agency for Health and Consumers from 1<sup>st</sup> January 2014 to 31 December 2024.*

**As a consequence, any reference in this document to the Executive Agency for Health and Consumers (EAHC) shall also be deemed a reference, as from 1<sup>st</sup> January 2014, to the newly established Consumers, Health and Food Executive Agency (Chafea), which is the legal successor of EAHC.**

*The Commission Decision of 17 December 2013 entrusts the Agency with the implementation of the following programmes and actions:*

- *The Consumer Programme 2014-2020,*
- *The Public Health Programme 2014-2020,*
- *The Food Safety Training measures covered by Directive 2000/29/EC and Regulation (EC) No 882/2004.*

*The Agency is also entrusted with the implementation of the legacy of following programmes and actions:*

- **Public Health Programme 2003-2008** – *Decision N° 1786/2002/EC,*
- **Public Health Programme 2008-2013** – *Decision No 1350/2007/EC,*
- **Consumer Programme 2007-2013** – *Decision No 1926/2006/EC,*
- **Food Safety Training Measures** – *Regulation (EC) No 882/2004 and Directive 2000/29/EC,*
- **Management of the agreement with ANEC, the European consumer voice in standardisation, governed by Regulation (EU) No 1025/2012.**

## **2. Annual Accounts**

### **2.1 Legal Basis**

The 2013 financial statements and reports on budget implementation of EAHC were prepared in conformity with:

- **Commission Regulation (EC) N° 651/2008 of 9 July 2008** - amending Regulation (EC) No 1653/2004 on a standard financial regulation for the executive agencies pursuant to Council Regulation (EC) No 58/2003 laying down the statute for Executive Agencies to be entrusted with certain tasks in the management of Community programmes - in absence of expressly laid down rules, the general financial regulation shall be applied [*Commission Delegated Regulation (EU) N°1268/2012 of 29 October 2012 on the rules of application of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council of 25 October 2012 on the financial rules applicable to the general budget of the Union, Council Regulation (EU, Euratom) N°966/2012 of the European Parliament and of the Council of 25 October 2012*]

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<sup>4</sup> and its actions announced under the heading "Trade-related assistance, training and capacity building actions towards developing countries

*on the financial rules applicable to the general budget of the Union and repealing Council Regulation No 1605/2002].*

- **Accounting Rules** (based on IPSAS<sup>5</sup>) adopted by the Accounting Officer of the Commission in December 2004 last update in February 2013.
- **Council Regulation N° 58/2003 of 19 December 2002** - laying down the statute for Executive Agencies to be entrusted with certain tasks in the management of Community Programmes.
- **Commission Decision of 20 June 2008** – amending Decision 2004/858/EC in order to transform the ‘Executive Agency for the Public Health programme into the Executive Agency for Health and Consumers’.
- **Commission Implementing Decision (2012/740/EU) of 29 November 2012** - [amending Decision 2004/858/EC, as amended by Decision 2008/544/EC, establishing the Executive Agency for Health and Consumers in application of Council Regulation (EC No 58/2003), notably, extending the scope of the Agency activities to training measures outside the EU Member States.
- **Commission Implementing Decision of 17 December 2013 (2013/770/EU)** establishing the Consumers, Health and Food Executive Agency and repealing Decision 2004/858/EC.

## **2.2 Agency Accounts**

The accounts of the Agency comprise the general accounts and the budget accounts, kept in euros on the basis of the calendar year. Each one of them follows different principles.

- **General accounts**

The general accounts allow the preparation of financial statements: balance sheet, economic outturn, statement of changes in net capital, cash flow table and annex to the financial statements.

The accounts are prepared on accruals basis, which means that the effects of the transactions or events are recognised when they occur, independently of the moment of the corresponding payment or receipt.

The purpose of the financial statements is to provide information on the financial situation, performance, as well as changes in the financial situation of the Agency.

- **Budget accounts**

The budget accounts give a detailed picture of the implementation of the budget.

They are modified cash accounts. This means that, as in any cash system, any payment made or revenue received is recorded. In addition and, as opposed to the pure cash accounts, the budget accounts allow for the recording of payments appropriations carried over.

They enable the preparation of the budget implementation reports as well as the budgetary outturn account.

Both accounts have different purposes. Therefore, they are complementary.

Discrepancies between the general accounts and the budget accounts are explained via a reconciliation of items as presented in point 6 of Part II.

The accounts must be compliant with the rules, accurate, comprehensive and present a true and fair view of the financial position and also of the budget execution.

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<sup>5</sup> International Public Sector Accounting Standards

### **3. Accounting Principles**

In conformity with Article 53 of the Commission Regulation EC N°1653/2004, the financial statements are prepared according to the following generally accepted accounting principles:

- Going concern basis,
- Prudence,
- Consistent accounting methods,
- Comparability of information,
- Materiality,
- No netting,
- Reality over appearance,
- Accrual-based accounting.

### **4. Consolidation**

According to Article 57 of the Commission Regulation EC N°1653/2004, EAHC's annual accounts are consolidated with the Commission's annual accounts.

### **5. Accounting Rules**

The accounting rules applied by the Agency must allow the consolidation with the Commission's accounts in accordance with § 11 of the Commission Regulation EC N°1653/2004 and Articles 152, 208 of the Financial Regulation.

Additional information is provided in the notes to financial statements (Point 5 of Part II).

**PART II - Financial Statements**

**1. BALANCE SHEET - 31-12-2013**

	NOTES	2013	EUR 2012
<b>ASSETS</b>			
<b>I. NON-CURRENT ASSETS</b>		<b>68 231</b>	<b>41 857</b>
<b>Intangible fixed assets</b>	<b>5.2</b>	<b>2 368</b>	<b>3 051</b>
Computer software		138 837	136 068
Accumulated depreciation		-136 469	-133 017
<b>Tangible fixed assets</b>	<b>5.2</b>	<b>65 863</b>	<b>38 806</b>
Plant, Machinery and Equipment		5 785	5 785
Furniture		14 095	14 095
Computer hardware		175 321	142 425
Other Fixtures and fittings		42 697	22 973
Acc. Depreciation		-172 035	-146 472
<b>II. CURRENT ASSETS</b>		<b>1 646 076</b>	<b>1 695 564</b>
<b>Short term prefinancing</b>		<b>0</b>	<b>0</b>
Prefinancing		0	0
<b>Short term receivables</b>	<b>5.3.1</b>	<b>78 091</b>	<b>93 185</b>
Amounts receivable-Public Bodies		0	0
Receivables from Consolidated Entities		30 223	76 834
Personnel and Others		47 868	16 351
<b>Cash and cash equivalents</b>	<b>5.3.2</b>	<b>1 567 985</b>	<b>1 602 379</b>
BCEE		1 567 985	1 602 379
<b>TOTAL ASSETS</b>		<b>1 714 307</b>	<b>1 737 421</b>
<b>LIABILITIES</b>			
<b>III. CURRENT LIABILITIES</b>		<b>1 309 928</b>	<b>1 333 402</b>
<b>Short -Term provisions</b>	<b>5.4.3</b>	<b>40 422</b>	<b>115 759</b>
Short -Term provision		40 422	115 759
<b>Payables to consolidated entities</b>	<b>5.4.1</b>	<b>652 928</b>	<b>553 169</b>
Prefinancing Subsidy – Commission		652 413	550 626
Other amounts payable to Consolidated Entities		515	2.543
<b>Other amounts payable</b>	<b>5.4.2</b>	<b>10 154</b>	<b>1 745</b>
Suppliers		2 280	0
Others amounts payable		7 874	1 745
<b>Invoices to be received &amp; Accruals</b>	<b>5.4.4</b>	<b>606 424</b>	<b>662 729</b>
Accrued Charges		534 401	530 245
Accrued Charges -Consolidated Entities		72 023	132 484
<b>TOTAL LIABILITIES</b>		<b>1 309 928</b>	<b>1 333 402</b>
<b>CAPITAL (NET ASSETS/LIABILITIES)</b>		<b>404 379</b>	<b>404 019</b>
Accumulated Results from previous years		404 019	586 939
Economic result of the year		360	-182 920
<b>TOTAL CAPITAL</b>		<b>404 379</b>	<b>404 019</b>
<b>TOTAL LIABILITIES+CAPITAL</b>		<b>1 714 307</b>	<b>1 737 421</b>



2. ECONOMIC OUTTURN ACCOUNT  
31-12-2013

EUR

	NOTES	2013	2012
<b>OPERATING REVENUE</b>		<b>6 658 174</b>	<b>6 672 774</b>
<b>Total revenue registered by the Agency</b>	<b>5.6</b>	<b>6 658 174</b>	<b>6 672 774</b>
Subsidy received from the European Commission	<b>5.6.1</b>	7 235 200	7 223 400
Subsidy to be reimbursed in n+1		-652 413	-550 626
Miscellaneous Income		50	
Partial reversal of provisions		75 337	0
<b>OPERATING / ADMINISTRATIVE EXPENSES</b>	<b>5.7</b>	<b>6 657 566</b>	<b>6 855 685</b>
<b>Staff expenditure</b>	<b>5.7.1</b>	<b>3 438 306</b>	<b>3 581 672</b>
Staff costs		2 988 568	3 039 650
Pension & Unemployment Temp		11 426	11 593
Social security		32 740	37 072
Staff Perquisites and Social Activities		101 815	166 161
Allowances		303 757	327 196
<b>Fixed assets related expenses</b>	<b>5.7.2</b>	<b>29 014</b>	<b>40 804</b>
Depreciation of intangible fixed assets		3 451	19 334
Depreciation of tangible fixed assets		25 563	21 470
<b>Other administrative expenses</b>	<b>5.7.3</b>	<b>3 190 246</b>	<b>3 146 390</b>
Rent Land & Buildings		651 579	631 401
Office Supplies and Maintenance		58 818	131 443
Communication & Publication		361 473	305 248
Transport & Insurance		0	466
Recruitment costs		20 500	24 103
Training costs		55 857	37 831
Missions		113 591	109 471
Experts and related expenditure		271 904	360 464
Goods & Services internal procurement		1 217 271	1 151 621
Expenses with consolidated entities		439 253	394 342
<b>Short term provision for risk and liabilities</b>	<b>5.4.3</b>	<b>0</b>	<b>86 819</b>
<b>SURPLUS FROM OPERATING ACTIVITIES</b>		<b>608</b>	<b>-182 911</b>
<b>Financial operations expenses</b>		<b>-248</b>	<b>-9</b>
Bank charges	<b>5.7.5</b>	-262	
Real exchange gains	<b>5.7.4</b>	+14	-9
<b>ECONOMIC RESULT FOR THE YEAR</b>		<b>360</b>	<b>-182 920</b>

