

CALL FOR PROPOSALS

EAC-S16-2014

ANNEX V: FINANCIAL STATEMENT

All amounts should be provided in euro

Table 1 : Overview of expenditure			
	Approved Budget EUR	Commission Grant Awarded EUR	Total Actual Expenditure EUR
A. ELIGIBLE COSTS			
A.1. Staff costs (incl. social security and other statutory contributions)	0,00		0,00
A.1.1. Personnel costs of senior personnel and directors	0,00		0,00
A.1.2. Personnel costs of personnel Category 2	0,00		0,00
A.1.3. Personnel costs of personnel Category 3	0,00		0,00
A.1.4. Personnel costs of personnel Category 4	0,00		0,00
A.2. Travel and subsistence	0,00		0,00
A.3. Advertising and promotion costs	0,00		0,00
A.3.1. Cost of publicity material	0,00		0,00
A.3.2. Cost of publicity space	0,00		0,00
A.3.3. Other advertising and promotion costs	0,00		0,00
A.4. Subtitling costs directly incurred by beneficiary¹	0,00		0,00
A.5. Cost of evaluation activities	0,00		0,00
A.6. Other direct costs	0,00		0,00
A.6.1. Audit fees	0,00		0,00
A.6.2. Sub-contracting, consultancy and other external services ²	0,00		0,00
A.6.3. Miscellaneous costs ³	0,00		0,00
Subtotal	0,00		0,00
A.7. Indirect costs (overheads) max 7% of the subtotal	0,00		0,00
TOTAL OF ELIGIBLE COSTS	0,00	0,00	0,00
B. OTHER NON-ELIGIBLE COSTS	0,00		0,00
C. CONTRIBUTIONS IN KIND	0,00		0,00
GRAND TOTAL (A + B + C)	0,00		0,00

¹ In case subcontracted, please indicate subtitling costs under A.6.2.

² Including subtitling, in case subcontracted

³ To be described in detail in *Annex I Description of the action*

Table 2 : Overview of revenue			
	Approved Budget EUR	Commission Grant Awarded EUR	Actual Revenue EUR
A. RECEIPTS			
A.1. Grant requested from the Commission	0,00	0,00	0,00
A.2. Income generated by the action	0,00		0,00
A.3. Financial Contribution from third parties earmarked to the eligible costs	0,00		0,00
TOTAL OF RECEIPTS	0,00		0,00
B. OTHER REVENUE			
B.1. Financial Contribution of the beneficiary (own resources)	0,00		0,00
B.2. Other Financial Contributions from third parties	0,00		0,00
TOTAL OF OTHER REVENUE	0,00		0,00
C. CONTRIBUTIONS IN KIND	0,00		0,00
GRAND TOTAL (A + B + C) ⁴	0,00		0,00

Certified true and correct
I confirm that VAT which can be reclaimed has not been included in these figures
I hereby request payment of any balance due

Date :

Name and position :

Signature :

⁴ Note on "Profit" : *Profit* shall mean a surplus of the receipts over the eligible costs of the action

DETAILS FOR TABLE 1.A ELIGIBLE COSTS

Table 1.A.1 : Staff costs - Distribution of staff costs (where applicable)

All costs in euros Staff by category :	Total		
	Total number of days (a)	Average cost per day (b)	Total staff cost (a x b)
Senior personnel and directors			
Staff Category 2			
Staff Category 3			
Staff Category 4			
Total (identical to item 1.A.1 of table 1)			

Staff costs will be calculated on the basis of the actual daily salary/fees of the employee/service provider, multiplied by the number of days to be spent on the project. This calculation may include, if necessary, all the normal charges paid by the employer, such as social security contributions and related costs, but must exclude any bonus, incentive and profit-sharing arrangements or running costs. Staff costs may not exceed the normal costs for each staff category in the country concerned.

Table 1.A.2 : Travel and subsistence

Purpose of journey	Number of return journeys (a)	Average travel costs per return journey (EUR) (b)	Average subsistence costs per day (EUR) (c)	Number of days' subsistence (d)	Total cost (a x b)+(c x d)
Total brought to heading 1.A.2 in Table 1 (EUR)					

Table 1.A.3 : Advertising and promotion

Description	Number of items	Cost (EUR)			Total cost
Total brought to heading 1.A.3 in Table 1 (EUR)					

Table 1.A.4: Sub-titling and other services

Cost item	Task description	Number of items/days (a)	Cost per item/day (EUR) (b)	Other costs (EUR) (c)	Total cost (a x b)+c
Cost item 1					
Cost item 2					
Cost item 3					
Total brought to heading 1.A.4 in Table 1 (EUR)					

Table 1.A.5. Cost of evaluation activities

Cost item	Task description	Number of items/days (a)	Cost per item/day (EUR) (b)	Other costs (EUR) (c)	Total cost (a x b)+c
Cost item 1					
Cost item 2					
Cost item 3					
Total brought to heading 1.A.5 in Table 1 (EUR)					

Table 1.A.6: Other direct costs

Description	Number of items (a)	Cost per item (EUR) (b)	Total cost (a x b)
Audit fees			
Total brought to heading 1.A.6 in Table 1 (EUR)			

Table 1.A.6.2: Sub-contracting, consultancy and other services

Subcontract	Task description	Number of items/days (a)	Cost per item/day (EUR) (b)	Other costs (EUR) (c)	Total cost (EUR) (a x b)+c
Subcontract 1					
Subcontract 2					
Subcontract 3					
Subcontract 4					
Total bought to table 1.A.6 (EUR)					

Details for table 1.A.6.2: Sub-contracting, consultancy and other services

For each subcontract, please provide details in the corresponding table below.

- 1.A.6.2.a - Subcontract 1

Description	Justification	Cost (EUR)
Total cost brought to Table 1.A.6.2: Subcontract 1 (EUR)		

- 1.A.6.2.b - Subcontract 2

Description	Justification	Cost (EUR)
Total cost brought to Table 1.A.6.2: Subcontract 2 (EUR)		

- 1.A.6.2.c - Subcontract 3

Description	Justification	Cost (EUR)
Total cost brought to Table 1.A.6.2: Subcontract 3 (EUR)		

- 1.A.6.2.d - Subcontract 4

Description	Justification	Cost (EUR)
Total cost brought to Table 1.A.6.2: Subcontract 4 (EUR)		

TOTAL Sub-contracting, consultancy and other services: Total brought to Table 1.A.6.2: Sub-contracting, consultancy and other services (EUR)

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