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B-Brussels: 91/PP/ENT/CIP/11/C/N01C013 — European e-Skills Week

2011/S 97-158348

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S)

European Commission, Directorate-General for Enterprise and Industry, Directorate D — Industrial Innovation and Mobility Industries, Unit D3 — ICT for Competitiveness and Industrial Innovation
avenue d'Auderghem 45, Office BREY 06/66

Contact: See official name and postal address

1049 Brussels

BELGIUM

E-mail: entr-cft-11-91-e-skills-week@ec.europa.eu

Fax +32 22967019

Internet address(es)

General address of the contracting authority http://ec.europa.eu/enterprise/index_en.htm

Further information can be obtained at: As in above-mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s)

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s)

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES

European institution/agency or international organisation

General public services

The contracting authority is purchasing on behalf of other contracting authorities No

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority

91/PP/ENT/CIP/11/C/N01C013 — European e-Skills Week.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category: No 11

Main place of performance Contractor's premises or any other place indicated in the tender, with the exception of the Commission's premises.

II.1.3) The notice involves

A public contract

II.1.4) Information on framework agreement

II.1.5) Short description of the contract or purchase(s)

The objective of this service contract is to organise in 2012 the European e-Skills Week, a major awareness-raising campaign in Europe to promote e-skills. It should offer the opportunity to present the achievements of the

EU e-skills strategy and to provide a unique pan-European platform to promote experiences and best practices, foster cooperation and efficiently mobilise stakeholders.

II.1.6) **Common procurement vocabulary (CPV)**

79340000, 72420000, 79950000

II.1.7) **Contract covered by the Government Procurement Agreement (GPA)**

Yes

II.1.8) **Division into lots**

No

II.1.9) **Variants will be accepted**

No

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope**

The maximum budget for this contract is 2 000 000 EUR, excluding VAT.

II.2.2) **Options**

No

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION**

Duration in months: 12 (from the award of the contract)

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required**

The contractor shall be required to provide a guarantee equal to 30 % of the prefinancing payment.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them**

See specifications.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

III.1.4) **Other particular conditions to which the performance of the contract is subject**

No

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if requirements are met: See specifications.

III.2.2) **Economic and financial capacity**

Information and formalities necessary for evaluating if requirements are met: See specifications.

Minimum level(s) of standards possibly required See specifications.

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if requirements are met:

See specifications.

Minimum level(s) of standards possibly required

See specifications.

III.2.4) **Reserved contracts**

No

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession**

No

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service**

Yes

SECTION IV: PROCEDURE

IV.1) **TYPE OF PROCEDURE**

IV.1.1) **Type of procedure**

Open

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**

IV.2) **AWARD CRITERIA**

IV.2.1) **Award criteria**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) **An electronic auction will be used**

No

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority**

'91/PP/ENT/CIP/11/C/N01C013 EUROPEAN E-SKILLS WEEK'.

IV.3.2) **Previous publication(s) concerning the same contract**

Prior information notice

Notice number in OJ: [2011/S 60-096434](#) of 26.3.2011

IV.3.3) **Conditions for obtaining specifications and additional documents**

Time limit for receipt of requests for documents or for accessing documents 21.7.2011

Payable documents No

IV.3.4) **Time-limit for receipt of tenders or requests to participate**

29.7.2011

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**

Spanish. Danish. German. Greek. English. French. Italian. Dutch. Portuguese. Finnish. Swedish. Czech. Estonian. Hungarian. Lithuanian. Latvian. Maltese. Polish. Slovak. Slovenian. Irish. Bulgarian. Romanian.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**

Duration in month(s): 8 (from the date stated for receipt of tender)

IV.3.8) **Conditions for opening tenders**

Date: 5.8.2011 - 14:30

Place

avenue d'Auderghem 45, Room 06/006, 1049 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders Yes

See specifications.

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) **THIS IS A RECURRENT PROCUREMENT**

No

VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS**

Yes

reference to project(s) and/or programme(s): The project is covered by the Commission Decision of 18.1.2011 establishing the entrepreneurship and innovation work programme for 2011 pursuant to European Parliament and Council Decision No 1639/2006/EC establishing a competitiveness and innovation framework programme (2007–2013).

VI.3) **ADDITIONAL INFORMATION**

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures**

General Court of the European Union

rue du Fort Niedergrünwald

2925 Luxembourg

LUXEMBOURG

E-mail: ecj.registry@curia.europa.eu

Tel. +352 4303-1

Internet: <http://curia.europa.eu>

Fax +352 4303-2600

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: Within 2 months of the notification to the plaintiff, in absence thereof, of the day on which it came to knowledge. A complaint to the Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

10.5.2011