**3. CASHFLOW TABLE (Indirect Method)**  
**31-12-2013**

*EUR*

	2013	2012
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>		
Surplus from operating activities	360	-182.920
<b>ADJUSTMENTS</b>	<b>20 634</b>	<b>184 536</b>
Amortization/Depreciation	29 014	40 804
Increase/(decrease) in short term provisions for risk and liabilities	-75 337	86 819
Increase/(decrease) in short term pre-financing		
Increase/(decrease) in short term receivables	-31 518	15 531
Increase/(decrease) in short term receivables related with consolidated entities	46 612	29 984
Increase/(decrease) in accounts payable	12 565	91 396
Increase/(decrease) in liabilities related to consolidated entities	39298	10 501
<b>NET CASHFLOW FROM OPERATING ACTIVITIES</b>	<b>20 994</b>	<b>1 616</b>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>		
Purchase of intangible and tangible assets	-55 388	-6 891
<b>NET CASHFLOW FROM INVESTING ACTIVITIES</b>	<b>-55 388</b>	<b>-6 891</b>
<b>NET INCREASE/(DECREASE) IN CASH &amp; CASH EQUIVALENTS</b>	<b>-34 394</b>	<b>-5 275</b>
Cash and cash equivalents at the beginning of the year	1 602 379	1 607 654
<b>CASH AND CASH EQUIVALENTS AT THE END OF THE YEAR</b>	<b>1 567 985</b>	<b>1 602 379</b>

**4. STATEMENT OF CHANGES IN CAPITAL**  
**31-12-2013**

*EUR*

	Reserves		Accumulated surplus/deficit	Economic Outturn	Total Net assets/liabilities
	Fair value reserve	Other reserve			
Balance as of 31/12/2012	-	-	586 939	-182 920	404 019
Balance as of 01/01/2013	-	-	404 019	-	404 019
Economic outturn of the year	-	-	-	360	-
Balance as of 31/12/2013	-	-	404 019	360	404 379

## 5. Notes to the financial statements

### 5.1 Currency and basis conversion

**Functional and reporting currency:** financial statements are presented in euros.

**Transactions and balances:** some payments were executed in foreign currency and gave origin to gains and losses duly booked in gains or losses for exchange rates.

### 5.2 Intangible and tangible assets

- Intangible and tangible assets are registered at historical amount, which comprises their purchase price (including any import duties and non-refundable purchase taxes), and any directly attributable expenditure on preparing the asset for its intended use.
- The materiality threshold used is 420 euros, which means that below this amount the expense is booked as a charge of the exercise.
- Repairs and maintenance are charged to the economic period in which they have occurred.
- Depreciation is calculated since the month of the asset reception and booked monthly, using the straight-line method to allocate the costs to the residual values over the estimated useful lives.
- The Agency does not have any financial lease.

The depreciation rates used are listed below:

Assets	Depreciation rate
Intangible assets – Computer Software	25%
Plant, machinery and equipment	25%
Furniture	10% , 25%
Fixtures and fittings	10%
Computer hardware	25%

- **Intangible net fixed assets – 2 368 €**

During the year 2013, intangible fixed assets made up of computer software were acquired for a total amount of 2.769 €.

- **Tangible net assets – 65 863 €**

During 2013, the purchase of fixed assets related only to computer hardware and other fixtures and fittings. The additional assets of this category acquired in 2013 amounted to 52.620 €. The total amount of computer hardware acquired was 32 896 € while the one of other fixtures and fittings was 19 724 €.

In October 2012, 3 assets in the category of computer hardware [*TFT DISPLAY 24" DVI AND VGA (D-SUB) MIN 1920x1200*], with a unit price of 457,97 €, had been acquired, but were recognised in the accounting system (post capitalisation stock taking) in January 2014. As a consequence, the book value of each of these 3 assets at end 2013 comprised the normal depreciation for the year 2013 plus the cumulated depreciation for October-December 2012, amounting to 28,94 € for each of the 3 above-mentioned assets.

The remaining net amount corresponds to assets purchased in the previous years and/or transferred from the Commission in 2007.

In 2007, the Commission transferred a group of assets which were in use in the Agency premises, bought by DG SANCO before the Agency's autonomy.

The transfer was done from the management centres of DIGIT and OIL for the IT equipment and furniture respectively. The items transferred are detailed in the annex of the note PHEA D (2007)/101310 signed by the Director of the Agency and the Director of Directorate C of DG SANCO. The assets were transferred at gross book value on 1/1/2007 with the accumulated depreciation on 31/12/2006. This transaction created a profit recognised in the accounts for the net amount of 89.218€. The variation of fixed assets is presented below:

FIXED ASSETS

EUR

INTANGIBLE ASSETS		
	Computer Software 21001	Total
Gross book value at 31-12-2012	136.068	<b>136.068</b>
Additions of the year 2013	2.769	<b>2.769</b>
Disposals	-	-
Transfer between headings	-	-
Other changes	-	-
<b>1.Gross carrying amounts 31-12-2013</b>	<b>138.837</b>	<b>138.837</b>
Accumulated amortization at 31-12-2012	133.017	<b>133.017</b>
Amortization of the year 2013	3.542	<b>3.452</b>
Write-back of amortization	-	-
Disposals	-	-
Impairment	-	-
Write-back of impairment	-	-
Transfer between headings	0	<b>0</b>
<b>2.Accumulated amortization and impairment at 31-12-2013</b>	<b>136.469</b>	<b>136.469</b>
<b>A. NET BOOK VALUE (1-2)</b>	<b>2.368</b>	<b>2.368</b>

TANGIBLE ASSETS					
	Plant, Machinery and Equipment 23001	Furniture and Rolling 24001	Computer Hardware 24101	Other Fixtures & Fittings 24201	Total
Gross book value at 31-12-2012	5.785	14.095	142.425	22.973	<b>185.278</b>
Additions of the year 2013	-	-	32.896	19.724	<b>52.620</b>
Disposals	-	-	-	-	-
Transfer between headings	-	-	-	-	-
Other changes	-	-	-	-	-
<b>1.Gross carrying amounts 31-12-2013</b>	<b>5.785</b>	<b>14.095</b>	<b>175.321</b>	<b>42.697</b>	<b>237.898</b>
Accumulated amortization at 31-12-2012	3.541	8.268	112.344	22.319	<b>146.472</b>
Amortization of the year 2013	816	1.357	18.593	4.797	<b>25.563</b>
Write-back of amortization	-	-	-	-	-
Disposals	-	-	-	-	-
Impairment	-	-	-	-	-
Write-back of impairment	-	-	-	-	-
Transfer between headings	-	-	-	-	-
<b>2.Accumulated amortization and impairment at 31-12-2013</b>	<b>4.357</b>	<b>9.625</b>	<b>130.937</b>	<b>27.116</b>	<b>172.035</b>
<b>B. NET BOOK VALUE (1-2)</b>	<b>1.428</b>	<b>4.470</b>	<b>44.384</b>	<b>15.581</b>	<b>65.863</b>
<b>TOTAL NET FIXED ASSETS (A+B)</b>					<b>68.231</b>

- **Internally generated intangible assets**

The accounting treatment of internally developed intangible assets follows both the International Accounting Standard (IAS) 38 and the exposure draft on intangible assets of IPSAS Board of 2008.

In the context of the above rules and additional guidelines from the Accounting Officer of the European Commission, the threshold for capitalisation of internally generated intangible assets has been set at 100.000 € in EAHC.

In 2013, no new project development, to be considered as an internally generated intangible asset according to the above-mentioned standard, has been initiated.

### **5.3 Current Assets**

#### **5.3.1 Short Term Receivables – 78.091 €**

- **From Consolidated Entities – 30.223 €**

This item includes amounts to be received from other institutions concerning the monthly difference of balance that occurs when there are transfers between institutions.

- **Personnel and Others – 47.868 €**

This item concerns amounts to be recovered from the staff such as: allowances regularisation, amounts to be retained in staff salaries concerning nursery ('crèche/garderie').

#### **5.3.2 Cash & Equivalents – 1.567.985 €**

The amount included in this item, corresponds to the bank balance at 31/12/2013, in the bank account held by EAHC at "Banque et Caisse d' Epargne de l'Etat-Luxembourg".

The bank account was opened under the framework contract signed between the Commission and BCEE.

The Agency does not manage any petty cash.

### **5.4 Liabilities**

#### **5.4.1 Payables to consolidated entities – 652.928 €**

This item includes liabilities towards consolidated entities as detailed below:

- **Balance to be reimbursed – 652.413 €**

The amount of 652.413 € corresponds to the balance to be reimbursed to the Commission in 2014. It is composed by the part of the 2013 subsidy that remains after the payments made in 2013 and the payments appropriations carried-over to 2014 ( alias the non-used appropriations of 2013).

It also includes the amount to be reimbursed concerning the non-used part of payment appropriations carried over from 2012 to 2013.

According to article 18 n°3 of the Commission Decision C (2008) 4943 of 09/09/2008 the amount shall be recovered by the Commission when the accounts are closed. The details of calculation are presented in the Budget outturn table (Point 1 in Part III).

- **Other amounts payable to consolidated entities - 515 €, including interests to be reimbursed – 88 €**

The figure comprises the amount of 88 € which corresponds to the interests generated during 2013 by the bank account held by the Agency in BCEE.

The amount of interest decreased significantly in comparison with the past, as a result of the policy of maintaining lower amounts in the bank account than in previous years, and also as the result of the drastic reduction of reference interest rates during the recent past years.

According to article 18 n°2 of the Commission Decision C (2008) 4943 of 09/09/2008, this amount shall be recovered by the Commission when the accounts are closed.

#### **5.4.2 Other amounts payable – 10.154 €**

- **Suppliers – 2.280 €**

At the year end 2013, there was an outstanding supplier invoice to be paid by the Agency for an amount of 2.280 €.

- **Other amounts payable - 7.874 €**

This item is made up of other payables, including amounts to be paid to the staff.

