



FAQ cooperation projects

Can the same organisation apply as project leader under both the first call (deadline 5 March) and the second call (deadline 1 October) published in 2014?

This is possible as the two deadlines refer to different budgetary years, except if the organisation would be successful under the first call for a larger scale project (category 2). In case of selection, the project leader of a larger scale cooperation project will not be eligible to submit other applications, irrespective of the category, under the cooperation projects scheme as long as the project is on-going, unless the eligibility period of the selected larger scale cooperation project is over when the eligibility period of the second project begins.

Can the same organisation apply as project leader for both a smaller scale (category 1) and a larger scale project (category 2) under the same call?

No, this is not possible. As project leader you must choose to apply for either a smaller scale OR a larger scale project. In case the organisation would submit two projects as project leader under the same call, both applications will be ineligible.

Can the same organisation apply as project leader for either a smaller scale (category 1) or a larger scale project (category 2) and as partner for either a smaller scale (category 1) or a larger scale project (category 2) under the same call?

Yes, this is possible.

Can the same organisation apply as project leader for a cooperation project and as project leader for a project under another scheme of the Culture Sub-programme?

Yes, this is possible.

Can the same organisation apply as a partner for several projects (either category 1 and/or category 2) under the same call?

Yes, this is possible.

Can an organisation, which has been legally registered for less than 2 years, apply as either project leader or partner?

No, this is not possible. Both project leader and partners must be legally registered for at least 2 years on the date of the deadline for submission. The date of official registration with the competent authority/publication of the registration in the official journal is taken into consideration for the calculation of the 2 years.

Can an organisation, legally registered less than 2 years on the deadline for submission, but constituted of 2 or more merged organisations which individually existed for more than 2 years, apply as either project leader or partner?

No, this is not possible as the merged entity is a new legal entity. All legal entities must be able to demonstrate their existence as a legal person for at least 2 years on the date of the deadline for submissions. The date of official registration with the

competent authority/publication of the registration in the official journal is taken into consideration for the calculation of the 2 years.

What about organisations that are not eligible applicants or the former 'associated partners' (i.e. partners not involved in the project as co-applicants but nevertheless contributing to the project)? Can they still be involved in projects?

Yes, they can. However, they will not be considered as official partners in the project and will hence not be identified in the grant agreement, cannot receive a part of the EU grant and cannot incur eligible costs. Such unofficial partners, and their contribution to the project, can be described in the detailed description of the project.

What are third country costs?

All costs incurred in or in relation to a third country (i.e. a country not participating in the Culture Sub-programme). This can be costs relating to a natural person who is a citizen of a third country, organisations based in a third country and activities taking place in a third country. The project leader and/or partners can incur third country costs up to a maximum of 30% of the total eligible budget.

Which amount should the partners mention in the mandate?

The mandate should mention the amount in own contribution which the partner contributes to the project. Note that this amount must be secured and that this amount, as a minimum, must be entered in the revenue section of the final report. Any amounts coming from sources other than the lead organisation or the partners must be encoded in the budget form under the headings 'Contributions from private sources', 'Contributions from public sources' or 'Income generated by the project'.

I can't complete all fields in the mandate form electronically. What to do?

Please complete these field by hand.

The budget form foresees only 20 partners and we have more. What to do?

Please send the budget form in which you started working to EACEA-CREATIVE-EUROPE-COOPERATIONPROJECTS@ec.europa.eu, and this at least one week before the deadline for submission. Mention how many partners you have. We will adjust the form and send it back to you.

Our organisation is not based in the euro zone. Which exchange rate should we use?

You must use the exchange rate published in the Official Journal of the EU on the date of publication of the calls for proposals. For the 5 March deadline, you must use the exchange rate published in the Official Journal of the EU on the date of publication of the calls on the website of the European Commission, which was the 10th of December 2013. Please find the link to the Official Journal of the 10th of December 2013 here: <http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:C:2013:360:FULL:EN:PDF>