

AWARD CRITERIA FOR SPECIFIC CONTRACTS

The services responsible for the specific contracts may break down the criteria defined below into sub-criteria adapted to the particular features of the contract. The actual award criteria will be announced in each specific invitation to tender.

Quality criteria

N°	Qualitative Award criteria	Weighting (max. points)
1.	Understanding of the subject and its context, and of the purpose and requirements of the studies to be performed	25
2.	Relevance, feasibility and credibility of the approach proposed for the management of the service, including work plan and timetable, resource allocation	25
3.	Relevance of the experience and expertise of the proposed team to the subject and remits of the specific service request	25
4.	Quality and relevance of the methodologies proposed	25
	Total points	100

Offers for which the technical quality assessment score of one (or more) of the quality criteria is less than 70% of the maximum points assigned to that specific criterion will not be considered for the price assessment and for the award of the contract.

Financial criteria. Price (50 points)

The acceptable offer which has the lowest total price will receive the maximum number of points.

The remaining offers will receive a number of points corresponding to the ratio between their offer and the lowest acceptable offer, such that the more expensive is the offer, the fewer points it receives.

Points = (price of the lowest bid / price of the bid in question) X 50.

Contract award

The contracts will be awarded to the bids offering best value for money, taking into account the quality of services and the price. This is done by adding the score of the qualitative criteria and the score of the price then the contract is awarded to the tender achieving the highest score.