#### **5.4.3 Partial reversal/cancellation of the short-term provision for 2011-2012 salary increase – from 115.759 € to 40.422 €**

This item concerned the expenses which would have arisen in case the Commission had won the case concerning the salary increase of 1.7% for staff, thereby enabling an upward salary adjustment for staff members of the Agency. For EAHC, the adjustment to be borne was evaluated at 115.759 € at end 2012.

Further to the ruling of the European Court of Justice of 19/11/2013 which dismissed the case brought by the Commission and further to the new agreement reached in March 2014, on the basis of 0% adjustment in 2011 and 0.8% in 2012, the provision has been revised from 115.759 € to 40.422 € as at 31/12/2013.

#### **5.4.4 Invoices to be received & Accruals – 606.424 €**

This item concerns the expenses for invoices not received until 31/12/2013, but nevertheless booked in charges according to the principle of accrual-based accounting.

The services were provided, the goods were received and the events took place in 2013, but the invoices or expense notes were not received until the end of the year.

The amounts were estimated according to the nature of each expense:

- Missions: estimated costs (mission orders),
- Services (IT, SLA, Consultants, Audits): pro-rata temporis, % of completion if known or reasonably estimated,
- Furniture, office supplies, drinks: goods receipts/orders,
- Meetings of experts: estimated costs (cost declarations).

It includes as well, an estimation of the holidays not taken until 31/12/2013. According to the principle of accrual-based accounting, the cost related to the days not taken must be recognised during the year in which the services occurred. The amount was calculated on the basis of daily gross salary.

Below, is the detail of the accruals booked at year end 2013 :

<b>Invoices to be received /Accruals</b>	<b>606.424</b>
<b>49055 Accrued Charges</b>	<b>534.401</b>
Missions	10.232
Recruitment	2.000
IT expenditure, office supplies and other services	7.531
Interim Services	19.140
IT Services provided by Siemens, IRIS, Serco	93.618
Experts & Related Expenditure	10.730
Staff (holidays not taken/late interests)	105.309
Insurance and Social Activities	34.206
Communication (Emakina/ Media Consult)	146.221
Audits and Consultants	105.414
<b>49055-Accrued Charges- Consolidated Entities</b>	<b>72.023</b>
DG HR	22.644
OPOCE	18.734
PMO	14.578
OIL	6.534
DIGIT	84
CDT	9.449

## 5.5 Capital

The capital amount of 404.379 € is composed by the accumulated economic results from previous years (404.019 €) and by the economic result of 2013 (360 €).

The economic result of the year is different from the budgetary result due the differences between the general accounts and the budgetary accounts. Additional information concerning the reconciliation between both accounts is provided in Table 6 of Part II.

The economic result can be decomposed as follows:

Economic Result 2013 a)= RAL 2012-RAL 2013+Accruals 2013-Accruals 2012-Open Invoices 2013+Open invoices 2012+Capital Expenditure-Depreciations and provisions 2013

a) Difference between the carry-forwards of n+1 and n, adjusted by accruals, depreciations, provisions, capital expenditure and open invoices.

## 5.6 Revenue

### 5.6.1 Subsidy: 7.235.200 €

- **Subsidy received from the European Commission for 2013**

This amount concerns the subsidy received for 2013 from the European Commission to cover operating expenditure.



The contribution by program can be split as follows (including 2.3% of EFTA Participation):

- Public Health Programme: **4.326.852 €**
- Consumers Programme: **1.738.348 €**
- Better Training for Safer Food: **1.170.000 €**
  
- **Subsidy to be reimbursed: 652.413 €**

This amount will be reimbursed to the European Commission in 2014. It results from the non-executed budget for 2013, as well as from the cancelled payment appropriations from 2012.

The net amount booking of 6.658.174 € in revenue results from the difference between the total received and the amount to be returned in 2014 (652.413 €) added with the additional revenue resulting from the decrease in the provisions previously made for salary increase over 2011-2012 (see paragraph 5.4.3).

Additional information can be found in the Budget Outturn table in Point 1 of Part III.

## **5.7 Operating/Administrative expenditure**

### **5.7.1 Staff Expenditure – 3.438.306 €**

This item includes staff costs (basic salary, allowances, social security, pension, insurances) with Temporary and Contract Agents and costs incurred with staff perquisites and social activities such as: school bus, contribution to nursery ('crèche/garderie').

### **5.7.2 Fixed assets related expenses – 29 014 €**

This item includes the depreciation for the year of the intangible and tangible fixed assets. The amount is calculated using the straight-line method at the aforementioned depreciation rates. The depreciations are booked monthly starting at the asset reception month. Details are shown in point 5.2 of Part II.

The depreciation amount includes the cumulated 2012 depreciation for 3 assets which were acquired and installed in October 2012, but were post capitalised in the accounts of the Agency only in January 2013. The depreciation of these 3 assets, carried forward from 2012, amounted to 86,82 € (e.g. 28,94 € for each item).

### **5.7.3 Other Administrative Expenses - 3.190.246 €**

This item includes the remaining operating costs as detailed below:

- **Rent Land and Buildings – 651.579 €**

This item includes the expensed amounts in the rent and charges of the Drosbach building regarding the year 2013 (operating lease).

- **Office supplies & Maintenance – 58.818 €**

This item includes expensed amounts in office supplies, furniture. It includes as well, equipment maintenance.

- **Communication & Publications – 361.473 €**

This item includes charges related to : translations, publications, communication services including services provided by (or through) the Commission (DG DIGIT).

- **Recruitment costs – 20.500 €**

This item includes the costs concerning travel (and daily allowances if applicable) reimbursed to candidates who came for job interviews in the Agency.

- **Training costs – 55.857 €**

This item includes the costs related to training provided by the Commission services (DG HR, DG BUDG, DG DIGIT and third parties).

- **Missions – 113.591 €**

This item includes the expenses concerning the missions of staff : travel costs, hotel, daily allowances, etc.

- **Experts and related expenditure – 271.904 €**

This item includes the amounts related to experts (daily allowances, travel costs), the reimbursement of travel expenses to participants in meetings organised by EAHC in the context of the Programmes (Public Health Programme, Consumer Programme and Better Training for Safer Food Initiative), as well as expenses incurred by the evaluators of calls for proposals, project reviewers and ex-post evaluators.

- **Goods, services and internal procurement – 1.217.271 €**

This item includes several services such as interim, IT services, consultants, audits and others.

- **Expenses with consolidated entities – 439 253 €**

This item includes all expenses with consolidated entities regarding annual fees linked to the Service Legal Agreement with the Commission Paymaster Office (PMO), DG HR and for the medical service.

#### **5.7.4 Real exchange gains and losses – 14 €**

This item includes the losses and gains from exchange rates occurred during 2013.

#### **5.7.5 Bank charges – 262 €**

This item includes the amounts debited from the Agency's bank account by the account holder (BCEE), which correspond to the cost of transactions done on the account during the year 2013.

#### **5.8 Off balance sheet accounts – contingent liabilities and commitments for future funding – 983.927 €**

According to EC Accounting Rule no 10, the term contingent is used for liabilities and assets which are not recognised because their existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the entity.

The Agency's contingent liabilities in the meaning of this rule correspond to the outstanding potential payment obligations of the Agency ("Reste à Liquider" – R.A.L.) after deduction of all eligible expenses that have been already booked in the Economic Outturn Account. The corresponding total amount as at end December 2013 was 983.927 €, which represents unconsumed budgetary commitments which have been carried forward to the subsequent year.

These commitments correspond to an amount of 606.424 € of accrued charges for 2013 already registered in liabilities for 2013 and an estimated amount of 377.503 € for which budgetary commitments have been registered but which do not impact the 2013 accruals-based accounting.

## 6. RECONCILIATION OF THE ECONOMIC RESULT WITH THE BUDGET RESULT

<i>EUR</i>			
	Sign +/-	2013	2012
<b>Economic result (Economic Outturn)</b>	<b>+/-</b>	<b>360</b>	<b>-182.920</b>
<b>Adjustment for accrual items (items not in the budgetary result but included in the economic result)</b>			
<b>A</b> Adjustments for Accrual Cut-off n-1	-	-662.729	-544.553
<b>B</b> Adjustments for Accrual Cut-off n	+	606.424	662.729
<b>C</b> Unpaid invoices at year end but booked in charges (class 6)	+	2.280	-
<b>D</b> Depreciation of intangible and tangible fixed assets	+	29.014	40.804
<b>E</b> Provisions	+	-75.337	86.819
<b>F</b> Recovery Orders issued in 2013 in class 7 and not yet cashed	-	-	-
<b>G</b> Prefinancing given in previous year and cleared in the year	+	-	-
<b>H</b> Payments made from carry over of payment appropriations	+	905.565	916.797
<b>I</b> Invoices booked in previous year	+/-	-587	-27.523
<b>Adjustment for budgetary items (item included in the budgetary result but not in the economic result)</b>			
<b>J</b> Asset acquisitions (less unpaid amounts)	-	-55.388	-6.891
<b>K</b> Prefinancing remaining open as at 31/12/N	+	652.413	550.626
<b>L</b> Budgetary recovery orders issued before 2013 and cashed in the year	+		12
<b>M</b> Payment appropriations carried over to N+1	-	-983.927	-1.140.110
<b>N</b> Cancellation of unused carried over payment appropriations from previous year	+	234.545	194.939
<b>Total</b>		<b>652.633</b>	<b>550.730</b>
<b>Budgetary result (Budgetary Outturn)</b>		<b>652.413</b>	<b>550.626</b>
<b>Including amount of exchange rate differences</b>		<b>14</b>	
Delta not explained		-206	-105

As previously explained, the results of the general accounts and the budget accounts are different, due to the different approach between the two accounting systems.

For the year 2013, the Economic result is 360 €, while the Budgetary result is +652.413 €.

While the budgetary accounts give a picture of the budget implementation based on the principle of cash modified<sup>6</sup>, the general accounts<sup>7</sup> provide information about the financial position, performance and changes in capital.

The differences between the Economic and the Budgetary results for 2013 exercise can be explained as follows:

- A) Reversal of Accruals 2012 –662.729 €: Costs charged in 2012 considering that the transactions or events occurred in 2012 but for which the payments were done in 2013.
- B) Accruals 2013 +606.424 €: Costs charged in 2013 exercise considering that the transactions or events occurred in 2013, nevertheless the payments will be done in 2014.

<sup>6</sup> This means that the expenses or revenues are recorded when an in- or outflow occurs. The appropriations carried over are also recorded.

<sup>7</sup> This means that the effects of the transactions or events are recognised when they occur, independently of the moment of the payment or receipt.

This amount also includes the provision booked in the general accounts to cover the holidays not taken by staff in 2013. It is not considered as an expense in the budgetary accounts, since no outflow occurred.

- C) The outstanding invoice(s) at year end 2013 amounted to 2280 €.
- D) Depreciation + 29.014 € : In general accounts, the cost to be charged to the exercise corresponds to the depreciation of assets.
- E) Provisions - 75.337 €: Provision booked in 2012 regarding possible adoption by the Council of a salary adjustment from July 2011 to end December 2013 (annual increase by 1.7%), was decreased from 115.759 € to 40.422 €, further to the European Court of Justice ruling of 19/11/2013 and to the new agreement of March 2014 on the basis of a one year adjustment of 0% over the period July 2011-June 2012 and 0.8% over the period July 2012 - June 2013. The possible related payments have not taken place in 2013.
- F) No outstanding recovery order issued in 2013 in class 7 and not yet cashed.
- G) No pre-financing given in 2012 and cleared in 2013.
- H) Payments made from carry over of payments appropriations + 905.565 €: This amount has to be adjusted to the economic outturn since the impact on charges was registered in 2013, while the impact on budget accounts occurred in 2012.
- I) Invoices booked in previous year – 587 €: This amount has to be adjusted since the payment and the recognition of the corresponding charges occurred in different exercises.
- J) Asset acquisitions - 55.388 €: This amount has to be adjusted since the economic result includes the depreciations, without taking into account the related payments. Please refer to paragraph D).
- K) Pre-financing open at 31/12/2013 + 652.413 €: This amount is adjusted to the economic result since it is not considered as revenue when determining the economic outturn. Moreover, this amount has to be returned to the Commission so that it is treated as a liability, while in budgetary accounts it is considered as revenue.
- L) There was no budgetary recovery orders issued before 2013 and cashed in the year.
- M) Payments appropriations of 2013 carried over to 2013 – 983.927 €: This amount is intended to cover the commitments of 2013 carried over to 2014. It is recorded in budgetary accounts, but not in general accounts.
- N) Non-used carried over payments appropriations from 2012 + 234.545 €: This amount corresponds to the non-used payment appropriations carried over from 2012 to 2013. The amount has to be adjusted.

PART III - Reports on budget Implementation

1. Budget Outturn Account

EUR

		2013	2012
<b>REVENUE</b>			
Commission subsidy (for the operating budget - Titles 1,2 and 3 - of the Agency)	+	7.235.200	7.223.400
Other contributions and funding received via the Commission	+		
Other donors	+		
Fee income	+		
Other revenue	+	50	
<b>TOTAL REVENUE (a)</b>		<b>7.235.250</b>	<b>7.223.400</b>
<b>EXPENDITURE</b>			
<i>Title I: Staff</i>			
Payments	-	3.825.924	3.856.653
Appropriations carried over	-	105.068	168.561
<i>Title II: Administrative Expenses</i>			
Payments	-	1.015.542	997.642
Appropriations carried over	-	145.418	194.676
<i>Title III: Operating Expenditure</i>			
Payments	-	992.004	873.300
Appropriations carried over	-	733.440	776.873
<b>TOTAL EXPENDITURE (b)</b>		<b>6.817.396</b>	<b>6.867.705</b>
<b>OUTTURN FOR THE FINANCIAL YEAR (a-b)</b>		<b>417.854</b>	<b>355.695</b>
Cancellation of unused payment appropriations carried over from previous year	+	234.545	194.939
Adjustment for carry-over from the previous year of appropriations available at 31.12 arising from assigned revenue	+		
Exchange differences for the year (gain +/-loss -)	+/-	14	-257
<b>BALANCE OF THE OUTTURN ACCOUNT FOR THE FINANCIAL YEAR</b>		<b>652.413</b>	<b>550.626</b>
Balance year N-1	+/-	550.626	521.387
Positive balance from year N-1 reimbursed in year N to the Commission	-	-550.626	-521.387
<b>Result used for determining amounts in general accounting</b>		<b>652.413</b>	<b>550.626</b>
<b>Commission subsidy - agency registers accrued revenue and Commission accrued expense</b>		<b>6.582.787</b>	<b>6.672.774</b>
<b>Pre-financing remaining open to be reimbursed by agency to Commission in year N+1</b>		<b>652.413</b>	550.626
<b>Not included in the budget outturn:</b>			
Interest generated by 31/12/2013 on the Commission subsidy funds and to be reimbursed to the Commission (liability)		88	2.384

**2. Budget Implementation Reports**

REVENUE		Initial Budget	Budget 1st Revision	Budget 1st Amendment								
I01000 European Community Contribution		7.070.000	7.070.000	7.070.000								
I02000 EFTA Contribution		153.400	153.400	165.200								
<b>TOTAL</b>		<b>7.223.400</b>	<b>7.223.400</b>	<b>7.235.200</b>								
EXPENDITURE	Title	Initial Budget	Budget 1st Revision	Budget 1st Amendment	Transfers Between Bud.Lines	Final Budget After Amend. and Transfers	Commitments Execution 31-12-2013	%	Payments Execution 31-12-2013	%	Commitments carried forward RAL	
B10A01100 Basic Salaries	1	1.337.000	1.273.000	1.273.000	-64.000	1.273.000	1 145 359,88	89,97 %	1 145 359,88	89,97 %	0,00	
B10A01110 Contractual Agents	1	2.240.000	2.268.000	2.268.000	+28.000	2.268.000	2 104 523,25	92,79 %	2 104 523,25	92,79 %	0,00	
B10A01120 Cov.risks dis.,acc.	1	45.000	45.000	45.000	-	45.000	32 740,68	72,76 %	32 740,68	72,76 %	0,00	
B10A01121 Cov.risk unemp.&pens	1	14.300	14.300	14.300	-	14.300	11 425,84	79,90 %	11 425,84	79,90 %	0,00	
B10A01200 Recruitment expenses	1	20.000	30.000	30.000	+10000	30.000	14 942,37	49,81 %	12 942,37	43,14 %	2 000,00	
B10A01210 Services provided by PMO	1	48.000	48.000	48.000	-	48.000	48 000,00	100,00 %	33 422,41	69,63 %	14 577,59	
B10A01300 Services provided –DG HR	1	15.000	15.000	15.000	-	15.000	15 000,00	100,00 %	7 376,20	49,17 %	7 623,80	
B10A01301 Train.,lang.cr.staff	1	63.000	63.000	63.000	-	63.000	63 000,00	100,00 %	35 479,73	56,32 %	27 520,27	
B10A01302 Other Infrastructure	1	148.000	148.000	148.000	-	148.000	148 000,00	100,00 %	113 793,39	76,89 %	34 206,61	
B10A01400 Interim Agents	1	294.000	294.000	295.805	1.805	295.805	295 804,80	100,00 %	276 664,59	93,53 %	19 140,21	
B10A01401 In-service training	1	53.000	54.000	52.195	-1.805	52.195	52 195,20	100,00 %	52 195,20	100,00 %	0,00	
<b>1 Total</b>		<b>4.277.300</b>	<b>4.252.300</b>	<b>4.252.300</b>	<b>-25.000</b>	<b>4.252.300</b>	<b>3 930 992,02</b>	<b>92,44 %</b>	<b>3 825 923,54</b>	<b>89,97 %</b>	<b>105 068,48</b>	
B10A02000 Rent& Ch.:W/E/H/S/C	2	650.000	651.579	651.579	1.579	651.579	651 579,39	100,00 %	651 579,39	100,00 %	0,00	
B10A02001 Oth.Expend.on build.	2	15.000	13.421	13.421	-1.579	13.421	8 900,06	66,32 %			8 900,06	
B10A02100 P&M eq./soft./U.sup.	2	155.000	155.000	155.000	-	155.000	154 979,59	99,99 %	134 221,37	86,59 %	20 758,22	
B10A02102 U.Sup.&Telecom-DIGIT	2	168.000	168.000	168.000	-	168.000	162 754,50	96,88 %	162 754,50	96,88 %	0,00	
B10A02210 Purch.& maintenance	2	7.000	7.000	7.000	-	7.000	5 855,01	83,64 %			5 855,01	
B10A02220 Lib.stocks: B,N,Tmag	2	3.300	3.300	3.300	-	3.300	1 487,40	45,07 %			1 487,40	
B10A02300 Office supplies	2	15.000	15.000	15.000	-	15.000	8 685,53	57,90 %	221,00	1,47 %	8 464,53	
B10A02310 Bank Charges	2	2.000	2.000	2.000	-	2.000	1 600,00	80,00 %	262,02	13,10 %	1 337,98	
B10A02320 Legal Advice	2	5.000	5.000	5.000	-	5.000					0,00	
B10A02330 Other insurances	2	1.100	1.100	1.100	-	1.100	880,00	80,00 %			880,00	
B10A02331 Exp.internal meeting	2	1.000	1.000	1.000	-	1.000	600,00	60,00 %	481,51	48,15 %	118,49	
B10A02400 Postal Charges	2	10.000	10.000	10.000	-	10.000	8 000,00	80,00 %	6 822,38	68,22 %	1 177,62	
B10A02500 Other Services	2	187.600	187.600	187.600	-	187.600	155 638,41	82,96 %	59 199,33	31,56 %	96 439,08	
<b>2 Total</b>		<b>1.220.000</b>	<b>1.220.000</b>	<b>1.220.000</b>	<b>-</b>	<b>1.220.000</b>	<b>1 160 959,89</b>	<b>95,16 %</b>	<b>1 015 541,50</b>	<b>83,24 %</b>	<b>145 418,39</b>	
B10B03100 Meetings & Info.days	3	229.000	204.500	204.500	-24.500	204.500	182 935,16	89,45 %	153 777,10	75,20 %	29 158,06	
B10B03101 Mis.&All.ext.exp.	3	240.000	230.000	230.000	-10.000	230.000	228 460,06	99,33 %	178 071,73	77,42 %	50 388,33	
B10B03102 Missions of staff	3	130.000	130.000	130.000	-	130.000	130 000,00	100,00 %	98 028,74	75,41 %	31 971,26	
B10B03103 Repres. Allowance	3	500	500	500	-	500					0,00	
B10B03200 Data collection IT	3	290.000	290.000	290.000	-	290.000	289 920,00	99,97 %	140 541,22	48,46 %	149 378,78	
B10B03201 Dedic.IT syst.sup.op	3	185.000	185.000	185.000	-	185.000	180 759,00	97,71 %	180 759,00	97,71 %	0,00	
B10B03300 Co.,Ed.,Pu.,Web,Co.	3	376.000	385.500	385.500	+9.500	385.500	383 350,62	99,44 %	53 149,42	13,79 %	330 201,20	
B10B03310 Other services link	3	275.600	325.600	337.400	+61.800	337.400	330 018,99	97,81 %	187 676,25	55,62 %	142 342,74	
<b>3 Total</b>		<b>1.726.100</b>	<b>1.751.100</b>	<b>1.762.900</b>	<b>+36.800</b>	<b>1.762.900</b>	<b>1 725 443,83</b>	<b>97,88 %</b>	<b>992 003,46</b>	<b>56,27 %</b>	<b>733 440,37</b>	
<b>Grand Total</b>		<b>7.223.400</b>	<b>7.223.400</b>	<b>7.235.200</b>	<b>11.800</b>	<b>7.235.200</b>	<b>6 817 395,74</b>	<b>94,23 %</b>	<b>5 833 468,50</b>	<b>80,63 %</b>	<b>983 927,24</b>	

CREDITS CARRIED OVER 2012-2013 -C8

Commitment Item	Title	Commitments Carried over 2012-2013	Commitment Execution 31-12-2013	%	Available Amount Budget-Commitments (Commitments not used )	Payment Execution 31-12-2013
B10A01200 Recruitment expenses	1	13 897,43	6 627,47	47,69 %	7 269,96	6 627,47
B10A01210 Services provided by PMO	1	12 895,50	7 669,53	59,47 %	5 225,97	7 669,53
B10A01300 Services provided -DG HR	1	15 845,60	4 818,45	30,41 %	11 027,15	4 818,45
B10A01301 Train.,lang.cr.staff	1	45 236,50	26 688,35	59,00 %	18 548,15	26 688,35
B10A01302 Other Infrastructures	1	50 167,38	37 167,93	74,09 %	12 999,45	37 167,93
B10A01400 Interim Agents	1	26 508,16	26 508,16	100,00 %	0	26 508,16
-service training and staff exchanges	1	4 010,02	0,00	0,00 %		0,00
	<b>1 Total</b>	<b>168 560,59</b>	<b>109 479,89</b>	<b>64,95 %</b>	<b>59 080,70</b>	<b>109 479,89</b>
B10A02001 Oth. expend. on buildings	2	2 938,83	0,00	0 %	2 938,83	0,00
B10A02100 P&M eq./soft./U.sup.	2	35 601,98	34 970,66	98,23 %	631,32	34 970,66
B10A02102 User Support and Telecomm.DIGIT	2	761,45	0,00	0,00 %	761,45	0,00
B10A02210 Purchase and maintenance	2	6 000,00	3 720,41	62,01 %	2 279,59	3 720,41
B10A02220 Library stocks: Books, Newspapers, techn. magazines	2	640,92	594,10	92,69 %	46,82	594,10
B10A02300 Office supplies	2	13 635,97	9 495,49	69,64 %	4 140,48	9 495,49
B10A02310 Bank Charges	2	500,00	0,00	0,00 %	500,00	0,00
B10A02330 Other insurances	2	579,68	0,00	0,00 %	579,68	0,00
B10A02331 Exp.internal meeting	2	402,54	167,56	41,63 %	234,98	167,56
B10A02500 Other Services	2	133 615,04	127 370,76	95,33 %	6 244,28	127 370,76
	<b>2 Total</b>	<b>194 676,41</b>	<b>176 318,98</b>	<b>90,57 %</b>	<b>18 357,43</b>	<b>176 318,98</b>
B10B03100 Meetings & Info.days	3	100 247,23	5 344,68	5,33 %	94 902,55	5 344,68
B10B03101 Mis.&All.ext.exp.	3	65 041,00	61 302,29	94,25 %	3 738,71	61 302,29
B10B03102 Missions of staff	3	38 252,49	10 639,20	27,81 %	27 613,29	10 639,20
B10B03200 Data collection IT	3	138 715,47	138 215,47	99,64 %	500,00	138 215,47
B10B03300 Co.,Ed.,Pu.,Web,Co.	3	342 826,02	313 464,52	91,44 %	29 361,50	313 464,52
B10B03310 Other services link	3	91 791,00	90 800,00	98,92 %	991,00	90 800,00
	<b>3 Total</b>	<b>776 873,21</b>	<b>619 766,16</b>	<b>79,78 %</b>	<b>157 107,05</b>	<b>619 766,16</b>
	<b>Grand Total</b>	<b>1.140.110,21</b>	<b>905 565,03</b>	<b>79,43 %</b>	<b>234 545,18</b>	<b>905 565,03</b>

Note: De-commitments on 31/12/2013

### **3. Notes on Budget Implementation**

EAHC as an executive agency has an operating budget governed by the Commission Regulation N°1653/2004. According to Article 15 of Regulation EC N°58/2003, the operating budget covers exclusively the administrative expenditure for the financial year.

The subsidy is transferred to the Agency in several instalments, according to Article n°18 of the Commission Decision C (2008)-4943 of 09/09/2008.

The budget consists only of non-differentiated appropriations. In 2013 the budget was amended in October. This amendment resulted in an increase of the total initial budget by 11.800 €.

#### **Exercise 2013**

##### **Credits of the Year – C1**

- Revenue is composed of an annual subsidy transferred by the Commission. The subsidy for 2013 was 7.235.200 €.

The subsidy was received in 3 instalments in **April, August and October**.

- The budget for 2013 was committed for an amount of 6.817.396 €, corresponding to 94,2% of the total.  
The payment execution reached the amount of 5.833.469 € corresponding to 81 % of the initial budget or to 86% of the committed budget.

A total amount of 983.927 € was carried over to 2014 representing 14% of the commitments of the year.

The major amounts carried over concern the activities of:

- meetings and info days intended for Programme participants,
- data collection and IT systems,
- communication (video clips, brochures, etc.) regarding the Consumers programme and the Better Training for Safer Food one,
- financial audits contracted with Mazars in 2013.

In compliance with the Financial Regulation, the unused staff expenses were de-committed at the end of the year. Additionally a review of the provisional commitments took place, in order to ensure that only justified commitments would be carried over to 2014.



Expenditure is divided into 3 titles:

**- Title 1: Expenses for personnel linked to the Agency**

This title includes expenses for: salaries, allowances and social costs, recruitment expenses, training, services provided by DG Admin and PMO, social perquisites and interim services.

<b>Title 1</b>	<b>2013</b>	<b>%</b>	<b>2012</b>	<b>Delta 2013-2012</b>	<b>Delta 2013-2012</b>
	€		€	€	%
<b>Budget Allocated</b>	<b>4.252.300</b>	<b>59% of the total Budget</b>	<b>4.235.000</b>	<b>17.300</b>	<b>0,4%</b>
<b>Commitments Execution</b>	<b>3.930.992</b>	<b>92%</b>	<b>4.025.213</b>	<b>-94.221</b>	<b>-2%</b>
<b>Payments Execution</b>	<b>3.825.924</b>	<b>90%</b>	<b>3.856.653</b>	<b>-30.729</b>	<b>-0,8%</b>
<b>RAL</b>	<b>105.068</b>	<b>3% of the Commitments execution</b>	<b>168.561</b>	<b>-63.493</b>	<b>-38%</b>

**Comments:**

- Title 1 represents 59% of the total budget,
- 92% of the budget was committed and 90% was paid and only 3% were transferred in RAL.
- The carry-over amounts from 2013 to 2014 concerns:
  - Recruitment expenses,
  - Services provided by PMO and DG HR – medical service and training (SLA),
  - Training and language courses for staff,
  - Other infrastructure,
  - Interim services committed in 2013 exercise but to be paid in 2014.
- The expenses in Title 1 (in terms of commitment execution) slightly decreased by 2%, mainly because of the cancellation of the provisional budget for salary indexation, which resulted from the ruling of the European Court of Justice of 19<sup>th</sup> November 2013<sup>8</sup>.

**- Title 2: Central Support costs**

This title includes expenses related to: rent and charges, purchase of equipment, furniture, office supplies, service legal agreements with DG Budget, DIGIT and other services related to the operating activities.

<b>Title 2</b>	<b>2013</b>	<b>%</b>	<b>2012</b>	<b>Delta 2013-2012</b>	<b>Delta 2013-2012</b>
	€		€	€	%
<b>Budget Allocated</b>	<b>1.220.000</b>	<b>17% of the total Budget</b>	<b>1.208.300</b>	<b>11.700</b>	<b>1%</b>
<b>Commitments Execution</b>	<b>1.160.960</b>	<b>95%</b>	<b>1.192.318</b>	<b>-31.358</b>	<b>-3%</b>
<b>Payments Execution</b>	<b>1.015.542</b>	<b>83%</b>	<b>997.642</b>	<b>17.899</b>	<b>1.8%</b>
<b>RAL</b>	<b>145.418</b>	<b>13% of the Commitments execution</b>	<b>194.676</b>	<b>-49.258</b>	<b>-25%</b>

<sup>8</sup> Judgment of the Court (Grand Chamber) of 19 November 2013, Case C-196/12

**Comments:**

- Title 2 represents 17% of the total budget,
- 95% of the budget was committed and 83% was paid and 13% (of allocated budget) was transferred in RAL,
- The most significant amount carried over to 2014 relates to Other services (e.g. concerning support for a risk identification exercise and IT support services) to be paid in 2014,
- The most significant expense, 53% of allocated budget in title 2 relates to office space: rent and charges.

**- Title 3: Expenditure linked to the Agency's operations**

This title includes expenses for: meetings organised for DG SANCO, payments of experts participating in the evaluation of calls for proposals, missions, IT expenditure, communication, ex-post audits directly related to operational activities.

<b>Title 3</b>	<b>2013</b>	<b>%</b>	<b>2012</b>	<b>Delta 2013-2012</b>	<b>Delta 2013-2012</b>
	<b>€</b>		<b>€</b>	<b>€</b>	<b>%</b>
<b>Budget Allocated</b>	<b>1.762.900</b>	<b>24% of the total Budget</b>	<b>1.780.100</b>	<b>-17.200</b>	<b>-1%</b>
<b>Commitments Execution</b>	<b>1.725.444</b>	<b>98%</b>	<b>1.650.173</b>	<b>75.271</b>	<b>5%</b>
<b>Payments Execution</b>	<b>992.004</b>	<b>56%</b>	<b>873.300</b>	<b>118.704</b>	<b>14%</b>
<b>RAL</b>	<b>733.440</b>	<b>43% of the Commitments execution</b>	<b>776.873</b>	<b>-43.433</b>	<b>-6%</b>

**Comments:**

- Title 3 represents 24% of the total budget,
- 98% of the budget was committed, 56% was paid and 43% (of allocated budget) was transferred in RAL,
- In comparison with 2012, the budget allocated decreased by 1 %.
- The amount of 733.440 € carried-over from 2013 to 2014 includes :
  - Meetings organised in 2013 for which the reimbursement of expenses will be paid in 2014 and includes as well the amounts for meetings planned in the year 2014 for which experts were invited in 2013,
  - IT services: services provided in 2013 but not yet paid and services to be provided in the year 2014,
  - Mission's expenses realised in 2013 but not paid until the 31/12/2013 to the concerned staff members,
  - Communication and promotion activities in Consumers and BTSF: videos, booklets,
  - Several services related with ex-post evaluation and financial audit ex-post outsourced in 2013.

**Credits carried over from 2012 to 2013 – C8**

- In 2012 the RAL amounted to 1.141.110 € :
  - Title 1: 168.561 € 15%
  - Title 2: 194.676 € 17%
  - Title 3: 776.873 € 68%

A review of open commitments took place at the end of 2013 and a total of 234.545 € was de-committed. This amount will be returned to the Commission after closure of the accounts.

For more details please refer to the Budget Outturn account.

The non used amounts concern some expenses that were foreseen to take place during the following exercise, but which did not finally occur.

**4. Human Resources on 31-12-2013**

<b>Categories and grades</b>	<b>31-12-2013</b>	<b>Planned</b>
<b>Temporary Agents</b>		
AD14	1	1
AD11	2	2
AD9	1	1
AD8		1
AD7	1	1
AD6	1	1
AD5	3	2
AST7		1
AST6	1	1
AST5		1
AST 3	1	
<b>Total Temporary Agents</b>	<b>11</b>	<b>12</b>
<b>Contractual Agents</b>		
IV	21	21
III	10	9
II	7	8
I	1	
<b>Total Contractual Agents</b>	<b>39</b>	<b>38</b>
<b>TOTAL</b>	<b>50</b>	<b>50</b>

**5. Overview of contracts on 31-12-2013**

Expenditure Type	Commitment	Contract Reference	Amount	Contractor Name	Good	Service	Negotiated procedure	Framework Contract
ADM	PHE.822	EAHC/2013/BDC/02/IT - COMPAREX NEDERLAND B.V. - RENEWAL OF MAINTENANCE LICENSES	7.614,13	COMPAREX NEDERLAND BV*		x		
ADM	PHE.842	EAHC/2013/BDC/10/ADM - OIL - OFFICE SUPPLIES - FINAL DE COMMITMENT	221,00	COMMISSION EUROPEENNE*EUROPEAN COMM	x			
ADM	PHE.877	EAHC/2013/BDC/24/ADM - OIL - OFFICE SUPPLIES	8.464,53	COMMISSION EUROPEENNE*EUROPEAN COMM	x			
ADM	PHE.881	EAHC/2013/SC/74/ADM - BUDG-12PO-PO-02 / FC 30-CE-0542730/00-53 - PWC EU SERV. EESV	39.800,00	PRICEWATERHOUSECOOPERS EU SERVICES		x		
ADM	PHE.883	EAHC/2013/BDC/26/ADM - CDT - TRANSL. OF COA'S COMMENTS	2.347,40	TRANSLATION CENTRE FOR THE BODIES O		x		
ADM	PHE.915	EAHC/2013/BDC/40/ADM - OIL - FURNITURE 2013	2.394,70	COMMISSION EUROPEENNE*EUROPEAN COMM	x			
ADM	PHE.803	2013 PROVISIONAL - CAS CRECHE GARDERIE, SCHOLAR BUS - COMPL.2	148.000,00	European Parliament		x		
ADM	PHE.804	2013 PROVISIONAL - SERVICES PROVIDED BY PMO - COMPL2	48.000,00	PMO		x		
ADM	PHE.805	2013 PROVISIONAL - SERVICES PROVIDED BY DG HR - COMPL.2	15.000,00	DG HR		x		
ADM	PHE.806	2013 PROVISIONAL OTHER INSURANCES - COMPL1	880,00	VAN BREDA INTERNATIONAL		x		
ADM	PHE.807	2013 PROVISIONAL - BANK CHARGES. - COMPL.1	1.600,00	BCEE		x		
ADM	PHE.808	2013 PROVISIONAL - POSTAL CHARGES - COMPL1	8.000,00	OIL		x		
ADM	PHE.809	2013 PROVISIONAL - RENT AND CHARGES DROSBACH / OIL - COMPL.2	651.579,39	OIL		x		
ADM	PHE.810	2013 PROVISIONAL - INTERIM - COMPL3	295.804,80	RANDSTAD Luxembourg		x		
ADM	PHE.812	2013 PROVISIONAL - P&M EQ./SOFT / USER SUP.(ABAC, SAP...) - PARTIAL DECOMMITMENT 2	2.493,00	DG BUDG		x		
ADM	PHE.817	2013 - PROVISIONAL - EXPENSES LINKED TO INTERNAL MEETINGS - PARTIAL DECOMMITMENT	600,00	OIL		x		

Expenditure Type	Commitment	Contract Reference	Amount	Contractor Name	Good	Service	Negotiated procedure	Framework Contract
ADM	PHE.818	2013 PROVISIONAL - TRAINING - COMPL.1	63.000,00	DG HR		x		
ADM	PHE.824	2013 PROVISIONAL - IN-SERVICE TRAINING / TRAINEES - COMPL. 1 - FINAL DECOMMITMENT	52.195,20	DG HR		x		
ADM	PHE.898	2013 PROVISIONAL - OIL - MODIFICATION OF OFFICE SPACE - COMPL1	8.900,06	OIL		x		
ADM	PHE.919	PROVISIONAL 2013 - PUCHASE OF IT BOOKS	165,58	SEVERAL SUPPLIERS, Breakdown not available	x			
BTSF	PHE.834	EAHC/2013/SC/02/BTSF - MEDIA CONSULTA - P° OF BTSF WRITTEN MATERIAL	59.986,50	MEDIA CONSULTA INTERNATIONAL		x		x
BTSF	PHE.847	EAHC 2013/SC/01/BTSF - CIVIC CONSULTING - MARKET STUDY PUBLIC PROCUREMENT BTSF	49.815,00	CIVIC CONSULTING ALLEWELDT & KARA G		x		
BTSF	PHE.846	EAHC/2013/BDC/14/BTSF - PRODUCTION OF BTSF ANNUAL REPORT 2012 - FINAL DECOMMITMENT	3.486,96	COMMISSION EUROPEENNE*EUROPEAN COMM		x		
BTSF	PHE.864	EAHC/2013/BDC/15/BTSF - DIFFUSION OF BTSF ANNUAL REPORT 2012 - CHANGE BA	3.570,00	COMMISSION EUROPEENNE*EUROPEAN COMM		x		
BTSF	PHE.870	EAHC/2013/BDC/21/BTSF - PARC BELLEVUE - BTSF INFO DAY - FINAL DECOMMITMENT	1.335,00	PARC BELLEVUE SARL*		x		
BTSF	PHE.888	EAHC/2013/SC/71/PHP - PRITCHARD - PROVISION OF A REVISED DRAFT BOOKLET ON ANIMAL WELFARE	4.500,00	PRITCHARD		x		
BTSF	PHE.889	EAHC/2013/SC/72/BTSF - GLAVIN - PROVISION OF A REVISED DRAFT BOOKLET ON BORDER INSPECTION POSTS	4.500,00	GLAVIN		x		
BTSF	PHE.890	EAHC/2013/SC/73/BTSF - DE MAN - PROVISION OF A REVISED DRAFT BOOKLET ON FEED LAW	4.500,00	DE MAN		x		
BTSF	PHE.876	EAHC/2013/SC/30/BTSF / LIGARIS / BTSF INFO DAY 2013 - BXLS	14.110,00	LIGARIS SAS*LIGARIS E-COMM E-TOPICS		x		
BTSF	PHE.896	EAHC/2013/BDC/29/BTSF- CDT - TRANSL. OF BTSF ANNUAL REPORT 2012 - FINAL DECOMMITMENT	17.460,00	TRANSLATION CENTRE FOR THE BODIES O		x		
BTSF	PHE.903	EAHC/2013/BDC/33/BTSF - OP - PRODUCTION OF BTSF ANNUAL REPORT 2012 (FR,DE & ES) - COMPL.1	2.721,87	PUBLICATIONS OFFICE OF THE EUROPEAN		x		
BTSF	PHE.912	EAHC/2013/SC/84/BTSF - MOSTRA - PRODUCTION OF A VIDEO DOCUMENTARY ON THE BTSF INITIATIVE	59.373,00	MOSTRA SA*		x		

Expenditure Type	Commitment	Contract Reference	Amount	Contractor Name	Good	Service	Negotiated procedure	Framework Contract
CONS	PHE.853	EAHC/2013/SC/29/CP - LIGARIS - ECC YEARLY WORKSHOP APRIL 2013 - FINAL DECOMMITMENT	14.308,05	LIGARIS SAS*LIGARIS E-COMM E-TOPICS		x		x
CONS	PHE.879	EAHC/2013/BDC/25/CP - CDT - TRANSL. OF LETTERS CONCERNING ECC SLOVANIA	9.389,60	TRANSLATION CENTRE FOR THE BODIES O		x		
CONS	PHE.894	EAHC/2013/SC/79/CP - PROPAGER - "CONSUMER CLASSROOM INTER-SCHOOL COMPETITION"	39.988,00	PROPAGER SARL*EURO JEUNE		x		
CONS	PHE.916	EAHC/2013/SC/97/IT - STRATEQO/TRASYS - FWK DI/06772 - IS-SCO EXPERT / EC WEBSITE CONSUMER CLASSROOM	14.935,14	STRATIQUO CONSORTIUM*TRASYS SA SIEME		x		
CONS	PHE.928	EAHC/2013/BDC/51/CP - CDT - TRANSL. OF THE REPLY FROM SLOVIANIAN AUTHORITIES (MEDT)	282,50	TRANSLATION CENTRE FOR THE BODIES O		x		
CONS	PHE.859	2013 PROVISIONAL - CP - ECC. WKSHOP - LUX 24/04/2013	979,00	SEVERAL SERVICE PROVIDERS		x		
CP	PHE.931	EAHC/2013/BDC/56/CP - CDT - TRANSL. OF TENDER SPECIFICATION & INVITATION TO TENDERER - CALL EAHC/CP/2013/09 - INFORMATION CAMPAIGN IN CROATIA	8.872,11	TRANSLATION CENTRE FOR THE BODIES O		x		
DIR & ADM	PHE.880	MAZARS - SC 05_06 - TECHNICAL ASSISTANCE SERVICES IN FIELDS OF AUDITS & CONTROLS - EAHC/2013/SC/69/ADM - ADD1 - PARTIAL DECOMMITMENT	95.172,00	MAZARS SA*		x		
DIR & ADM	PHE.885	MAZARS - EAHC/2013/SC/78/ADM - PROVISION OF OF ADDITIONAL TECHNICAL ASSISTANCE SERVICES IN THE FIELD OF AUDITS AND CONTROLS - AUDIT OF GRANTS OF ECC-NET SLOVENIA: 2010 81 25, 2009 81 25 AND 17.020200 / 09 (08) / 524734.)	5.000,00	MAZARS SA*		x		
DIR & ADM	PHE.917	EAHC/2013/SC/98/ADM - JULIAN HALE - WEB CONTENT REVISION & DRAFTING - FINAL DECOMMITMENT	13.500,00	HALE		x		
DIR & ADM	PHE.929	EAHC/2013/BDC/54/ADM - MOSTRA - PURCHASE OF PROMOTIONAL & VISIBILITY MATERIAL FOR EAHC COMMUNICATION ACTIVITIES	14.500,00	MOSTRA SA*	x			
DIR & ADM	PHE.932	EAHC/2013/BDC/58/ADM - EMAKINA - PURCHASE OF FOOTAGE MATERAIL RELATED TO THE VIDEOCLIPS	1.200,00	EMAKINA BELGIQUE SA*	x			
DIR & ADM	PHE.831	PROVISIONAL 2013 - OPOCE - STORAGE & PACKAGING	202,00	OPOCE		x		

Expenditure Type	Commitment	Contract Reference	Amount	Contractor Name	Good	Service	Negotiated procedure	Framework Contract
IT	PHE.828	EAHC/2013/SC/15/IT - PANOPLISA - ESP -DESIS DI/06760 / J.P. MAQUESTIAUX	99.061,60	PANOPLISA CONSORTIUM*TRASYS SA SIEM		x		
IT	PHE.833	EAHC/2013/BDC/07/IT - COMPAREX NEDERLAND B.V. - RENEWAL OF SOFT. LICENSES	1.383,53	COMPAREX NEDERLAND BV*		x		
IT	PHE.832	EAHC/2013/BDC/06/IT - GETSYS - MAINTENANCE COLOR PRINTER 02 (XEROX PHASER 7400)	964,23	GETSYS SOCIETE MOMENTANNEE*THV GETS		x		
IT	PHE.835	EAHC/2013/BDC/08/IT - TELINDUS - MAINTENANCE OF STORAGE SERVER - FINAL DECOMMITMENT	938,00	TELINDUS SA*		x		
IT	PHE.836	EAHC/2013/SC/14/IT - ONE4EU2 - ESP DESIS II DI/06775 / LUISA SOARES MARQUES	115.168,40	ONE4EU2 CONSORTIUM*UNISYS BELGIUM S		x		
IT	PHE.838	EAHC/2013/SC/20/IT - ONE4EU2 - ESP DESIS II DI/06775 / SEBASTIEN AMADEI	47.535,40	ONE4EU2 CONSORTIUM*UNISYS BELGIUM S		x		x
IT	PHE.839	EAHC/2013/SC/21/IT - SERCO BELGIUM - A. MENIDIATIS - FC 06850-05	32.028,00	SERCO BELGIUM SA*		x		x
IT	PHE.843	EAHC/2013/SC/24/IT - PANOPLISA - FWK DI/06760 / HENRI MOXHON - PH. BRYNAERT / ADD1.	75.690,00	PANOPLISA CONSORTIUM*TRASYS SA SIEM		x		x
IT	PHE.820	EAHC/2013/BDC/16/IT - GETSYS LUX- PURCH. OF CONS. FOR PRINTERS - FWK DI/6940	2.764,77	GETSYS LUXEMBOURG ASSOCIATION MOMEN	x			
IT	PHE.821	EAHC/2013/BDC/17/IT - GETSYS BELGIUM- PURCH. OF CONS. FOR PRINTERS - FWK DI/5891	5.162,68	GETSYS SOCIETE MOMENTANNEE*THV GETS	x			
IT	PHE.851	EAHC/2013/SC/23/IT - SERCO BE - V.CLAUSSE- (USER SUPP. AGENT)	46.229,40	SERCO BELGIUM SA*		x		
IT	PHE.858	EAHC/2013/BDC/18/IT - ORACLE - RENEWAL OF MAINTENANCE FOR ORACLE USER LICENSES	1.577,56	ORACLE BELGIUM BVBA*		x		
IT	PHE.860	EAHC/2013/SC/22/IT - SERCO BELGIUM - A. MENIDIATIS - FC 06850-05	23.361,50	SERCO BELGIUM SA*		x		x
IT	PHE.865	EAHC/2013/BDC/20/IT - COMPAREX NEDERLAND B.V. RENEWAL OF MAINT. LICENSES	898,96	COMPAREX NEDERLAND BV*		x		
IT	PHE.868	EAHC/2013/BDC/22/IT - HEWLETT PACK -DI/07020- MICROSOFT LICENSE - 06/13 TO 05/14	6.633,90	HEWLETT PACKARD BELGIUM BVBA*		x		
IT	PHE.878	EAHC/2013/BDC/25/IT - SYSTEMAT - PURCH. & MAINT. RENEWAL OF SERVERS & TAPE LOADER	46.679,46	SYSTEMAT LUXEMBOURG PSF SA*	x			
IT	PHE.893	EAHC/2013/SC/75/ADM - ONE4EU2 - ESP DESIS II DI/06775 / ROSINE UWAMAHORO	49.603,40	ONE4EU2 CONSORTIUM*UNISYS BELGIUM S		x		
IT	PHE.907	EAHC/2013/BDC/34/IT - COMPAREX NEDERLAND B.V. RENEWAL OF SOFT. LICENSES	5.949,31	COMPAREX NEDERLAND BV*		x		

Expenditure Type	Commitment	Contract Reference	Amount	Contractor Name	Good	Service	Negotiated procedure	Framework Contract
IT	PHE.918	EAHC/2013/BDC/46/IT - GETSYS - MAINTENANCE PRINTERS LEXMARK E360D	547,84	GETSYS SOCIETE MOMENTANNEE*THV GETS		x		
IT	PHE.921	EAHC/2013/BDC/43/IT - SAP BELGIUM - PURCHASE & MAINT. OF BO & WEBI LICENSES	7.338,53	SAP BELGIUM - SYSTEMS APPLICATIONS		x		
IT	PHE.922	EAHC/2013/BDC/45/IT - COMPAREX NEDERLAND B.V. - RENEWAL OF SOFT. LICENSES Q4	3.454,80	COMPAREX NEDERLAND BV*		x		
IT	PHE.923	EAHC/2013/BDC/44/IT - BECHTLE AG. - PURCHASE OF NOTEBOOKS	4.665,55	BECHTLE AG*	x			
IT	PHE.924	EAHC/2013/BDC/48/IT - GETSYS LUX. - PURCHASE OF LABEL & BARCODE PRINTER	944,66	GETSYS LUXEMBOURG ASSOCIATION MOMEN	x			
IT	PHE.925	EAHC/2013/BDC/49/IT - BECHTLE AG. - PURCHASE OF PROFESSIONAL PHOTO CAMERA & DICTAPHONE	1.652,87	BECHTLE AG*	x			
IT	PHE.930	EAHC/2013/BDC/52/IT - BECHTLE AG. - PURCHASE OF ACCESSORIES FOR PROFESSIONAL PHOTO CAMERA	315,81	BECHTLE AG*	x			
IT	PHE.813	2013 PROVISIONAL - DIGIT - USER SUP. & TELECOM / COMPL1 - FINAL DECOMMITMENT	162.754,50	DIGIT		x		
IT	PHE.814	2013 PROV. DIGIT - DEDICATED IT SYSTEM TO SUP. OPERATIONS - COMPL1 - FINAL DECOMMITMENT	180.759,00	DIGIT		x		
IT	PHE.825	2013 PROVISIONAL - MAINTENANCE OF THE COPIER RICOH MP5000	1.000,00	RICOH BELGIUM NV		x		
IT	PHE.873	2013 PROVISIONAL - RICOH - EAHC/2013/BDC/IT - MAINTENANCE OF THE COPIERS RICOH MP5001	2.000,00	RICOH BELGIUM NV*		x		
PHP	PHE.819	EAHC/2013/BDC/01/PHP - CDT - TRANSL. OF TENDER SPECIFICATIONS	10.670,00	TRANSLATION CENTRE FOR THE BODIES O		x		
PHP	PHE.841	EAHC/2013/CT/25/PHP - CHAMORRO - EVAL OF 2ND FIN. REP. PROJ. 20081210 "ENERCA"	3.150,00	RAYA CHAMORRO		x		
PHP	PHE.840	EAHC/2013/CT/26/PHP - E. SOUTO- EVAL OF 2ND FIN. REP. PROJ. 20081210 "ENERCA"	3.600,00	BARBOSA SOUTO		x		
PHP	PHE.848	EAHC/2013/CT/28/PHP - MERECKIENE - EVAL OF FIN. REP. PROJ. 20101101 "FLURESP"	900,00	MERECKIENE		x		
PHP	PHE.849	EAHC/2013/CT/27/PHP - ANTONIU - EVAL OF FIN. REP. PROJ. 20101101 "FLURESP"	1.125,00	ANTONIU		x		
PHP	PHE.854	EAHC/2013/CT/03/PHP - KLAVS - REVIEW OF FIN. REP. PROJ. 20091202 "BORDERNET WK"	3.150,00	KLAVS		x		
PHP	PHE.855	EAHC/2013/CT/04/PHP - LEONE - REVIEW OF FIN. REP. PROJ. 20091202 "BORDERNET WK"	3.600,00	CEVAS DI LEONE LILIANA*		x		



Expenditure Type	Commitment	Contract Reference	Amount	Contractor Name	Good	Service	Negotiated procedure	Framework Contract
Expenditure Type	Commitment	Contract Reference	Amount	Contractor Name	Good	Service	Negotiated procedure	Framework Contract
PHP	PHE.862	EAHC/2013/BDC/19/PHP - CDT - TRANSL. OF TENDER SPECIF-MODEL LETTER & CONTRACTS	85.893,50	TRANSLATION CENTRE FOR THE BODIES O		x		
PHP	PHE.863	EAHC/2013/BDC/11/PHP - P° & PRINTING PHP BROCHURES "TRANSPLANTAT° & TRANSFUS°"	10.101,12	PUBLICATIONS OFFICE OF THE EUROPEAN		x		
PHP	PHE.871	EAHC/2013/SC/32/PHP - LIGARIS - CLUSTER MEETING / MADRID 27/28-06-2013	40.000,00	LIGARIS SAS*LIGARIS E-COMM E-TOPICS		x		
PHP	PHE.872	EAHC/2013/BDC/23/PHP - PRINTING OF JOINT ACTIONS PHP BROCHURES	2.257,73	PUBLICATIONS OFFICE OF THE EUROPEAN		x		
PHP	PHE.886	EAHC/2013/CT/76/PHP - RHODES - EVAL OF INTERIM REP. PROJ. 20101104 "TUBIDU"	2.700,00	RHODES		x		
PHP	PHE.887	EAHC/2013/CT/77/PHP - LAZARUS - EVAL OF INTERIM REP. PROJ. 20101104 "TUBIDU"	4.600,00	JEFFREY VICTOR LAZARUS*LAZ CONSULT		x		
PHP	PHE.891	EAHC/2013/BDC/27/PHP - CDT - TRANSL. OF TENDER SPECIF-MODEL LETTER & CONTRACTS - FINAL DECOMMITMENT	23.401,25	TRANSLATION CENTRE FOR THE BODIES O		x		
PHP	PHE.895	EAHC/2013/BDC/28/PHP - PRINTING OF 2 PHP BROCHURES - JOINT ACTION & SOHO	4.160,00	PUBLICATIONS OFFICE OF THE EUROPEAN		x		
PHP	PHE.897	EAHC/2013/SC/80/PHP - MEDIA CONSULTA - P° OF BROCHURE - PHP 2012 PROJECTS	34.714,64	MEDIA CONSULTA INTERNATIONAL		x		
PHP	PHE.899	EAHC/2013/CT/82/PHP - QUOIDBACH - EXPERT - REVIEW OF ACTIONS OUTPUT & OUTCOME IN THE AREA OF NUTRITION & PHYSICAL ACTIVITY FOR PHP2.	6.750,00	QUOIDBACH		x		
PHP	PHE.900	EAHC/2013/CT/83/PHP - KOVACS - EXPERT - REVIEW OF ACTIONS OUTPUT & OUTCOME IN THE AREA OF NUTRITION & PHYSICAL ACTIVITY FOR PHP2.	6.750,00	KOVACS		x		
PHP	PHE.904	EAHC/2013/SC/92/PHP - KOTSIONI - PREPARATION OF PUBLIC HEALTH BROCHURE	7.650,00	KOTSIONI		x		
PHP	PHE.905	EAHC/2013/SC/91/PHP - CHIARENZA - PREPARATION OF PUBLIC HEALTH BROCHURE	7.650,00	CHIARENZA		x		
PHP	PHE.906	EAHC/2013/SC/93/PHP - INGLEBY - PREPARATION OF PUBLIC HEALTH BROCHURE	7.650,00	INGLEBY JAMES DAVID*		x		
PHP	PHE.911	EAHC/2013/SC/96/PHP - MC CARTHY - SUPPORT TO THE "EUPHA" WORKSHOP	4.500,00	MCCARTHY		x		

Expenditure Type	Commitment	Contract Reference	Amount	Contractor Name	Good	Service	Negotiated procedure	Framework Contract
PHP	PHE.909	EAHC/2013/SC/94/PHP - PARRY - REVIEW OF THE INTERIM REPORT OF "QUANDHIP"	2.700,00	PARRY		x		
PHP	PHE.910	EAHC/2013/SC/95/PHP - MANUGUERRA - REVIEW OF THE INTERIM REPORT OF "QUANDHIP"	2.250,00	MANUGUERRA		x		
PHP	PHE.913	EAHC/2013/BDC/38/ADM - BMJ - ONLINE SUBSCRIPTION TO THE BMJ 2014	1.321,82	BMJ PUBLISHING GROUP LIMITED*BMJ GR		x		
PHP	PHE.926	EAHC/2013/SC/99/PHP - S. PARKER - REVIEW OF THE FINAL REPORT "EUROPLAN" (2007 119)	3.150,00	PARKER		x		
PHP	PHE.927	EAHC/2013/SC/100/PHP - Z.KOLITSI - REVIEW OF THE FINAL REPORT "EUROPLAN" (2007 119)	2.700,00	KOLITSI		x		
PHP	PHE.830	2013 PROVISIONAL - PHP - QUAL. ASS. WKP/JA PROP - CFP 2013 - LUX 18-19/02/2013 - FINAL DECOMMITMENT	17.050,39	SEVERAL EXPERTS		x		
PHP	PHE.845	2013 PROVISIONAL - PHP - EXT. REV. FOR CALL FOR PROP. 2013 - FINAL DECOMMITMENT	133.839,67	SEVERAL EXPERTS		x		
PHP	PHE.908	2013 PROVISIONAL - PHP - EXT. REV. FOR THE REVIEW OF ACTIONS OUTPUT & OUTCOMES IN THE AREA OF NUTRITION & PHYSICAL ACTIVITY FOR PHP	42.966,00	SEVERAL EXPERTS		x		
ADM	PHE.902	EAHC/2013/BDC/35/ADM - OIL - FURNITURE 2013	3.460,31	COMMISSION EUROPEENNE*EUROPEAN COMM	x			
ADM	PHE.837	PROVISIONAL 2013 - OPOCE - PUBL. OJ EAHC BUDGET 2013	3.000,00	COMMISSION EUROPEENNE*EUROPEAN COMM / OPOCE		x		
IT	PHE.850	2013 PROVISIONAL - P&M EQ./SOFT./ USER SUP.(ABAC, SAP...)	50.000,00	DG BUDG		x		

## **6. Report on Financial Management in 2013**

The Executive Agency for Health and Consumers is the result of the transformation of Public Health Executive Agency.

On 9<sup>th</sup> September 2008, EAHC was entrusted with a new mandate enlarged to Consumers and Food Safety measures.

In 2012, the Commission decided to further extend the mandate of the Agency and to increase the volume of appropriations entrusted to it, through a new amendment:

Consequently, the Agency was also responsible for the management of the part of the actions provided for in the Commission Decision C(2012)1548, adopting a work programme for the funding of projects in the area of external trade relations, including access to the markets for non-European Union countries and initiatives in the field of trade-related assistance<sup>9</sup>. This extension also covered the delegation of actions pertaining to the *Food Security* Thematic Programme as provided for in the Regulation EC/1905/2006 of the European Parliament and the Council establishing a Financing Instrument for Development Cooperation.

By its implementing Decision of 17 December 2013 (Ref. 2013/770/EU) the European Commission established the Consumers, Health and Food Executive Agency – Chafea - which replaced and succeeded the Executive Agency for Health and Consumers over the period from 1<sup>st</sup> January 2014 to 31 December 2024.

The Commission Decision of 17 December 2013 entrusted the new agency *Chafea* with the implementation of the following programmes and actions:

- The Consumer Programme 2014-2020,
- The Public Health Programme 2014-2020,
- The Food Safety Training measures covered by Directive 2000/29/EC and Regulation (EC) No 882/2004.

*The Agency was also entrusted with the implementation of the legacy of the programmes which were managed by the former Executive Agency for Health and Consumers – EAHC.*

The implementation of the Agency's administrative budget - an annual subsidy transferred by the Commission to the Agency's bank account - is regulated by Commission Regulation (EC) N 1653/2004 on a standard financial regulation for Executive Agencies amended by Commission regulation EC n°651/2008 of 9/07/2008.

### **• Financial Management and Internal Control**

The Executive Agency for Health and Consumers has implemented a centralised organisational structure based on the Commission's designed Financial Circuit Model 4, «Full centralisation of financial transactions»<sup>10</sup>. According to this Model, the verification of the financial aspects of a transaction must ensure that the operation is legal, regular and in due respect of the principle of sound financial management and that all related steps have been carried out correctly in compliance with the applicable regulatory requirements.

The financial circuits in place are compliant with the "four eyes principle", meaning that the roles of initiation and verification are separated to ensure clearer accountability. The centralised financial ex-ante control function is not involved in the initiation of financial operations. All main financial procedures are documented and published on the Agency's intranet.

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9 and its actions announced under the heading "Trade-related assistance, training and capacity building actions towards developing countries

10 provided for in the Annex to the Action 79 of the White Paper on reforming the Commission, 200/2000/COM, "Reforming the Commission – a White Paper – Part II – Action Plan" dated 01.03.2000.

The Agency operates in respect of the Commission-wide 16 Internal Control Standards, which aim at an effective operation of the control environment. In this perspective, and with the help of an external audit and consultancy company, the Agency performed a full risk assessment and internal control review.

- **Accounting systems**

Having concluded a Service Level Agreement with the Budget Directorate-General of the European Commission (DG BUDG), the Agency implemented and uses the Commission hosted ABAC and SAP accounting tools. Since December 2007 the Agency also disposes of ABAC Assets, a specific ABAC module to manage fixed assets.

To cash the operating subsidy paid by the European Commission and to execute payments, the Agency has opened a bank account in EUR, benefiting from the same framework contract conditions as the Commission. All transactions via this account are systematically made through the Commission managed ABAC, SAP and SWIFT systems.